# Yearly Status Report - 2019-2020

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **HUTATMA RAJGURU MAHAVIDYALAYA** |
| Name of the head of the Institution | **V. D. Kulkarni** |
| Designation | **Principal(in-charge)** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **02135-222099** |
| Mobile no. | **8446980851** |
| Registered Email | **iqachrm@gmail.com** |
| Alternate Email | **hrmrajguru@yahoo.com** |
| Address | **Pune-Nashik Road, Rajgurunagar-410505** |
| City/Town | **Rajgurunagar** |
| State/UT | **Maharashtra** |
| Pincode | **410505** |

**2. Institutional Status**

| Affiliated / Constituent | **Affiliated** |
|---|---|
| Type of Institution | **Co-education** |
| Location | **Semi-urban** |
| Financial Status | **Self financed and grant-in-aid** |
| Name of the IQAC co-ordinator/Director | **Dr. P. S. Kulkarni** |
| Phone no/Alternate Phone no. | **02135222099** |
| Mobile no. | **9850658087** |
| Registered Email | **iqachrm@gmail.com** |
| Alternate Email | **pramodskulkarni3@gmail.com** |

## 3. Website Address

| Web-link of the AQAR: (Previous Academic Year) | http://hrmrajgurunagar.ac.in/iqac/Images/iqac_aqar/1576045309.pdf |
|---|---|

| **4. Whether Academic Calendar prepared during the year** | **Yes** |
|---|---|
| if yes,whether it is uploaded in the institutional website: Weblink : | http://hrmrajgurunagar.ac.in/committee/Images/1582177443.pdf |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|---|---|---|---|---|---|
| | | | | Period From | Period To |
| **2** | **B** | **2.63** | **2015** | **03-Mar-2015** | **02-Mar-2020** |
| **1** | **B++** | **82.10** | **2004** | **08-Jan-2004** | **07-Jan-2009** |

| **6. Date of Establishment of IQAC** | **03-Dec-2003** |
|---|---|

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| **Workshop on Research Methodology** | **24-Dec-2019** <br> **15** | **26** |

| | | |
|---|---|---|
| Short term Course in Advanced Communication Skills in English | 31-Dec-2019 26 | 37 |
| Resume Lecture on Writing and interview Techniques | 29-Feb-2020 1 | 124 |
| Short Term Course on Nano science and Characterization Techniques | 30-Dec-2019 7 | 22 |
| Lecture Series on Mathematician | 31-Dec-2019 2 | 27 |
| State level Conference on | 27-Dec-2019 2 | 89 |
| Short Term Course ON ADVANCED INTELLECTUAL PROPERTY RIGHTS | 30-Dec-2019 30 | 60 |
| Exhibition on Wild and Exotic Vegetables and Fruits | 03-Aug-2019 1 | 150 |
| Short term Course - Vermitechnology | 30-Dec-2019 6 | 27 |
| Medical Check Up | 23-Dec-2019 5 | 1489 |
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Nil | Nil | Nil | 2019 0 | 0 |
| Nil | Nil | Nil | 2020 0 | 0 |
| [View File](#) | | | | |

| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |
| Upload latest notification of formation of IQAC | [View File](#) |
| **10. Number of IQAC meetings held during the year :** | **3** |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |

| | |
|---|---|
| Upload the minutes of meeting and action taken report | [View File](#) |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Enhancement of infrastructure, academic, and research activities. 2. Organized short term course on Advanced Intellectual Property Rights 3.Submitted AQAR for the Academic Year 201819 to NAAC 4.Under the guidance of the IQAC, the college has organized one state conference, successfully 5. IIQA for the 3rd cycle of NAAC has been successfully submitted to NAAC 6.Preparation of SSR for NAAC 3rd Cycle 7.Value added and carrier oriented courses have been run successfully in B. Sc., B. A., and B. Com. faculty 8.Preparation of SSR for NAAC 3rd Cycle 9.Academic and Administrative Audit 10.Participation of teaching and nonteaching staff in International, National, State, and University Level Conferences, Seminars and Workshops

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| Feedback from students | Feedback was collected from the students, in the prescribed format, analysed and required action was taken as per the suggestion |
| Academic and Administrative Audit | IQAC has carried the Academic and Administrative Audit of each department in college and report of same is submitted to department |
| Short term course | IQAC suggested to start short term course in each department and same is started |
| To organize short term course on Advanced Intellectual Property Rights | College has successfully organized short term course on Advanced Intellectual Property Rights on 30th Dec 2019 to 05th Feb 2020 |
| Preparation of IIQA a for Third cycle of NAAC | College has successfully submitted NAAC for Third cycle assessments |
| To arrange seminars, workshops and conferences in the college | Proposals submitted to BCUD Savitribai Phule Pune University and two departments organized seminar and conferences. |
| Analysis of Result | The results of the examinations of the previous academic year were analyzed and necessary instructions were given to the teachers who needed improvement. |

| | |
|---|---|
| Promote the faculty to apply for major and minor research project. | Faculty members have submitted Research proposal to different agency |
| Examinations | Examinations were conducted according to the time table of the university. Students were informed about it in advance. |
| NSS,NCC Activities along with cultural | NSS, NCC units were formed for this academic year and various activities were carried out. Hutatma Rajguru Elocution competition was organized. Blood donation programme was also organized. Sahebraoji Buttepatil Memorial Lecture series was also organi |
| [View File](#) | |

| **14. Whether AQAR was placed before statutory body ?** | **Yes** |
|---|---|

| Name of Statutory Body | Meeting Date |
|---|---|
| Management | 25-Aug-2021 |

| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | **No** |
|---|---|

| **16. Whether institutional data submitted to AISHE:** | **No** |
|---|---|

| **17. Does the Institution have Management Information System ?** | **Yes** |
|---|---|

| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | Our College has its own ERP system, viz. EDUWON. In this system, following modules are Currently Operational: Admissions: Information related to the students, acceptance of the merit form, generation of merit list, admissions, cancellation of admission, accepting challans of fees, generation of fees challan (part payment), duplicate receipt, generation of hostel fees challan, changes in the details of applicant, leaving certificate and bonafide certificates. Students' enrollment: Assigning roll number and divisions, changing the roll numbers and divisions, assigning the subject, generation of fees challan for special subject, fees wavier, the printing of identity card, changes in students' details, attendance of the students, document verification. Library module: |
|---|---|

Issuing the book, returning of books, Journal subscriptions, newspaper log, library activity log, interlibrary resource sharing. Human Resources: use of metric attendance, We also filled MIS information on the online MIS portal of Government of Maharashtra https://dhemis.maharashtra.gov.in/ that covers the following points: We have 10 modules for which information is provided to the Directorate of Higher Education, Maharashtra. There are two main categories of modules one related to Staffing Information and the other related Academic Information. Another the module covers the details of the courses conducted in the institution. Modules 3,4, 5 deal with total approved seats, details of approved seats, designation wise (grant non grant) and the details of the subject wise approved seats. Requirements related to Teaching and Nonteaching are covered under staffing information. Academic information is the module which provides details of students enrolment in different courses. Different modules are used for the details of the enrollment of minority and physically handicapped students. A a separate module is also used for the expenditure incurred on facilities made available to the students. One module covers the information and details about the scholarships availed by students. This module covers the details of Government of India scholarships, Government of Maharashtra scholarships, freeships, and EBC scholarships. The Academic information modules include the information related to the physical education facility such as Gymkhana, Gyms, the facilities of indoor and outdoor games. MIS also contains a separate module used for Library details. This covers a number of books and Periodicals as well as audiovisual facilities. The details of examination results of various courses are included in academic information. It provides information about total number of boys and girls passing successfully. Yet another module is used for the breakup of fees received from the students. This covers fees received under different categories like tuition fees, admission fees, examination fees, certificate fees, penalty and other

fees. The expenditure the module covers aspects like salary, telephone bill, electricity bills, water supply bill, rent, publications and computer expenditure. It also spells out the actual expenditure of the the previous year, the actual expenditure of the current year and expected expenditure of the next year.

## Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Hutatma Rajguru Mahavidyalaya, Rajgurunagar is permanently affiliated to Savitribai Phule Pune University. All the programmes under aided and unaided sections are approved by the University. Our college adheres to the curriculum designed and prescribed by the university. The curriculum is designed by the respective Boards of Studies of the University. In addition to the University approved programmes and courses, our college has introduced a few certificate and value added courses. Our college ensures effective curriculum delivery through a well-planned and documented process. The process of curriculum delivery cannot be initiated without teachers. Administration of the institution ensures the availability of qualified teachers before the commencement of every academic year and fills up the vacant positions. The college has well qualified, dedicated and experienced faculty. Our faculty members are working in various committees of the university, 2 teachers are BOS members and a few more teachers are syllabus revision committee members and paper setters too. The college encourages the teachers to attend syllabus revision workshop, seminars, conferences, orientations, refresher courses and FDP programmes to update themselves. Various departments organize seminars, conferences, workshops and guest/visiting lectures of eminent academicians for the effective curriculum delivery. Some departments also organize excursions, industrial and field visits for better understand of the curriculum. Faculty members are also encouraged to undertake minor and major research projects. The implementation of curriculum is smoothly administered by the teachers. Based on academic calendar of the University, various departments of the college prepare the academic calendar at the beginning of the academic year. The approved time table is displayed on notice boards and college website prior to commencement of new term. Academic calendar of the institution specifies suitable available dates for academic and other activities. The faculty members are briefed on the academic and other activities of the college in the first meeting on commencement of every academic year. The departments allocate subjects to teachers and prepare time table. The teaching plan is also prepared by respective teachers. Every teacher follows individual timetable. Teachers complete the curriculum within the stipulated time. All the teachers' record the daily activities and lectures conducted in their diary. Attendance of the learners is prepared and irregular students are warned well in advance. The heads of the departments take review of the departmental activities from time to time. For the effective transmission and delivery of curriculum, some departments integrate classroom teaching with various ICT tools and e-resources. Various course delivery methods are followed by the faculty. Teachers guide the students beyond classroom teaching. Students' interaction with the curriculum happens through examinations conducted by subject teachers

in respective classes, internal examinations and external examinations conducted by the university. The performance of the students in various programmes and result analysis in various courses at the department level is carried out. The departments analyze the results at the end of the examinations to measure the learning outcomes of the students. Remedial coaching and counseling is provided informally to slow learners.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|---|---|---|---|---|
| Nil | Short Term Course Applied Techniques in Botany | 30/12/2019 | 5 | Focus employability | Tissue Culture |
| Nil | Short Term Course Applications of Maxima Software | 30/12/2019 | 13 | Focus employability | symbolic computation |
| Nil | Short Term Course on Nano science and Characterization Techniques | 30/12/2019 | 8 | Focus on employability | Analysis of Nanoparticle |
| Nil | Short Term Course on Basics in Nano sciences | 31/12/2019 | 11 | Focus on employability | Preparation and Properties of nanoparticle |
| Nil | Short Term Course on Vermitechnology | 30/12/2019 | 4 | Focus on employability | Preparation of biofertilizer |
| Nil | Short Term Course on Computerized Accounts Writting | 12/12/2019 | 5 | Focus on employability | Handling of accounting software |
| Nil | Short term Course in Advanced Communication Skills in English | 31/12/2019 | 26 | Focus on employability | Communication Skill |
| Nil | Short Term course on Advanced Intellectual Property Rightse | 30/12/2019 | 100 | Focus on employability | Patent Drafting |

| Nil | Short Term course on Adavnced Banking and Finance | 23/12/2019 | 100 | Focus on e mployability | Banking function |
| Nil | Short Term Course on Indian Script | 17/12/2019 | 50 | Focus on e mployability | Reading of Modi lscript |
| Nil | Short Term Course on Research Methodology | 24/12/2019 | 47 | Focus on e mployability | Research Skills |
| Nil | Short Term Course on Marathi Bhashachae praman lekhan and m udtritashodh an | 10/12/2019 | 53 | Focus on e mployability | Writing Skills |
| Nil | Short Term Course on Web Designing and Development using Wordpresse | 23/12/2019 | 48 | Focus on employabilty | Web design |
| Nil | Short Term Course on Serving | 23/12/2019 | 50 | Focus on e mployability | Servy |

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
| --- | --- | --- |
| BA | Nil | Nill |
| BSc | Nil | Nill |
| BCom | Nil | Nill |
| View File | | |

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
| --- | --- | --- |
| BA | Marathi, English, Geography, Political Science, Economics, History | 01/07/2019 |
| BCom | Commerce | 01/07/2019 |
| BSc | Physics, Chemistry, Zoology, Botany, Math., | 01/07/2019 |

| MA | English, Marathi, Economics Political Sci. | 01/07/2019 |
| --- | --- | --- |
| MCom | Commerce | 01/07/2019 |
| MSc | Chemistry | 01/07/2019 |
| BBA | Computer Sci. | 01/07/2019 |
| BSc | Computer Sci. | 01/07/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|  | Certificate | Diploma Course |
| --- | --- | --- |
| Number of Students | 1270 | 0 |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
| --- | --- | --- |
| Advanced Communication Skills in English | 31/12/2019 | 37 |
| Applied Techniques in Botany | 30/12/2019 | 15 |
| Vermitechnology | 30/12/2019 | 27 |
| Web Designing and Development using word process | 23/12/2019 | 48 |
| Personality Development | 16/12/2019 | 400 |
| Research Methodology | 24/12/2019 | 47 |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
| --- | --- | --- |
| BA | Geography | 127 |
| BA | Functional English | 7 |
| BA | Environmental Awareness | 260 |
| BCom | Environmental Awareness | 603 |
| BSc | Environmental Awareness | 128 |
| BSc | Physics | 22 |
| BSc | Environment Awareness | 48 |
| MCom | Commerce | 93 |
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
| --- | --- |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |

| Parents | No |
|---|---|

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|---|
| By using various parameters the college collected feedback on the syllabus from different stakeholders like students, teachers, parents, alumni and employers. The college collected feedback on syllabus from the students of all the courses. The data was sorted and consolidated for drafting the analysis report. The aspects pointed out by the students were considered with special care and attention. The Head of Department discussed and evaluated the suggestions received from the students with the concerned teachers. The suggestions were communicated to the Board of Studies Savitribai Phule Pune University, Pune. Our teachers actively participated in the Syllabus Revision Workshops. Teachers were advised to consider the suggestions made by the students through the feedback while representing in the various platforms like the meetings of BoS, Syllabus Revision Committee and Workshops. Savitribai Phule Pune University (SPPU) restructures/ frames the new syllabus after every five years. Many of our faculties have been participating actively in the syllabus restructuring process. Dr. Kailas Sonawane of our faculty is the Member of Board of Studies in Political Science, Savitribai Phule Pune University Pune. Dr. Vikas Raskar of our faculty is also the Member of BoS in English, Savitribai Phule Pune University Pune respectively By considering the suggestions made by the students many of our faculties actively participated in the Syllabus Revision Workshops and try to suggest orally as well as in written form for the changes in the syllabus. Prof. Rupali Madhukar Wayal gave suggestions in written format in workshop on "Restructuring of Mathematics Syllabus for S.Y.B.Sc/ S.Y.B.Sc. ( Comp. Sci.) /S.Y.B.A./ M.Sc. II/ M. Sc. (IMCA) organized by MES Abasaheb Garware College Pune on 7th March 2020. |

# CRITERION II – TEACHING- LEARNING AND EVALUATION

## 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| MSc | Organic Chemistry | 48 | 46 | 45 |
| MA | Political Sci. | 120 | 56 | 51 |
| BSc | Computer Sci. | 240 | 180 | 173 |
| MCom | Commerce | 240 | 270 | 212 |
| BBA | Computer Application | 240 | 151 | 146 |
| BCom | Accountacy, Cost and Work | 1968 | 2008 | 1792 |
| BA | (Marathi, English, Economics, Political Sci., Geography, History) | 1080 | 1010 | 852 |
| BSc | Phy, Chem, | 840 | 561 | 386 |

| | Zoology, Bot., Math. | | | |
|---|---|---|---|---|
| MA | Marathi , English | 240 | 46 | 43 |
| MA | Economics | 120 | 44 | 40 |

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## 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|
| 2019 | 3349 | 391 | 56 | 7 | 26 |

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|
| 87 | 87 | 10 | 8 | 3 | 7 |

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, student mentoring system available in our institution. Initially each teacher has assigned a separate class where he/she works as a class guardian and they are expected to look after academic and personal development the students. They also monitor student's class attendance and academic performance. The same system has been restructured and named mentoring system. Under this system, the ratio of mentor mentee is calculated as total mentees divided by total no teachers (mentors). At the beginning of the academic year, the list of mentors and mentees allotted to them are displayed on the college notice board. The mentors are responsible for academic progress and psychological well being of their mentees. They also provide primary psychological counseling to those who need them and refer them for more professional counseling, if required. At the beginning of the academic year, the mentors conduct orientation programmes for the mentees, where they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. They also keep record of their class attendance, class performance, academic progress and participation in extracurricular activity. The mentors use both formal and informal means of mentoring. The mentoring system, apart from its formal part, also exists as a vigorous familiar mechanism to enhancement inclusiveness, gender sensitivity and social responsibility of students. The entire mentoring process is monitored under the guidance of respective Head of the departments and Vice Principal of respective faculty.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|---|---|---|
| 3740 | 89 | 1:42 |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|---|---|---|---|---|

| 111 | 89 | 22 | 60 | 16 |
|---|---|---|---|---|

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|---|---|
| 2019 | NA | Nill | NA |

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---|---|---|---|---|
| MSc | MSc | 4 Sem | 21/10/2020 | 17/11/2020 |
| MA | MA | 4 Sem | 20/10/2020 | 12/11/2020 |
| MCom | MCom | 4 Sem | 19/10/2020 | 12/11/2020 |
| BBA | BBA | 6 Sem | 21/10/2020 | 19/11/2020 |
| BA | BA | 3 Year | 19/10/2020 | 12/11/2020 |
| BCom | BCom | 3 Year | 24/10/2020 | 12/11/2020 |
| BSc | BSc | 4 Sem (3 Year) | 24/10/2020 | 12/11/2020 |
| BSc | BSc | 4 Sem (3 Year) | 24/10/2020 | 10/11/2020 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being affiliated to Savitribai Phule Pune University, the college follows the evaluation structure as recommended by the University. At present, semester system for Arts faculty at FYBA and Commerce faculty of FYBCom has been implemented by the university. -Total weightage for external evaluation is 70 and for internal evaluation is 30. Ty FYBSc Level credit system started. CBCS pattern implemented. M.A.part I adopted new syllabus in this year. Total weightage for external evaluation is 50 and for internal evaluation is 50. M.Com I adopted new syllabus pattern. weightage for external evaluation is 60 and for internal evaluation is 40. M.Sc. I adopted new syllabus and weightage for external evaluation is 70 and for internal evaluation is 30. Keeping in view the need for continuous formative assessment of the students, the college initiated the following measures: Internal mid semester examinations conducted by college for first year. College established separate Exam department and functioning according to rules and regulation of S. P. Pune University, Pune. As per the guidelines of S. P. Pune University, the institution appointed college examination officer for smooth conducting the examination, making procedure to organize examination and refining the systems of examinations. Exam department informed the students about examination pattern, schedule, regulations and academic calendar with CIE Exam dates. The schedule was displayed on the College and the departmental notice boards. Centralized Internal Examination system is followed for smooth working and transparency.

Each year, the college constitutes an examination committee to ensure effective implementation of all activities related to internal and external examinations and assessments. Accordingly, the examination committee was constituted for the academic year 2019-20 Home assignments, seminars, general behavior and attendance are taken into consideration while awarding internal scores to the students. For the students of science faculty, Journal keeping of the practical sessions is also considered for continuous assessment. Grievances in assessment, if any, were resolved through teacher interaction. Retests were also conducted for those students who remained absent during the internal examinations owing to their participation in NCC, NSS, Sports, or other camps. The results of the internal examinations were declared within a week, enabling the students to raise any grievance and get it resolved before the marks were finally submitted to the university. In addition to the internal tests, for continuous internal evaluation of the students, oral examinations, internal assignments and seminars were introduced. Students were encouraged to participate in Quiz contests, Poster competitions and Conferences.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is a document, which comprises of the most significant dates to guide the teachers and students. The institute adheres to the Academic Calendar prepared according to the calendar provided by S. P. Pune University, Pune. Every year we prepare the academic calendar for the institute and also for the departments for smooth functioning. This guarantees that the curriculum is enhanced through related activities like guest lectures, extension activities and industry interaction. For the academic year 2019-20 academic calendar was prepared and followed. Accordingly, the dates of the beginning of first and second terms, possible dates of examination, vacation periods and other activities were included in the academic calendar. The academic calendar was displayed on the institute website. Generally, the S. P. Pune University gives guidelines on the following aspects in their academic schedule, along with annual cultural, Avishkar competition and sports meet schedule. Beginning of the academic sessions. Last working day of the term. Internal Examination schedule. Term End examination. Schedule for application form submission for examination. List of holidays. Practical examination schedule. Date of submission for internal marks. The tentative dates of publication of college results. The tentative dates of activities like NCC, NSS, Student Development Cell, Earn and Learn Scheme. Vacation schedule. As mentioned above, the college prepared the academic calendar for completion of the syllabus internal and external assessments, and various extra-curricular activities for Academic year 2019-20 The calendar was followed as far as possible

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://hrmrajgurunagar.ac.in/login/images/pco_pso/1600402581.pdf

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| BCom | BCom | Commerce | 542 | 490 | 90.07 |
| MCom | MCom | Commerce | 97 | 94 | 96.90 |
| BBA | BBA | CA | 43 | 43 | 100 |

| BA | BSc | Computer Sci. | 47 | 47 | 100 |
|----|-----|---------------|-----|-----|-----|
| BA | BA | (Marathi, English, Economics, Political Sci., Geography, History) | 209 | 169 | 80.86 |
| BSc | BSc | Physcis, Chemistry, Zoology, Botany, Math. | 138 | 136 | 98.55 |
| MA | MA | Mararthi, English, Economics, Political Sci. | 53 | 52 | 98.11 |
| MSc | MSc | Organic Chemistry | 23 | 22 | 95.65 |
| | | [View File](#) | | | |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://hrmrajgurunagar.ac.in/iqac/Images/iqac_agar/1629473058.pdf

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|----------------------------------|
| Total | 00 | NA | 0 | 0 |
| | | [View File](#) | | |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Wild and Exotic Vegetables and Fruit Exhibition | Botany | 03/07/2019 |
| State Level Conference On "Innovative Prospects in Basic and Applied Plant Sciences", Ipbaps-2019" | Botany | 27/12/2019 |
| Short Term Course On "Applied Techniques in Botany" | Botany | 30/12/2019 |

| Short Term Course On "Basics in Nano Sciences" | Chemistry | 30/12/2019 |
|---|---|---|
| Short Term Course On "Vermitechnology" | Zoology | 30/12/2019 |
| Certificate Course on Computerized Accounts Writing | Commerce | 16/12/2019 |
| Research Methodology | Political Science | 24/12/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| NA | NA | NA | Nill | NA |

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| NA | NA | NA | NA | NA | Nill |

View File

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| Nil | Nill |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| National | Marathi | 1 | 0 |
| International | Economics | 3 | 0 |
| International | Commerce | 1 | 0 |
| National | Chemistry | 4 | 0 |
| International | Chemistry | 2 | 0 |
| International | Botany | 2 | 4 |

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| Botany | 1 |
| Zoology | 1 |
| Geography | 2 |
| Geography | 1 |

| Botany | 1 |
|---|---|

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| In-vitro propagation, callus culture and bioactive lignan production in Phyllanthus tenellus Roxb: a new source of phyllanthin, hypophyllanthin and phyltetralin | Dr. K. M. Nitnaware | Scientific Report | 2020 | 5 | Hutatma Rajguru Mahavidyalaya | 1 |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| NA | NA | NA | 2019 | 0 | 0 | 0 |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|
| Attended/Seminars/Workshops | 10 | 20 | 16 | 11 |
| Presented papers | 0 | 0 | 3 | 0 |

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| SPPU Pune | Savitribai Phule | 4 | 93 |

| | | | |
|---|---|---|---|
| Guinness Book Record | Pune University, Pune | | |
| Yoga Day | NSS Hutatma Rajguru Mahavidyalaya, Rajgurunagar | 5 | 660 |
| Voter awareness Program on 2nd Oct. | NSS Hutatma Rajguru Mahavidyalaya and Panchayat samiti Election Unit, Rajgurunagar | 7 | 250 |
| Wildlife week (Tree plantation, Create awareness on wildlife conservation) | NSS Hutatma Rajguru Mahavidyalaya, Junnar Forest Officers Panchayat samiti member, Rajgurunagar | 7 | 250 |
| Swacchata Abhiyan | NSS Hutatma Rajguru Mahavidyalaya, Rajgurunagar | 7 | 250 |
| Nirmalya Collection During Ganesh Festival | NSS, Hutatma Rajguru Mahavidyalaya and Rajgurunagar Nagarparishad, Rajgurunagar | 3 | 35 |
| Vansachetan, Cleaning , Street play (Bhorgiri to Bhimashankar) | NSS, Hutatma Rajguru Mahavidyalaya, Rajgurunagar | 9 | 160 |
| Swachhata Pandharwada | NSS Hutatma Rajguru Mahavidyalaya and Rajgurunagar Nagarparishad, Rajgurunagar | 7 | 350 |
| Poster Presentation on Motivation Day | NSS Hutatma Rajguru Mahavidyalaya, Rajgurunagar | 3 | 150 |
| SPPU Pune Guinness Book Record | Savitribai Phule Pune University, Pune | 4 | 93 |
| [View File](#) | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| NA | NA | NA | Nill |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| Pollution Awareness | NCC, Hutatma Rajguru Mahavidyalaya Rajgurunagar | Pollution Awareness Rally (Pune Nasik Highway, Rajgurunagar) | 1 | 27 |
| AIDS Awareness | NSS Hutatma Rajguru Mahavidyalaya, Rural Hospital Chandoli | HIV Test | 5 | 100 |
| AIDS Awareness | NSS and Yash Foundation Chakan | AIDS awareness, HRM | 5 | 100 |
| Swachh Bharat | NSS Hutatma Rajguru Mahavidyalaya and Rajgurunagar Nagarparishad, Rajgurunagar | Removal of Water hyacinth from Bhima river | 4 | 20 |
| Swachh Bharat | NSS Hutatma Rajguru Mahavidyalaya, Rajgurunagar | Distribution of Ecofriendly plates to Warkaris | 3 | 10 |
| Swachh Bharat | NSS Hutatma Rajguru Mahavidyalaya, Junnar Forest Officers Panchayat samiti member, Rajgurunagar | Wildlife week Tree plantation, Create awareness on wildlife conservation | 7 | 250 |
| Swachh Bharat | NSS Hutatma Rajguru Mahavidyalaya and Rajgurunagar Nagarparishad, Rajgurunagar | Campus Cleaning | 7 | 250 |
| Swachh Bharat | NSS Hutatma Rajguru Mahavidyalaya and Rajgurunagar Nagarparishad, Rajgurunagar | Nirmalya Collection During Ganesh Festival | 3 | 35 |
| Swachh Bharat | NSS Hutatma | Vansachetan, | 9 | 160 |

| | Rajguru Mahavidyalaya, Rajgurunagar | Cleaning , Street play (Bhorgiri to Bhimashankar) | | | |
|---|---|---|---|---|---|
| Swachh Bharat | NSS Hutatma Rajguru Mahavidyalaya and Rajgurunagar Nagarparishad, Rajgurunagar | Swachhata Pandharwada | 7 | | 350 |

View File

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| NA | NA | NA | 0 |

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|---|---|---|---|---|
| Study Tour | Short term Course | Directorate of Onion and Garlic Research Institute | 04/01/2020 | 04/01/2020 | 14 |
| Study Tour | Plant Diversity | Maharashtra State Agriculture, Fruit Research and Development Center at Rajgurunagar | 20/02/2020 | 20/02/2020 | 45 |

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| Third IP | 01/01/2019 | Short Term Course on Advanced Intellectual Property Rights | 100 |

# CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| 15.2 | 5.02 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added |
| Campus Area | Existing |
| Classrooms with Wi-Fi OR LAN | Existing |
| Classrooms with LCD facilities | Existing |
| Laboratories | Existing |
| Classrooms with LCD facilities | Existing |
| Class rooms | Existing |
| Seminar Halls | Existing |

## 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| ERPEDUWON | Partially | Nill | 2019 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
| Text Books | 712 | 125955 | 3085 | 336885 | 3797 | 462840 |
| Reference Books | 795 | 633505 | 134 | 265068 | 929 | 898573 |
| Journals | 58 | 84617 | 70 | 114913 | 128 | 199530 |
| Digital Database | 1 | 5900 | 0 | 0 | 1 | 5900 |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| G. M. Dhumal | Commerce | College Website | 16/06/2020 |
| Dr. P. S. | Soil Chemistry | DSpace SPP | 25/05/2020 |

| Kulkarni | | University Pune | |
|---|---|---|---|
| K. J. Landepatil | History | DSpace SPP University Pune | 20/05/2020 |
| Dr K B Sonawane | Political Science | College Website | 26/05/2020 |
| D. D. Muluk | Geography | College Website | 11/05/2020 |
| Dr. K. M. Nitnaware | Botany | DSpace SPP University Pune | 07/04/2020 |
| Dr. V. D. Kulkarni | Physics | DSpace SPP University Pune | 20/04/2020 |
| Dr. R. S. Shirasi | Economics | DSpace SPP University Pune | 28/04/2020 |
| Dr. S. B. Patil | Zoology | DSpace SPP University Pune | 18/05/2020 |
| Dr. S. D. Shinde | Marathi | College Website | 11/05/2020 |
| [View File](#) | | | |

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|---|---|---|---|---|---|---|---|---|---|
| Existing | 194 | 6 | 24 | 24 | 0 | 1 | 5 | 50 | 0 |
| Added | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 204 | 6 | 24 | 24 | 0 | 1 | 5 | 50 | 0 |

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| 50 MBPS/ GBPS |
|---|

### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| NA | NA |

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| 21.9 | 3.67 | 30.7 | 1.5 |

### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Hutatma Rajguru Mahavidyalaya, Rajgurunagar has designed policy and procedures for usage and maintenance of physical academic facilities. This policy and procedure provide the basis for equitable allocation and efficient utilization of facilities based on the critical needs of educational, research

and administrative activities. This results in a quality learning and working environment for students, faculty and staff. 1]Policy for use of facilities: The central coordination of facility allocation will ensure that a facility is used effectively and efficiently. This policy also provides a framework for the optimal use of physical assets as well as regular review of the college's space needs. The allocation of space for usage is decided by the space allocation and usage committee. a) Classroom scheduling enables students to attend classes and prepare their schedule accordingly and institutional resources are used efficiently. Allocation and usage of classrooms is decided by Time Table committee. The classrooms are allocated according to number of programs and student strength of each class. The Time Table is designed in such a way that there is optimal use of classroom space. b) Faculty with health issues or physical disabilities will be given priority to schedule their classes at appropriate classrooms .The "Divyang" students will be given priority in assigning the classrooms which is easily accessible. For such activities, permission must be taken by organizers from the Principal of the college. Permission will be given to use the classroom so that it should not conflict with academic schedule of classes. c) The schedule of laboratory is decided by timetable committee with the help of Heads of the Departments in such a way that the laboratory is used optimally. In addition to practical sessions, the laboratory space is used for research purposes by faculty and students. Authority to allot the space for research purpose is given to Head of the Department. d) Administrative office spaces are rooms or cabinets assigned to one or more individuals on a regular basis containing furniture and other equipment and used by administrative office. e) Guest lectures, seminars, science exhibitions and other programs are arranged by different departments for students. These programs are helpful for students to get knowledge or recent developments in the subject. For these activities space is required. The space is allotted to these activities on the basis of importance of the activity and number of students participating in it. f) The college space may be allocated to external users by taking the care that academic activities in the college are not disturbed. The college space is allotted to these activities on the basis of importance of the activity and number of students participating in it. g) Library space is classified into six categories: Periodical sections, e-Library, Reading Hall section, Stack Room section, open stack study room section, and circular section. Library space contains stacks which is the space used to house arranged collections of books and other educational materials for use as a study resource.

http://hrmrajgurunagar.ac.in/iqac/Images/iqac_aqar/1570778451.pdf

# CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | Savitribai Phule Scholarship, Shardabai Pawar Scholarship, Sahebraoji Butte Patil Scholarship, Dattatray Valase Patil Scholarship | 63 | 322500 |
| Financial Support from Other Sources |  |  |  |
| a) National | GOI NT | 574 | 4109324.5 |

| | | | |
|---|---|---|---|
| | Scholarship, GOI OBC Scholarship, EBC, GOI SBC, Scholarship GOI, SC Scholarship, GOI ST Scholarship, NT Freeship, OBC Freeship, ST Freeship, Savitribai Phule Pune University Scholarship Krantijyoti Savitribai Phule Yojana Arthik Durbal Ghatak | | |
| b)International | NA | 0 | 0 |
| [View File](#) | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| Personal Counseling | 01/08/2019 | 10 | Counselling cell |
| Short Term Course in Advanced Communication Skills | 31/12/2019 | 32 | English Department HRM Rajgurunagar |
| Remedial Coaching | 21/09/2019 | 5 | Maths Department HRM Rajgurunagar |
| Language lab | 14/09/2019 | 22 | English Department HRM Rajgurunagar |
| [View File](#) | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| 2019 | Competitive Examination and Career Counselling | 33 | 45 | 0 | 0 |
| [View File](#) | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance |
|---|---|---|

|  |  | redressal |
|---|---|---|
| 0 | 0 | 0 |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| NA | 0 | 0 | Global Techpie, Genepaath Diagnostics India Private Limited | 3 | 3 |
| [View File](#) | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|---|---|---|---|---|
| 2020 | 2 | B. Sc. | Zoology | Prof.Ramkrushna More college, Akurdi | M. Sc. (Zoology) |
| 2020 | 1 | B. A. | English | Dr.D.Y.Patil Law College | Law |
| 2020 | 1 | B. A. | English | SPPU Pune | Certificate course in Yoga |
| 2020 | 1 | B. A. | English | Bharati Vidyapeeth | MSW |
| 2020 | 14 | B. Sc. | Chemistry | HRM Rajgurunagar | M. Sc. |
| 2020 | 9 | B. A. | Marathi | HRM Rajgurunagar | M. A. |
| 2020 | 1 | B. A. | English | HRM Rajgurunagar | M. A. |
| 2020 | 6 | B. A. | Economics | HRM Rajgurunagar | M. A. |
| 2020 | 20 | B.A. | Political Sciences | HRM Rajgurunagar | M. A. |
| 2020 | 104 | B. Com. | Commerce | HRM Rajgurunagar | M. Com |
| [View File](#) | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year

| Items | Number of students selected/ qualifying |
|-------|------------------------------------------|
| SET | 3 |

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|----------|-------|------------------------|
| Guest Lecture on Balanced Diet | College | 80 |
| Annual Prize Distribution | College | 200 |
| Marathon | College | 405 |
| Kreeda Jyot | College | 16 |
| International Yoga Day | College | 725 |
| Body Fat Assessement | College | 42 |
| Fit India Movement Program | College | 1000 |
| Annual Sports | College | 400 |
| Netball (W) Camp | Inter zonal | 12 |
| Weight Lifting Best Physique Competition | Inter Collegiate | 48 |

View File

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|------------------------|------------------------|------------------------------|-------------------------------|-------------------|---------------------|
| 2019 | Bronze | International | 1 | Nill | 19047026 | Vaishnavi Javalkar |
| 2019 | Bronze | National | 1 | Nill | 19051778 | Sarika Shingare |
| 2019 | Gold | National | 1 | Nill | 19044784 | Akshay Darekar |
| 2019 | Gold | National | 1 | Nill | 19044784 | Akshay Darekar |

View File

5.3.2 – Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

Our college produces a platform for the active participation of the students in various academic, and administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. The student council of the institution has been framed according to guidelines and the statute of the S. P. Pune University, Pune. The representation from the student council is given on academic and administrative

committees of the institution. The institution is aware of students centered activities and hence the deliberate effort is made to encourage the student's council. The representative of student's council is nominated on the IQAC cell of the institution. So far as academic committees are concerned the representative of student council is nominated on cultural programs, Arts circle, science association, commerce association, sports activities, national service scheme, student's grievance redressal cell and campus development. The Student Council helps in maintaining academic discipline. They have special responsibilities during cocurricular, and extra curricular activities such as: 1. Blood donation 2. Teachers Day Celebration 3. Organization of cultural activities 4. Sports activities Sr. No. Administrative bodies/committees of the institution Representation Of Students In Committees 1 Students' Council Student representatives of this committee bring the common problems of students to the notice of authorities and get them resolved. Representative student organizes various cocurricular, extracurricular activities and alumni meet annually. 2 Internal Quality Assurance Cell Student representative helps in development of quality culture in the institution. The student contributes in enhancing networking with industry and other professionals to bridge the gap between academic and industry 3 Antiragging committee Representative students help in creating ragging awareness among students through various antiragging films. Students have displayed antiragging boards inside the college, canteen and hostels to prevent ragging. 4 Student Grievance Redressal Committee Grievances of students related to academics, examination, issue of documents, identity cards and library cards etc. are conveyed by representative student to the authority and necessary action is taken 5 Sports and Cultural Committee Organization, planning and execution of sports and cultural activities are performed by students. This participatory approach helps them to develop their leadership skills. 6 Science Association, Arts Circle and Commerce Association Organization, planning and execution of activities are done by students. This participatory approach helps them to develop their leadership skills, discipline knowledge.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practices of participative and participative management the institution has a mechanism of providing operational self-sufficiency to various functionaries in order to ensure a decentralized governance system. 1)The principal is the member secretary of the governing body, secretary of the College Development Committee, and chairperson of the IQAC. The Principal, in discussion with the

IQAC, constitutes different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, and the IQAC. There is Vice Principal has been appointed to look after the academic functions, with the help of the heads of the departments. Heads are expected to organize various functions, seminars, and workshops for the academic enrichment of the students. The IQAC takes initiative in the planning of such events. Faculty members are given representation in various committees/cells nominated by the Principal, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure uniform exposure of duties for the academic and professional development of faculty members. There are nearly 45 committees which undertake various college activities. Some of the important committees which were constituted for 2019-2020: Discipline, Time Table, Research, Examination, Admission and Fee core, Library, UGC, Canteen, Scholarship, Cultural, Magazine, Academic Calendar, Gymkhana and Sports, Feedback and Analysis, Academic and Research Coordinator, etc. Following committees were constituted in accordance with government guidelines: CDC, IQAC, ICC, Counseling, and Career Guidance and Placement Unit, Grievance Redressal Cell, Website committee, Anti Ragging Committee, SDC, DST FIST, and Innovation Incubation center. Faculty members are responsible for supervising and managing the routine activities of these bodies. Student: General Secretary of the Students Council is a member of the governing body. Students are empowered to play important role in different activities. Students are also nominated in the following committees: IQAC, NSS, NCC, Earn and Learn Scheme. A non-teaching staff member also represents the College Development Committee, IQAC, UGC, and Examination. Suggestions of these members are also considered while framing policies or taking important decisions. 2)The office administrative responsibility distribution and monitoring are handled by the Registrar in tandem with the college authorities. Though budget preparation is an administrative responsibility, individual budgets are prepared at the departmental level and the final budget is prepared based on those departmental inputs. Participative management: The institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level: Governing Body, College Development Committee, the Principal, and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance. Functional level: The decisions taken in the meetings of various committees mention above are implemented by the Principal with help of Vice Principal, HODS and Registrar. Operational level: The Principal interacts with government and external agencies, faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Examination and Evaluation | The Examination cell of the college is headed by C.E.O., who takes care of all the examination related works, which includes coordination with the affiliating university. The college strictly follows all the policies regarding examination and evaluation |

| | | |
|---|---|---|
| | | guided by Savitribai Phule Pune University. Necessary changes in the pattern and mode of examination and evaluation which are given in the syllabus/curriculum are properly understood and effectively implemented. The schedule, pattern and scheme of university examinations etc. are also properly and timely provided to the students. The internal assessments, projects and practical are conducted according to the guidelines provided by the University. Apart from that, projects and assignments were also given to the students in order to develop their evaluate their research perspective. The day today performance of the students regularly monitored by the class guardians and other teachers and the students were told about the areas in which they need to make improvements. Necessary guidance is provided to the students to improve their learning aptitude. An internal assessment is being conducted on are regular basis and it became an integral part of the evaluation pattern. |
| | Teaching and Learning | Student centered education is the prime aim of the institution. We encourage the students to participate in the teaching and learning process. We applied various teaching methodologies which are appropriate for students. At the begging of the year the syllabus is discussed in the departmental meetings and teaching work load distribution is done according to requirements of the students. IQAC plays key role in teaching and learning process. IQAC arranged periodical meetings with the faculties of all departments to evaluate the teaching learning process. In the meetings there were discussions about teaching methodologies, improvement of classroom atmosphere, strategies to improve the results of the annual exam etc. Some highlights of the teaching learning pedagogy are stated below: Active learning methodologies, Use of ICT , use of Smart Classroom , Industrial visits and Educational Tours , Exhibitions, Seminars and workshops, Surveys, Projects , Guest Lectures etc are implemented to improve the teaching learning process. |
| | Curriculum Development | The college provides all facilities |

| | |
|---|---|
| | to organize workshops for discussions on revised syllabi with peers for effective implementation. It includes infrastructural facilities and other necessary services. The institution encourages teachers to participate in workshops held elsewhere on syllabus framing. Leave facility is extended to teachers who wish to actively participate in curriculum designing and restructuring program. Around 10 staff members are the members of Board of Studies, Savitirbai Phule Pune University. IQAC took a very crucial decision to start value added/ career orientated courses for the benefit of students and curriculum enrichment |
| Research and Development | Teaching faculties are encouraged to do minor and major research projects funded by various organizations. Both the faculty members and students of the college are encouraged to attend and to actively participate in international, national and state level conferences/seminars and also workshops. On duty leave and financial assistance is provided to faculty members who have attended the works hops and seminars. The proper guidance is given to students to participate in various programs like Avishkar and also given information about summer training programs at national and international levels. Library and laboratory facilities are upgraded by adding new learning resources and instruments. Special achievements of the teachers mentioned in the annual magazine of the college and also in the annual report presentation of the college. |
| Library, ICT and Physical Infrastructure / Instrumentation | The Library Committee consists of faculty members who assist the librarian in various tasks. Every year ample amount of fund is allocated for the purchase of books and journals. The library provides internet access to both the students and the staff members. The ICT software has updated regularly and the service is available for academic and administrative purpose. Internet is made available in the campus for teachers and students. Well equipped computer laboratory and reading hall facility is available for the students. New and well equipped instruments are added on to the science and language labs, as and when |

| | | required. The Gymkhana is also well maintained to serve the students. The college is also equipped with a generator for uninterrupted power supply in case of power outages. |
|---|---|---|
| | Human Resource Management | Staff tour is organized both for teaching and nonteaching staff. Possible efforts are taken to maintain healthy relation between the employees. Staffs are encouraged to improve their quality by participating in seminars, workshops and educational programs. Their performance is monitored and conveyed to the management. The whole approach of governance is such that, no one could felt left out. There is no discrimination on the basis of religion, cast or gender. The entire working environment is kept highly positive through a very fair and objective approach. |
| | Industry Interaction / Collaboration | To enhance the practical approach and knowledge of students the institution has done interaction and collaboration with industries. The institution has assigned such projects to students which required actual interaction with industries. Each stream of institution has arranged industrial visits for their students to give them practical exposure. The institution has arranged campus interviews for final year students . Number of globally recognized companies visit the campus to select dynamic students. Students facilitates with internship and placement in the leading industries by the Placement Cell of the college. Students are encouraged to interact with experts of various industries to seek adequate knowledge of that particular firm. Proper steps are taken to build the rapport with industries to develop research aptitude among students. |
| | Admission of Students | Admission to various courses offered by the institution is according to the norms of the government and affiliating University. While giving admission the reservation policy of the state government of Maharashtra is strictly followed. The college has an admission committee consisting of members from every department to guide the students and to help them in the admission process. The institution has an online admission process to ensure the quality |

and transparency of the process. The information about different courses offered and their eligibility criteria, fee structure, scholarships etc. are available in the college prospectus and website. Information regarding the availability of seats, allocation and timeframe was noticed properly. Selection is based on merit and once the applicants are informed of their selection, they are asked to meet the Principal and confirm their admission by paying the fees. It is ensured that every desiring and deserving students got admission to the course of his/her liking.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Planning and Development | SMS system implemented for dissemination of information including notice to all stake holders. |
| Administration | The college makes continuous efforts to use less papers in all its administrative and official works. All online and computerized works are done with transparency while sharing information within the college, faculties and departments. Institution used ERP EDUWON software to maintain biometric attendance of teaching and non teaching staff. |
| Finance and Accounts | Fully equipped computerized methods are followed to keep and tracks records of all finances of the college. Advanced software is used to keep scanned documents, e-filing and budget transactions. Tally software used to maintain the college accounts. |
| Student Admission and Support | Students who need to take admission for UG and PG program of the institute are required to apply online on institute's ERP system by registering themselves. The collected data used for making merit lists and admission lists of eligible candidates and for payment of the necessary fees. |
| Examination | The college conducts internal, term end, annual and semester wise exams with proper decorum. The marks of internal and semester exam sent to university through online mode. The examination form is submitted through online mode. |

**6.3 – Faculty Empowerment Strategies**

## 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|---|---|---|---|
| 2019 | Dr. S. B. Patil | National Seminar Mahatma Phule Mahavidyalaya, Pimpari, Pune | NA | 885 |
| 2019 | N. D. Dongare | Workshop, SSGM Kopargoan | NA | 600 |
| 2019 | Dr.S. B. Surywanshi | National Seminar,Jaipur Natioal University Rajasthan | NA | 4999 |
| 2019 | Y. S. Walunj | Workshop SSGM Kopargoan | NA | 600 |
| 2019 | Dr.Dr. P. S. Kulkarni | National Seminar Modern C ollege Ganesgkhind Pune | NA | 1150 |
| 2019 | Pratima Lonari | Seminar D.J. Malpani College Sangmner | NA | 1780 |
| 2020 | D. D. Muluk | International Conference Agasti College Akole | NA | 2280 |
| | | [View File](#) | | |

## 6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|---|---|---|---|
| 2019 | NA | NA | Nill | Nill | Nill | Nill |
| 2020 | NA | NA | Nill | Nill | Nill | Nill |
| | | | [View File](#) | | | |

## 6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|

| | | | | |
|---|---|---|---|---|
| Faculty Development Programme | 2 | 18/05/2020 | 03/06/2020 | 17 |
| Faculty Development Programm | 1 | 23/05/2020 | 29/05/2020 | 7 |
| Short Term Course | 1 | 21/07/2020 | 30/07/2020 | 10 |
| Refresher | 1 | 14/12/2020 | 28/12/2020 | 15 |
| Refresher | 1 | 25/02/2020 | 09/03/2020 | 13 |
| Refresher | 1 | 22/07/2019 | 03/08/2019 | 13 |
| Orientation | 1 | 04/06/2020 | 01/07/2020 | 29 |
| Orientation | 1 | 14/11/2019 | 04/12/2020 | 21 |
| Orientation | 2 | 05/08/2019 | 11/08/2019 | 7 |
| Orientation | 1 | 07/01/2020 | 27/01/2020 | 21 |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |
| 30 | 65 | Nill | Nill |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| Group Insurance Maternity leave, Pension schemes, Cooperative Credit Society , Duty Leave, paternity leave, On Duty Leave | Group Insurance , Maternity leave, Pension schemes Cooperative Society, paternity leave, On Duty Leave | Students' welfare schemes, Scholarships, Earn and learn schemes, Students' insurance Fee concession, Installment facility |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute preserves finance and accounts systematically. Management takes periodic review of financial position of the organization. Institution conducts internal and external financial audits regularly. Management has appointed DBT and Associates Dashrath Bacche as Internal auditor. He checks the account of institute every month and submits report at the end of financial quarter. External audit is conducted after the end of financial year. Audit report and audited statements of accounts are discussed in College Development Committee and also submitted to the Governing Council. The institute also ensures timely submission of audited utilization certificate to various funding agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| NA | 0 | NA |

[View File](#)

## 6.4.3 – Total corpus fund generated

| 21444 |
|:-----:|

## 6.5 – Internal Quality Assurance System

### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|:----------:|:--------:|:----:|:--------:|:---------:|
|  | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nill | Yes | IQAC |
| Administrative | No | Nill | Yes | IQAC |

### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher Meeting for Commerce 2. Parent-Teacher Interaction for Science

### 6.5.3 – Development programmes for support staff (at least three)

ERP Training organized for Admission Module

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Start the special subjects in Science faculty at T. Y. Botany, Mathematics 2.Course on Intellectual Property Rights 3. DST-FIST Grant 4. Short Term Courses 5. Smart Class Room Construction

### 6.5.5 – Internal Quality Assurance System Details

| | |
|:---|:---:|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | Yes |
| c)ISO certification | Yes |
| d)NBA or any other quality audit | Yes |

### 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|:----:|:----:|:----:|:----:|:----:|:----:|
| 2019 | SHORT TERM COURSE ON ADVANCED INTELLECTUAL PROPERTY RIGHTS | 30/12/2019 | 30/12/2019 | 05/02/2020 | 105 |
| 2020 | Gender Equality | 05/03/2020 | 05/03/2020 | 05/03/2020 | 29 |
| 2019 | Health Check Up | 14/12/2019 | 23/12/2019 | 27/12/2019 | 1489 |
| 2019 | State level Conference on "Innovative prospects in basic and applied plant sciences", | 27/12/2019 | 27/12/2020 | 28/12/2020 | 89 |

| 2020 | Survey of Plants in the Campus | 26/02/2020 | 26/02/2020 | 26/02/2020 | 19 |
| --- | --- | --- | --- | --- | --- |
| 2019 | Lecture Series on Ma thematician | 31/12/2019 | 31/12/2019 | 01/01/2020 | 27 |
| 2020 | PUSA Quiz Competition | 17/01/2020 | 17/01/2020 | 17/01/2020 | 125 |
| 2020 | Guest Lecture on Professional Career in Commerce | 10/01/2020 | 10/01/2020 | 10/01/2020 | 153 |
| 2020 | Guest Lecture On Resume Writing and interview Techniques | 29/02/2020 | 29/02/2020 | 29/02/2020 | 140 |
| 2020 | Nature Photography Competition | 13/03/2020 | 13/03/2020 | 13/03/2020 | 42 |

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
| --- | --- | --- | --- | --- |
| | | | Female | Male |
| Mahabhondala and Rasdandiya | 05/10/2019 | 05/10/2019 | 700 | 300 |
| Lecture on Woman's Health Issue | 30/12/2019 | 30/12/2019 | 161 | 0 |
| Lecture on PCOS Disease | 26/12/2019 | 26/12/2019 | 144 | 0 |
| Lecture on Balanced Diet | 06/03/2020 | 06/03/2020 | 80 | 0 |
| Workshop on Self Defense | 07/03/2020 | 07/03/2020 | 72 | 0 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
| --- |
| Percentage of power requirement of the College met by the renewable energy sources We save KV power per year and save the light bill of 3500001 /per year |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| Physical facilities | Yes | Nill |
| Ramp/Rails | Yes | Nill |
| Rest Rooms | Yes | Nill |
| Scribes for examination | Yes | Nill |
| Special skill development for differently abled students | No | Nill |
| Provision for lift | No | Nill |
| Braille Software/facilities | No | Nill |
| Any other similar facility | Yes | Nill |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| 2020 | 1 | 1 | 23/01/2020 | 1 | Leal Camp | Duties of Citizens | 100 |
| 2019 | 1 | 1 | 07/08/2020 | 1 | Legumes and exotic vegetables exhibition | Importance of exotic vegetables | 100 |
| 2020 | 1 | 1 | 18/01/2020 | 1 | Road Safety week | Traffic Rules | 100 |
| | | | | | View File | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| Teachers Dairy | 02/07/2019 | The mission of the institution is to develop contemporary youth as accountable citizen by inculcating human values along scientific perception for which various attempt are being done. The institution follows the code of conduct UGC, Maharashtra University, S. P. Pune |

University Pune and the Parent institution. It is published every year in the Teachers Dairy which is maintained by every teacher and is duly signed by HOD, VicePrincipal and Principal. The code of conduct for students is made available in the prospectus every year and also displayed on campus in the form of display board. The code of conduct teachers were mention in teachers dairy.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| Samvidhan Gaurav Din | 26/11/2019 | 26/11/2019 | 55 |
| Mahatma Gandhi PariSavand | 03/10/2019 | 03/10/2019 | 50 |
| Gurupormina | 16/07/2019 | 16/07/2019 | 96 |
| 150th Birth Anniversary of Mahatma Gandhi | 03/10/2019 | 03/10/2019 | 23 |

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic Free Campus Less Paper Office Tree Plantation in Campus Use Renewable Energy Rain Water Harvesting Compost Fertilizer plant

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice No.1 Late. Sahebraoji Buttepatil Memorial Day Goals: 1) To greet the Late. Shri.Sahebraoji Buttpatil 2) To create a sense of social commitment among the students. 3) To create a sense of interfaith harmony among the students Context: Hutatma Rajguru Mahavidyalaya, Rajgurunagar celebrates the memorial day of the late Sahebraoji Buttpatil founder president of Khed Taluka Shikshan prasarak Mandal on 3rd January every year, on this day various social programs were organised in the college campus. In the academic year 2019-20 the 19th memorial day of Late. Shri.Sahebraoji Buttpatil was celebrated on 19th January 2020, on this day firstly Krida Jyoti brought from Saheb's residence was welcomed in the college after that Saheb statue was presented with wreaths. After paying homage to saheb by NCC students and audience, then after all religious prayers were conducted as usual. Student Neha Takalkar sang Hindu Dharma prayer, Akshada Chordia sang Jain Dharmiya, Komal Gaikwad sang Buddhist and Maulana Latif sang Muslim prayer with devotion. On this day a lecture of Dr. Suhas Kamble, a renowned orthopedist and surgeon was organized in the college. At this time he talked about the social work of Late. Shri. Sahebraoji Buttepatil. In his lecture he informed about various medical matters such as risk to the patient after the accident, the patients response, the respiratory

system and the blood circulation. He also provided information on what precautionary measures should be taken in case of injured patient transport, fracture, burns, electric shock, and heart attack. Then attendees were also given an oath of love for the nation. On this day various programs like science exhibition, book exhibition, poster competition, poetry exhibition in various dilates of Marathi, blood donation and essay competition were organized in the college campus. 134 blood donors energetically donated blood in the blood donation camp organized by NSS and NCC on the occasion of Memorial Day. Evidence of Success: 1) A sense of social commitment is inculcated among the students. 2) A sense of interfaith harmony is inculcated among students. Problems encountered: - Best Practice No.2 Hutatma Shivram Hari Rajguru Intercollegiate Elocution Competition Goals: • To give platform for students to express their views •To develop the communication skill among the students. Context: On the occasion of birth anniversary of Hutatma Shivram Hari Rajguru , K.T.S.P Mandals Hutatma Rajguru Mahavidyalaya,Rajgurunagar organizes intercollegiate speech competition every year on 23rd Aug. In this competition students from various colleges affiliated to Savitribai Phule Pune University participated their candidature. In the academic year 2019-20, this competition ( 30th) was held on 23rd Aug 2019. The medium for the speech competition was marathi and the selected topics were "Samajik Samata" , "Mahavidyalayin Nivadnuka-Garaj aani Vastav", " Antaral Yugache Shilpkar -Dr. Vikram Sarabhai", " Bhartiy Shetipudhil Aavhane". 43 students from different colleges were participated in the said competition. The winners of the competition are following, Rank Name of the Participant Name of the College 1 Krushna Tawale Aabasaheb Garware Mahavidyalaya,Pune. 2 Yash Naik College of Engineering, Pune . 3 Sujit Kalange Warje Malwadi, Pune. Hutatma Shivram Hari Rajguru collective trophy was won by Krushna Tawale and Aaditya Mane Aabasaheb Garware Mahavidyalaya,Pune. The performance of the participants was assessed by referees Mr. S.L Khutwad, Dr. Shrikant Patil (Kolhapur), Dr.Rajendra Thorat (Pune). Evidence of Success: The programme organized resulted in the following: • Participants got platform to express their views on the concerned topics. • Audience got opportunity to enrich their knowledge in concerned fields. Problems Encountered: -

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
|---|
| http://hrmrajgurunagar.ac.in/iqac/Images/iqac_agar/1629468589.pdf |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

'Sahebraoji Buttepatil Smruti Vyakhyanmala' Lecture Series Introduction : Hutatma Rajguru is the idol of our Sanstha. Sahebraoji Buttepatil, our founder was deeply impressed by his work gave his name to our college. Sahebraoji Buttepatil has a great contribution in the field of education he has started college, for the students of the rural tribal area. To uphold his work principles in the society students, the college started to organize the lecture series, 'Sahebraoji Buttepatil vyakhyanmala' in his memory since 2002. The lecture series was started with the following aims: 1) To immortalize Sahebraoji Buttepatil's principles his contributions to students and society. 2) To pay respect sense of gratitude toward society. 3) To be aware Students regarding various today's rising issues. 4) To improve the overall performance confidence level of students. 5) Helps to establish good relations between society students. The distinctiveness of institutional performance in imbibing human values: Sahebraoji Buttepatil Lecture series acquired a distinctive identity in society. It helps to generate awareness and attraction towards higher education among the students. This seven-day lecture series is organized

from 26th January to 1st February every year, to memorize the death anniversary of Sahebraoji Buttepatil. This lecture series consists of seven lectures, are related to various fields, education, health, science, spiritual, defense and agriculture sectors. The selected topics of the lectures are chosen based on their relevance in the present time. It not only opens the windows of new knowledge but also inspires the students to make a career in various fields. The lecture series is arranged on the college campus. The following table shows names of speakers and subjects: Year Name of Speakers Subject 2020 1. Dr. Sanjivani Todkar Kavita Kalchi, ajchi ani mazi 2. Mr. Ajinkya Kottawar Shikshananatarchi Kshitije 3. Dr. Suresh Naik Chandrayan Mohima 4. Dr. Shrinand Bapat Prachin Maharashtra 5. Mr. Charudatta Aphale Bhartiy Sainikanchi Yashogatha 6. Mr. Prasahnt Deshmukh Dharmvir Chatrapati Sambhajiraje

| Provide the weblink of the institution |
|---|
| http://hrmrajgurunagar.ac.in/igac/Images/igac_agar/1629468643.pdf |

## 8.Future Plans of Actions for Next Academic Year

1. To monitor teaching, learning and evaluation process. 2. To carry out Academic and Administrative Audit. 3. To identify the slow and advanced learner, and conduct activities to them. 4. To Submit SSR of 3rd Cycle NAAC and to face peer team visit. 5. To carry out Internal Academic and Administrative Audit. 6. To Conducting activities of NSS and NCC 7. To submit AQAR of AY 2019-2020 8. To Promote faculty to use ICT method 9. To organize Remedial coaching scheme for fail student 10. To organize activity related to Gender sensitization, human values, national youth day. 11. Promote faculty to submit research project to different agency. 12. Promote students to participate in Avishkar project competition. 13. To run the started certificate course and value added courses.