YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	HUTATMA RAJGURU MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Shirish S. Pingale
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02135222099
• Mobile no	9890699578
• Registered e-mail	iqachrm@gmail.com
• Alternate e-mail	hrmrajguru@yahoo.com
• Address	Pune-Nashik Road, Rajgurunagar-410505
• City/Town	Rajgurunagar
• State/UT	Maharashtra
• Pin Code	410505
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**Savitribai Phule Pune University**	
• Name of the IQAC Coordinator	**Dr. Pramod Kulkarni**	
• Phone No.	**9850658087**	
• Alternate phone No.	**02135222099**	
• Mobile	**9850658087**	
• IQAC e-mail address	**iqachrm@gmail.com**	
• Alternate Email address	**pramodskulkarni3@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://www.hrmrajgurunagar.ac.in/uploads/aqar/AQAR_2021-22.pdf**	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	**https://www.hrmrajgurunagar.ac.in/uploads/prog-committee/2022-2023.pdf**	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**82.10**	**2004**	**08/01/2004**	**07/01/2009**
Cycle 2	**B**	**2.63**	**2015**	**03/03/2015**	**02/03/2020**
Cycle 3	**B++**	**2.83**	**2021**	**10/08/2021**	**09/08/2026**

6.Date of Establishment of IQAC	**03/12/2003**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	**4**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Conducted a workshop on Intellectual Property Rights (IPR). 2. Organized a National Seminar on NEP-2020 on March 23, 2023. 3. The AQAR for the academic year 2021-22 has been successfully submitted and has been accepted by the NAAC. 4. The short-term course for students of the Science, Commerce, and Arts faculties has been successfully conducted. 5. The Research Center in Political Science has been approved by SPPU, Pune.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize workshop on IPR	The College has organized workshop
Examinations	Examinations were conducted according to the time table of the university. Students were informed about it in advance. Internal examination have conducted via offline mode as per SP Pune University timetable.
Analysis of Result	The results of the examinations of the previous academic year were analyzed and necessary instructions were given to the teachers who needed improvement by IQAC
NSS,NCC Activities along with cultural	NSS, NCC units were formed for this academic year and various activities were carried out. Blood donation programme was also organized in college.
Feedback from students	nalysed and required action was taken as per the suggestion.
To organize National Seminar on NEP-2020	The College has organized National Seminar on NEP-2020 on 23 March 2023
To organize skill development courses	The College has successfully organized skill development courses in Chemistry and Botany Department
To Run Short Term Courses	The College has run the short term courses in Science, Commerce and Art faculty Students

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	24/01/2023

15.Multidisciplinary / interdisciplinary

K. T. S. P. Mandal's Hutatma Rajguru Mahavidyalaya, Rajgurunagar is an affiliated college to Savitribai Phule Pune University, Pune which is a state university, it has to follow a road map or guidelines prepared and provided by the State Government. Students of all courses opt for Generic Electives from a wide spectrum of options offered by Departments other than their course of study. This enhances their understanding of other disciplines and enriches their learning. In order to give students a wider exposure, college level invited lectures and conferences, seminars, special talks organised by departments give students a deeper understanding of other disciplines. When University prepares or provides a curriculum to implement the multidisciplinary/interdisciplinary structure of the New Education Policy the K. T. S. P. Mandal's Hutatma Rajguru Mahavidyalaya Rajgurunagar will abide by it.

16.Academic bank of credits (ABC):

As per the affiliating university rules and regulations curriculum being taught currently, there are credits assigned to papers which are not transferable but with the upcoming implementation of NEP in the academic year 2022-23, students will create a bank of credit (ABC) which will be transferable and interdisciplinary and multidisciplinary in nature, Students will also have multiple entry exit options as per their requirements.

17.Skill development:

The college has consistently been dedicated to providing students with ample opportunities to develop their skills in response to evolving needs. In order to make them job-ready upon graduation, the curriculum is supplemented with add-on courses that align with relevant industries. This strategic approach ensures that students acquire practical skills and knowledge that are in high demand. The College has organized skill courses such as Mushroom Cultivation and Soil Testing : an Enternerpuership Oppournity

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NA

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The affiliating university is committed to consistently providing education that focuses on tangible outcomes, and our institute wholeheartedly embraces and shares this vision. The institution actively adheres to the guidelines set forth by the affiliating university in pursuit of this objective. Both the affiliating university and our institute collaborate to design and execute specialized training programs that prioritize outcome-based education, aligning closely with the National Education Policy (NEP). These programs are meticulously crafted to deepen comprehension and facilitate the practical application of outcome-based educational principles. Moreover, our college extends comprehensive counseling services to students, stakeholders, and the broader community, with the ultimate aim of fostering harmonious resolutions to societal and individual challenges. Our counseling initiatives are meticulously tailored to effectively address a wide spectrum of people-centric issues. Additionally, every department within the college, spanning from the social sciences to the natural sciences, is united in its determined effort to seamlessly infuse outcome-based education principles into their respective domains.

20.Distance education/online education:

Since its inception in the academic year 2019-20, the Distance Education Centre of Savitribai Phule Pune University has been an integral part of our institution, playing a pivotal role in providing invaluable opportunities for graduate distance education. This initiative has been a response to the evolving needs of our society, ensuring access to quality education beyond the confines of traditional classrooms. Furthermore, our college proudly houses a YCMOU Study Centre, operating in parallel with the aforementioned facility. This center operates in harmony with the overarching goal of addressing societal needs through higher education. Designed to meet the demands of our ever-changing world, it too provides opportunities for graduate and postgraduate distance education. Conveniently located on our college premises, the Study Centre provides a seamless experience for students eager to pursue B.A. and B.Com. courses. Through these avenues, we remain committed to fostering accessible and flexible learning opportunities, empowering individuals to achieve their academic and professional ambitions.

Extended Profile

1.Programme

1.1	**523**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**3288**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**2585**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**1042**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**78**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	41 + 74 =115

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	50
4.2 Total expenditure excluding salary during the year (INR in lakhs)	198.67596
4.3 Total number of computers on campus for academic purposes	150

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

During the preceding academic year, our institution devised an academic calendar to meticulously plan academic and administrative activities. This calendar included schedules for internal examinations, seminars, project submissions, as well as various co-curricular and extracurricular engagements. Once the finalized work schedule was in place, educators developed their individual teaching plans and diligently maintained their academic diaries.

Regular meetings were convened to facilitate the effective implementation of learning processes. Various resources such as PowerPoint presentations, YouTube videos, online study materials, and quizzes were employed to enhance the quality of education.

Our esteemed faculty harnessed Information and Communication Technology (ICT) to its fullest potential during the pandemic-induced shift in education delivery. After the pandemic, the curriculum returned to traditional modes of education to provide a well-rounded educational experience for our learners. Attendance

records of our students were meticulously maintained, and we proactively addressed irregularities by providing timely warnings to students whose attendance was less than satisfactory. At the culmination of the academic year, comprehensive syllabus completion reports were diligently compiled and submitted to the principal for review.

Informal remedial coaching and counseling services were also extended to support students who required additional assistance in their learning journey. These services, provided through mentor-mentee relationships, were all aimed at enhancing the overall learning experience and well-being of our student community. This comprehensive approach to education ensured that we met the diverse needs of our student body and upheld our commitment to academic excellence and student success.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://www.hrmrajgurunagar.ac.in/uploads/naac/1_1_1_Link_For_Supporting_Document.pdf]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before each academic year commences, our college prepares the academic calendar in alignment with the affiliated university's schedule. This calendar delineates important dates pertaining to the teaching-learning process and ongoing assessment. It encompasses deadlines for application submissions, the start and end dates of each semester, a roster of holidays, guidelines for exam application submissions, a timetable for practical examinations, due dates for internal grade submissions, and potential dates for university examinations and result declarations. Moreover, it encompasses a calendar for extracurricular and co-curricular activities, encompassing guest lectures and potential dates for events related to NCC, NSS, and the Earn and Learn Scheme.

The academic calendar provides explicit directives for executing continuous internal evaluations and showcases a multitude of student-focused initiatives that provide students with opportunities to pursue their desired career paths. A dedicated committee meticulously constructs the college's entire schedule, which is subsequently published on our official website.

Prior to the start of each semester, department heads collaborate with their faculty members to distribute workloads and formulate departmental timetables, enabling the creation of comprehensive lesson plans. The College Examination Committee is responsible for formulating the schedule for internal examinations, and this information is made readily available to students and staff well in advance via notice boards.

The university also suggests possible dates for sporting and cultural events, which our college takes into consideration when planning interclass sports and extracurricular activities. We make sure that all co-curricular activities are executed in accordance with the academic calendar.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/prog-committee/2022-2023.pdf

1.1.3 - Teachers of the Institution participate in `B. Any 3 of the above`
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File]()
Any additional information	[View File]()

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

294

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

At our college, we prioritize addressing crucial societal issues by seamlessly incorporating them into our prescribed syllabus. These issues, including Professional Ethics, Gender Equality, Human Values, Environment, and Sustainability, are intrinsic components of our academic programs.

In the context of Gender Equality, our Political Science curriculum for the second and third years explores various ideologies, placing a significant emphasis on promoting gender parity. The subject of Human Values is a central theme in our curriculum. Our Choice-Based Credit System includes a mandatory credit course on 'Democracy, Decentralization, and Governance' in the first year for both undergraduate and postgraduate students, introducing constitutional values.

When it comes to Professional Ethics, our postgraduate-level course, 'Introduction to Cyber Security/Information Security,' provides students with a comprehensive understanding of Cybercrime, Terrorism, Security Laws, and Intellectual Property Rights. Additionally, we offer courses like 'Business Ethics' and 'Professional Values' at both the undergraduate and postgraduate levels.

Addressing Environmental and Sustainability concerns, we require all second-year undergraduate students to take a compulsory credit course in Environmental Studies. This course delves into topics such as Ecology, Ecosystems, Environmental Pollution Control technologies, and measures for the conservation of our environment.

Furthermore, we integrate the importance of sustainable energy sources into our curriculum. For instance, in the first year of the B.Sc. (Computer Science) program and the F.Y.B.Sc. In Physics course, we cover 'Solar Cells' as a fundamental component of solar panels for electricity generation, highlighting the advantages of solar energy over conventional sources.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1611

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students   **A. All of the above**

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.hrmrajgurunagar.ac.in/uploads/naac/Feedback_merged.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.hrmrajgurunagar.ac.in/uploads/naac/Feedback_merged.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3288

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1049

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the students from various economic and social backgrounds seek admission to our college, it becomes important to identify the slow learners and advanced learners at the entry level. All the students do not have the same educational background. Special efforts become necessary to support the slow learners. Advanced learners also need scope and opportunities to grow further. At the commencement of the academic year, the college conduct counseling sessions or induction programmes for newly admitted students. The principal and the senior faculty members make students aware of need of setting goals, career opportunities, code of conduct , classroom attendance, examination pattern, evaluation pattern and the infrastructure facilities available in the college. The slow learners and advanced learners are identified at the entry level with the help of their marks and achievement in the previous year's examination.

Various activities were conducted for slow and advanced learners. We motivated the advanced learners to participate in various national and international webinar and conferences. Assignments were taken from slow learners. Extra classes were conducted for slow learners to clear their subject related basic concepts and to improve their academic performance also for solving doubts and difficulties the personal attention was made towards the slow learners. Previous years university question papers were solved in the class for their practice. The resources including assignments, question banks, study material made available on college website and also on respective Google classrooms, it was helpful to all the students for improving their academic performance.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Slow_Learner_and_Advanced_Learner_compressed.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3288	78

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For better understanding of students Hutatma Rajguru Mahavidyalaya deliberately stimulate students participation in different activities. Our academic plan has prepared focusing on students activities. Our college has familiar with various methods of experiential and participatory learning along with problem-solving methodologies to make sure active and energetic participation of students in the teaching-learning process. The college has embraced various student-centric teaching learning pedagogical methods for strengthening the learning levels of the students. In addition to regular classroom teaching, the teachers use experiential learning, problem-solving methodologies, role playing activities, classroom seminars, group discussions, project works, survey methods, case study, field visits, field projects, review of books, and research papers. The teaching faculty of the college encourages experiential learning method. The main objective of this method is to upgrade and expand an experimental learning approach amongst the students. Basically, natural science and social science departments like Chemistry, Botany, Zoology, Physics, Geography, and English have been using this method in the teaching-learning process to enhance the learning abilities of the students.

Participative learning considered to be the major student –centric method. Our college focuses on active participation of students in

seminars, group discussions, debates, quizzes, field visits, industrial visits, surveys, research projects, case studies etc.

Problem Solving Method: In order to develop and improve students' creativity, decision-making ability, critical thinking, reasoning power, the college has adopted this method. Departments like Mathematics, Statistics, Physics, Chemistry, Economics, and English, use this method successfully for enhancing the learning experiences of the students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college actively promotes the utilization of ICT-enabled tools and devices to deliver both curriculum and extra-curricular information to the students. Several innovative steps have been taken to enhance the effectiveness of teaching and learning.

The college facilitates the proficient use of tools like PPTs, LCDs, ebooks/journals, and modern instruments/equipment in its laboratories. Additionally, it provides computers/laptops, 50 Mbps internet connectivity, INFLIBNET, DELNET, Shodhganga, and other ICT facilities to ensure effective teaching and learning experiences.

The Department of English has initiated the use of the Language Laboratory to enhance and enrich the English language competencies of the students. Furthermore, the college has developed smart classroom facilities for efficient knowledge delivery to the students.

The Department of Chemistry utilizes Chem-draw ultra software for drawing structures of compounds, while the Department of Statistics employs R-software and Excel. The Department of Mathematics has adopted software such as Maxima, Python, LaTeX, and C Programming to enhance the learning abilities of the students.

Important learning materials and links are provided on the college website. Faculty members actively circulate study materials and notes using internet facilities to the respective students.

In terms of mobile technology, teachers use smartphones and mobile apps such as WhatsApp to enhance verbal skills and visual learning

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

78

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File]()

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

591

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File]()

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being affiliated to SPPU, the college follows the guidelines specified by the university in conducting the internal assessment at college level for all undergraduate and postgraduate courses. College established separate Exam department and functioning according to rules and regulation of SPPU, Pune. Exam department informed the students about examination pattern, schedule, regulations and academic calendar with CIE Exam dates. The schedule was displayed on the college website, notice boards, WhatsApp groups and Google classroom. Internal assessment is done via various modes such as tutorials, unit test, classroom seminars, assignments, field visit, viva-voce, group discussion, open book test, presentation, quizzes etc. The results of the internal examinations were declared within a week, enabling the students to raise any grievance and get

it resolved before the marks were finally submitted to the university. After evaluation the concern subject teacher arranges a personal meeting with each student and explains the performance of the student in details and advises him /her how to improve the performance in the forthcoming assessments. The teacher maintains all the record of internal assessment in the department for future verification by the college authorities in case of any complaint. Reexaminations were conducted for those students who remained absent during the internal examinations due to their participation in NCC, NSS, Sports, cultural activity or in case of any medical issues.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/2_5_1_compressed1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College form a examination committee which looks after the grievances related to examination in the college. The procedure for the grievance redressed is based on the set norms of the university. If students have any grievance regarding internal examination, Students have to approach CEO through application of his/her problem. The CEO consults with respective head of the department and teacher. The grievances are resolved by showing his/her performance in the answer sheet or reexamined the answer sheet by the another examiner in his presence. If any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members. In case of the grievances related to university examination university provided the facility for students to register their grievances regarding online examination within 48 hours through their profile. Grievances related to the mistakes on the hall tickets regarding the name or the subjects are sent to the University. The duly corrected hall tickets are provided to the students in time. If students are not satisfied with the university evaluation then college allowed the students to apply for revaluation and rechecking by paying necessary processing fees to the university and obtaining photo copies of their answer sheets. The queries related to results, corrections in mark sheets, and other certificates issued by the university are handled at the SPPU examination section after forwarding such queries through the college examination section.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/2_5_2_compressed1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has specified graduate attributes and learning objectives. To achieve these attributes Programme outcomes (POs), Programme specific outcomes (PSOs) for all academic programmes are specified by the Institute as per the guidelines of NAAC. The following attributes are included in the POs. 1.Disciplinary knowledge 2.Lifelong learning 3.Universal Competencies 4.Attitude/Morals outcomes POs are classified according to the above criteria. PSOs statements focus on the specific knowledge of core subject. POs and PSOs are designed to ensure complete and comprehensive learning about the program and courses as these are critical for the future successful career of the student. The Course Outcomes (CO) are designed through curriculum mapping by identifying which courses,portions of the courses, or series of courses fulfilled each PO and are in correlation with other courses and POs. The COs were designed with the following criteria The course outcomes identify the minimum achievement required for success in the course.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/POs,_PSOs_and_COs_NAAC.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File]()

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has prepared the method of measuring program outcomes and course outcomes that eventually upgrade the education quality of

the college and graduate outcomes. The learning outcomes and attainment are calculated by using direct and indirect methods. Direct method: We prepare the expected learning outcomes of all the Programs and Courses. The set program outcomes, course outcomes, and program-specific outcomes are used to evaluate the respective outcomes. The program outcomes are calculated on the basis of set target levels. Each CO is mapped to PO to make a (CO-PO) matrix. The Attainment of course outcome is calculated by using the following formula; Attainment of Course at UG level: Attainment of Course = 70% (Attainment level in university examination) + 30% (Attainment level in internal examination). Attainment of Course at PG level: Attainment, of Course, = 70% (Attainment level in university examination) + 30% (Attainment level in internal examination). The attainment level for course outcome is defined as follows: Level 1: 40% of students scored more than the university average. Level 2: 50% of students scored more than the university average. Level 3: 60% of students scored more than the university average.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

819

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.hrmrajgurunagar.ac.in/uploads/naac/SSY_2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

9

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Hutatma Rajguru Mahavidyalaya Rajgurunagar provides enriching ecosystem for inculcating research and innovative approach amongst the students and staff by taking several initiatives at management and college level through financial, technological and infrastructural support and at faculty level by providing platforms through events, programmes, seminars, workshops, short term courses and research publications for creation and transfer of knowledge. The initiatives taken are as follows:

- **There is a research committee at college level for making policy related to research and innovation.**
- **There is an Innovation and Incubation cell created as per the norms of Centre for innovation, Incubation and Linkages at SPPU.**
- **The central library provides facilities for creation of knowledge and research support through reference books, research journals, encyclopedia, reading room, digital library – inflibnet.**
- **There is a research centre of Chemistry department, political science department and Marathi department. Through which research scholars of several eminent institutes get associated for creation of knowledge.**
  - **There are spacious laboratories, computers, internet and all other ICT facilities available for all the departments of arts, science and commerce for creation and transfer of knowledge.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/3_2_1__QLM_SUPPORTING_FILE_compressed.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2.4

File Description	Documents
URL to the research page on HEI website	https://www.hrmrajgurunagar.ac.in/uploads/naac/3_3_1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

22

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to promote students' health awareness, the college celebrated Yoga Week on International Yoga Day. A first aid camp was also conducted for health awareness. As per the directions of the government of India we have celebrated the Azadi Ka Amruta Mahotsav from 15th August 2021 to 26th January 2022. Activities like "Har Ghar Tiranga" and events surrounding Republic Day aimed to instill nationalism in students and society. Additionally, an HIV Testing Camp and rally were organized to raise awareness about HIV/AIDS. Public awareness about cleanliness was promoted through cleaning initiatives at various locations throughout the year. A wild vegetables and fruit exhibition was organized for student health. Blood donation camps were held under NSS and NCC to contribute to the government blood bank, fostering a sense of communal responsibility. Furthermore, Tree Plantation drives were conducted to raise environmental awareness and preserve greenery. During Ganeshotsav, a large-scale Nirmalya collection drive was carried out in Maharashtra to promote environmental consciousness. Voter

awareness rallies and registration drives were organized during Constitution Day week to ensure democratic principles like freedom, equality, justice, and fraternity are upheld. Visits to old age homes were arranged to support the elderly and raise awareness among students. Additionally, a winter camp under the National Service Scheme was conducted to promote social responsibility. Numerous such activities were carried out during the academic year in question.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

31

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3133

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

164

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has five wings A, B, C, D, E. These wings consist of very good classroom facilities, laboratories, library, staff rooms, and administrative blocks. Wing A having commerce department with well-furnished computer laboratory. Wing B consists of well-equipped and well-furnished laboratories of Chemistry, Physics, Botany, and Zoology. Wing C provides ample space for the qualitative enrichment of our Library (Knowledge Resource Center). The reading halls have a good capacity where 200 students can sit and study comfortably. Wing D having space for administrative related work. In the E wing, we have computer laboratories for B. Sc. Computer Science and BBA along with a well-equipped laboratory for Mathematics and Statistics.

Physical Facilities: 1. Well-furnished conference hall named as Vitthalraoji Buttepatil Sabhagruha. 2. Competitive examination guidance center along with well-maintained reading hall. 3. Departments for IQAC, Examination office, NCC, NSS, and Student welfare. 4. Separate laboratory for M. Sc. Organic Chemistry. 5. Language laboratory: To enrich the communicative abilities of the students with interactive language lab software, sponsored by DST-FIST. 6. Geography Laboratory 7. Well-connected computer labs with 50Mbps bandwidth. 8. Instrumentation Facility Centre: To reinforce and inculcate research culture amongst the students and teachers having 6 advanced and sophisticated instruments. 9. Three smart classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/site/college_infra

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has been providing adequate infrastructure to the students interested in a career in sports activities and other students of the college. The college has well-furnished separate

gymnasiums for boys and girls. The sports and gymnasium facilities made available to the sports personnel are as follows:

Gents Gym: College Physical Education and Sports department has a separate Gym for boys having an area of 530 sq. feet. The boys have facilities like a Multistation machine, Sealed leg press machine, Crossover pulley, Angled leg press cum hack machine, Shoulder cum chest press machine, Cycle, Dumbbells etc.

Ladies Gym: Separate 380 sq.feet gym for girls

Indoor Games

Outdoor Sports

We use the remaining multipurpose ground for Handball, Korfball, Netball, Athletics, Archery, and Ball badminton. The participants in various sports activities are encouraged by offering

Scholarships, Prizes, Certificates, Tracksuits.

Cultural

Vitthalraoji Buttepatil Sabhagruh of our college provides ample space for the practice and performance of cultural activities such as dance, music, and drama. These facilities and proper guidance by the authorities help the students improve their performance in various competitions.

The college arranges cultural activities and programs for the guests participating in various seminars. Musical instruments such as

Harmonium, Guitar, Tablas, and Casio etc. have been made available by the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/4_1_3_Classroom_Photo.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2521091

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the knowledge resource center of the college and is automated through an integrated Library Management System that is, Eduwon Software Version 1.0.0.0 developed by S.S.S.Computers, Lonavala,Pune having Proprietor Mr.Milind Ravindra Deshmukh. The LMS has modules Viz.Book Master, Author Master, CD Master, Book Category Master, Compiler Master, Currency Master, Distributor Master, Editor Master, Language Master, Publication Master, etc.

This software provides the facility to create and view records of List of Books, subscription list, List of Issue and Return books,Vendor list, etc.

Web OPAC facility is available in the Library Management System for the status of a book such as available, issue, shelf number, accession number, title, author, and publisher. Due to this, the books are easily tracked.

Records of books are generated as Type/category wise (Text, Reference or Other), Subject wise (Physics, Chemistry, Biology, History, Accounts, etc), accession number wise, Publication wise, Author wise, and Accession Number wise. Issue and return modules available in the software are used for issue, renewal, and overdue of books.

Library portal: A library portal is designed for the college

website (www.hrmrajgurunagar.ac.in) to act as a one-stop solution for different services for the user such as collection, facilities, Resources, and circulars. Important links are provided on the portal for INFLIBNET N-List, Online Newspaper, Open Access E-Resources, Online Rare Books Collection, Web OPAC etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.hrmrajgurunagar.ac.in/site/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	*View File*

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.26519

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	*View File*

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

89.89

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	*View File*

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

As per the requirement of ICT for students, staff, and other users our college makes necessary arrangements of ICT infrastructure, The College makes provisions in its budget for augmentation of necessary physical facilities. An expert technician has been appointed for the maintenance of hardware and ICT infrastructure of the campus.

Computers, printers, and LCD projectors are provided to all the departments. Information and Communication Technology enables effective teaching, learning, and seeking information. It is of enormous use for imparting knowledge of all the subjects. Many of our staff and students procure information as the source of references for their research work, presentation of papers, and preparing projects. Broadband internet facility is provided to all the departments. The campus is networked through LAN. The college has lease lines with 50MBPS connectivity. There is one broadband connection with 50 MBPS connectivity, provided by Royal Broadband internet service provider for internet connectivity. Internet connectivity is provided free of cost to staff, students, and stakeholders. Teachers and students surf websites and relevant information for making teaching and learning effective and pleasant.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

166

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.28049

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Hutatma Rajguru Mahavidyalaya, Rajgurunagar has designed policies and procedures for usage and maintenance of physical & academic facilities. These policies and procedures provide the basis for equitable allocation and efficient utilization of facilities based on the critical needs of educational, research, and administrative activities. This results in quality learning and working environment for students, faculty, and staff.

Policy for use of facilities: The central coordination of facility allocation will ensure that a facility is used effectively and efficiently. This policy also provides a framework for the optimal use of physical assets as well as a regular review of the available space and needs. The allocation of space for usage is decided by the space allocation and usage committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

642

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

19

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.hrmrajgurunagar.ac.in/uploads/naac/5_1_3_capacity_building_final_compressed.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

669

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

669

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

42

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

107

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

21

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A platform is provided by our college for the active participation of the students in academics. The representative of the student council is nominated to the IQAC cell of the institution for

cultural programs, the arts circle, sports activities, the National Service Scheme, the student grievance redressal cell, campus development, etc. The Student Council helps to maintain academic discipline. They have special responsibilities during co-curricular and extra-curricular activities, such as blood donation, the organization of cultural activities, sports activities, and administrative bodies or committees of the institution. 1. The Student Council's representatives on this committee bring the common problems of students to the attention of the authorities and get them resolved. 2. Internal Quality Assurance Cell Student representatives help in the development of a quality culture in the institution. 3. An Anti-Ragging Committee Representative helps to spread ragging awareness among students through various anti-ragging films. It helps to prevent ragging. 4. Student Grievance Redressal Committee Grievances of students related to academics, examinations, the issue of documents, identity cards, library cards, etc. are conveyed by a representative student to the authorities, and necessary action is taken. 5. Sports and Cultural Committee: The organization, planning, and execution of sports and cultural activities are performed by students. 6. Yoga sessions, Swachhata Abhiyan, Blood donation, and Republic Day were activities carried out by the NCC Cadets. This participatory approach helps them to develop their leadership skills and discipline.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/5_3_2_Committees_and_Students_representatives_compressed.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, The alumni association registration is in process.

An Alumni Meet of 2005 B.Com Batch was duly organised on 07/05/2023 at 11:00 am at Hutatma Rajguru Mahavidyalaya - Board Room so as to facilitate, consolidate and coordinate Alumni Activities, reconnect with the Alumni and celebrate their success and various achievements.

KTSP Mandal's President Hon'ble Devendraji Butte Patil, Vice President Hon'ble Nanasaheb Takalkar, Hutatma Rajguru Mahavidyalaya's Principal Dr. Shirish S. Pingale, Sahebraoji Butte Patil Mahavidyalaya's Principal Dr. Hariblhau M. Jare, Vice Principal Dr. Sanjay. S. Shinde, Prof. G. B. Shinde and Dr. Ganesh. M. Dhumal (Department of Commerce) were present for the Alumni Meet.

Around 100 Alumni Students of the 2005 B. Com batch were felicitated and celebrated for their achievements. The event was conducted and managed by Mr. Haushiram Kohinakar. Vote of thanks was presented by Ratna Pansare Ma'am. The event was stimulating, enjoyable and simultaneously profitable as all members shared their views ideate and good numnbers of new ideas, information as well as insights came up. The association is hopeful to run and successfully structure and position itself into a fully functional global platform for Hutatma Rajguru Mahavidyalaya Alumni.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/5_4_1_Alumni_Meet_2005B_Com_Batch.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. The principal serves as the member secretary of the governing body, the College Development Committee secretary, and the IQAC chairperson. All policies are determined by the governing body and IQAC. The Vice Principal oversees academic functions with department heads organizing events for student enrichment. The IQAC plans these events and faculty members are represented in various committees by the Principal. Committees are rotated yearly for faculty development, with around 45 committees managing college activities. 2. Essential committees for 2022-2023 include Discipline, Time Table, Research, Examination, Admission, Fee Core, Library, UGC, Canteen, Scholarship, Cultural, Magazine, Academic Calendar, Gymkhana, Sports, Feedback, Analysis, ARC, etc. Committees like College Development, IQAC, ICC, Counseling, Career Guidance, Placement Unit, Grievance Redressal, Website, Anti Ragging, SDC, DST FIST, and Innovation Incubation Centre are formed as per government guidelines. Faculty supervise these bodies, and students are nominated in IQAC, NSS, NCC, and Earn and Learn Scheme committees.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Supporting_Document_6_1_1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Registrar, in collaboration with college authorities, oversees office administrative responsibilities and monitoring. Budget preparation is a collective effort, with individual budgets established at the departmental level and then consolidated into the final budget.

Participative management is promoted throughout the institution, encompassing strategic, functional, and operational levels.

At the strategic level, policies and procedures are determined by the Governing Body, College Development Committee, Principal, and IQAC.

Functional decisions are executed by the Principal, Vice Principal, HODs, and Registrar following committee meetings.

Operationally, the Principal interacts with external agencies, faculty members coordinate with affiliating universities, and students and office staff collaborate on various academic and administrative activities.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/COMMITTEE_22-23_1.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC engaged stakeholders in discussions to develop a perspective plan for enhancing academic, administrative, and infrastructural facilities. Approval was granted by the LMC (now CDC) and KTSP Mandal's management, with a focus on improving UG and PG courses. Teachers were actively involved in academic and infrastructural committees, while the Management Committee handled financial and administrative matters. The meeting addressed various points such as increasing student intake, implementing curriculum feedback systems, conducting extension activities with the community, improving student support services, establishing Research Centers, enhancing existing programs, utilizing computer

applications effectively, and encouraging faculty to integrate ICT into teaching and learning.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative setup comprises the Parent body KTSPM with a governing body, council, and committee led by the Chairman, Vice-Chairman, Hon. Secretary, Joint Secretaries, and Members. The CDC acts as a bridge between Management and the College at the college level. 2. Academic administration involves department Heads, faculty, and non-teaching staff. The library organization includes Librarians, Assistant Librarians, clerks, and attendants. 3. College Committees are formed for academic, administrative, and extra-curricular activities planning and execution. 4. Service rules and procedures adhere to SPPU, UGC New Delhi, and Government of Maharashtra regulations. 5. The college's promotional policy aligns with UGC, Government of Maharashtra, and University guidelines, ensuring transparency.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Functioning_of_Institute.pdf
Link to Organogram of the institution webpage	https://www.hrmrajgurunagar.ac.in/uploads/naac/6_2_3_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution offers a range of welfare measures for both teaching and non-teaching staff, including the General Provident Fund (GPF) and Defined Contribution Pension Scheme (DCPS). These schemes are accessible to eligible staff and are administered in compliance with government regulations. Moreover, medical claims are handled by the Joint Director of Higher Education in Maharashtra, and there are provisions for retirement pension, contributory pension, and benefits from the credit cooperative society, such as instant loans and annual share dividends.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Vrious_leaves_compressed-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. The college implements a Performance Based Appraisal System (PBAS) for teaching staff in accordance with UGC regulations, 2010 and subsequent amendments, currently following UGC regulations, 2018.

2. The PBAS includes categories such as Teaching, Learning, and Evaluation Related Activities, Professional Development, Co-curricular and Extension activities, and Research and Academic Contributions.

3. The IQAC collects API-PBAS forms annually from faculty members for performance appraisal and Career Advancement Scheme.

4. The management gathers confidential reports and teachers' information on various aspects like Teaching-Learning, evaluation, activities, and research for both teaching and non-teaching staff.

5. In addition to formal evaluations, students' suggestions are collected through suggestion boxes to assess satisfaction levels and inform decisions on promotions and staff transfers.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Self_Apprisal_Compressed.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. The Institution conducts regular internal and external financial audits. The internal audit is a continuous process that occurs after each financial transaction, with the auditor appointed by the management of Institution KTSP Mandal.

2. The internal audit includes checking receipts of fees, official letters, official funds, and bank statements. On the other hand, the external audit is conducted annually by a Chartered Accountant appointed by KTSP Mandal, lasting 8 to 15 days in May.

3. The external auditor checks Accession records at three levels: library records, purchase records & dead stock of laboratories, and dead stock and equipment of the gymkhana. The nature of payments is classified into Revenue Expenditure and Capital Expenditure, which is also verified by the auditor.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Audit_Report_22-23-1_compressed.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. SPPU, Pune is the permanent affiliation of the college, which adheres to the regulations set by the Government of Maharashtra. The college secures funds from various sources, including agencies and individuals, to support its regular activities and development. These funds are utilized optimally by the college. The sources of funds include grants from the Government of Maharashtra, fees collected from students in non-aided courses, examination grants from SPPU, and financial assistance received through scholarships for SC/ST/OBC and EBC students.

2. To ensure the optimal utilization of financial resources, the college follows a systematic approach. It invites requirements from all departments and prepares a budgetary plan accordingly. The plan is then approved by the CDC of the institution. The college focuses on strengthening library services, sports services, augmenting laboratories, and increasing IT infrastructure. The purchase committee plays a crucial role in finalizing the budgetary plan, considering the financial resources and departmental needs. Once approved, the budget is presented to the Principal and CDC. The fees received from students are utilized for the college's development, non-grant faculty and staff salaries, and are subjected to proper auditing.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Audit_Report_22-23-1_compressed1.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The college's Internal Quality Assurance Cell (IQAC) was established following UGC and NAAC guidelines in 2003. Since then, the IQAC has focused on ensuring transparency and highlighting the college's dedication to enhancing quality through diverse strategies. The Principal and IQAC collaborate to form various academic and administrative committees to ensure the college's smooth operation and continuous improvement in teaching, learning, and evaluation.

2. The Academic Calendar Committee engages in discussions with department heads, committee chairpersons, and various departments to develop a comprehensive plan for the upcoming academic year. This plan is reviewed during IQAC meetings, and copies of the calendar are distributed to all stakeholders, including students, to keep everyone informed. Any changes to programs and events require prior approval from the principal, with the relevant department and committee leading the approval process.

3. All college members must adhere to the academic and event timetable outlined in the calendar. By strictly following the schedule, the college creates an environment conducive to effective learning and event coordination.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Dairy_2022-23.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The IQAC conducts regular reviews of the college's teaching-learning process, structures, methodologies, and learning outcomes. These reviews are facilitated through a well-structured feedback system that incorporates feedback from stakeholders and assesses student learning outcomes through various methods. This helps evaluate teaching methodologies and their impact on learning outcomes.

2. The IQAC provides each teacher with an academic diary to facilitate effective teaching. This diary includes essential components such as timetables, teaching planning, workload distribution, syllabus completion summaries, daily teaching plans, and administrative responsibilities. It also serves as a record of leaves. Teachers are responsible for maintaining their individual Teacher Diary to document their day-to-day teaching-learning activities.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/6_5_2_Supporting_Document.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.hrmrajgurunagar.ac.in/admin_naac/iqac_meeting_action?status=added_pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution prioritizes safety and security by appointing security personnel and wardens for girls' hostels, installing CCTV cameras for 24-hour surveillance, placing complaint boxes for feedback, and establishing grievance redressal committees to address safety concerns. Additionally, we ensure fire safety by installing fire extinguishers, organize awareness programs on social issues, and provide counseling services for academic, stress-related, and personal guidance to both male and female students. Furthermore, we offer separate common rooms and washrooms for girls and boys to

enhance the overall well-being and comfort of our students.

File Description	Documents
Annual gender sensitization action plan	https://www.hrmrajgurunagar.ac.in/uploads/naac/IMG-20221001-WA0011_merged.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.hrmrajgurunagar.ac.in/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Waste on campus is categorized into solid waste, liquid waste, and e-waste, and managed accordingly. Solid Waste Management involves separate bins for collection, recycling of used papers, and segregation of garbage into wet and dry bins for disposal by the local council.

2. Liquid Waste Management follows standard procedures for safe disposal, with minimal chemical usage and the use of micro-level glassware to reduce environmental impact.

3. E-Waste Management includes outsourcing the refilling of toner cartridges for printers to reduce e-waste, ensuring disposal or recycling through approved agencies/vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Since its inception, our college has been committed to nurturing a

culture of tolerance and unity among our students. We advocate for cultural harmony not only within our student body but also among our faculty, staff, and guests. Our educational philosophy highlights the diverse aspects of our nation, exposing students to contemporary social, economic, and cultural elements. On the 3rd of January, we honor our revered founder and chairman, Sahebraoji Buttepatil, with collective prayers from all faiths, showcasing our dedication to inclusivity. We also host a blood donation drive to support the community and embody the spirit of generosity. Constitution Day is a significant part of our festivities, allowing us to educate students about India's constitution and the significance of social cohesion. During Rashtriya Ekta Diwas (National Unity Day), both students and staff pledge to uphold the unity, integrity, and security of our nation. We actively promote linguistic harmony through events like 'Marathi Bhasha Gaurav Din' and celebrate International Women's Day to acknowledge and empower women. As an institution deeply rooted in our local community, we have launched various initiatives to create a positive impact, including blood donation drives, tree plantation campaigns, voter awareness programs, cleanliness drives, AIDS awareness rallies, and health check-ups. These endeavors aim to bring about a meaningful change in individuals' lives and contribute positively to society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college actively promotes constitutional values, duties, and responsibilities through a range of activities such as elocution, rangoli, street plays, and slogans. These activities aim to instill a sense of constitutional values, rights, and responsibilities in the students. Additionally, the college conducts reading sessions of the Preamble and holds oath ceremonies. The Girls' Welfare Committee focuses on educating women about laws related to women's rights, while also collaborating with the Taluka Election Authorities to raise voter awareness. This involves organizing rallies, facilitating student registration on the voter list, and educating students about their rights and responsibilities as voters. The college also emphasizes the importance of maintaining law and order

during the admission process, with a code of conduct that incorporates constitutional values and responsibilities. Lectures on fundamental rights, duties, values, and responsibilities of citizens are organized, along with programs addressing consumer-related issues. Special programs are arranged on occasions like Voter's Day, International Day, and Yoga Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.hrmrajgurunagar.ac.in/site/stud develop
Any other relevant information	https://www.hrmrajgurunagar.ac.in/site/nss

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively promotes cultural integrity among its students by organizing and celebrating a variety of national and local festivals. Some of the festivals and events include Independence Day & Republic Day Celebration, Raksha Bandhan, Maharashtra Din and

Labour Day, Youth Week Celebration, National Yoga Day, Kranti Din, National Consumers Day, National Mathematics Day, Martyr's Day, National Science Day, National Sadvabana Divas, National Sports Day, Teachers' Day, Gandhi Jayanti, Rashtriya Ekta Divas, and National Voters Day. The college also observes the birth and death anniversaries of Indian national heroes such as Mahatma Gandhi, Pandit Nehru, Dr. Babasaheb Ambedkar, Chhatrapati Shivaji Maharaj, Swami Vivekananda, Kranti Joyti Savitribai Phule, Lokmanya Tilak, Maulana Azad, Rajmata Jijau Maasaheb, Annabhau Sathe, Lal Bahadur Shastri, Indira Gandhi, and Ahilyabai Holkar. Additionally, the college commemorates the birth anniversary of the founder chairman, Sahebraoji Buttepatil, by organizing a blood donation camp and conducting prayer sessions representing various religions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

1. The inaugural Sahebraoji Buttepatil Memorial Lecture Series aimed to honor Sahebraoji Buttepatil's contributions to education and society, provide educational and cultural enrichment, promote diverse knowledge sharing, and inspire the local community and students through expert insights and diverse perspectives.

2. The Sahebraoji Buttepatil Smruti Vyakhyanmala was a tribute to Sahebraoji Buttepatil's commitment to education and community service, featuring distinguished speakers who shared valuable insights on topics ranging from life lessons in cricket to lessons from nature, the past, present, and future of India, and the historical significance of Chhatrapati Sambhaji Maharaj. Each lecture aimed to foster a spirit of learning and intellectual curiosity among attendees.

Best Practice 2:

1. **The second best practice involves the Student Mentoring System, which aims to match students with mentors or teachers, providing guidelines for their interactions.**
2. **This practice operates with a student-teacher ratio of 43:1 and utilizes various methods for mentoring sessions, including addressing health issues, assigning tasks, offering tutorials, and providing special guidance.**
3. **The system also keeps detailed records of these mentoring sessions to identify slow learners and advanced learners effectively.**
4. **Evidence of success in this practice includes improved academic performance and overall student well-being.**
5. **However, some problems encountered may include the need for additional resources such as time, training, and support for mentors to effectively carry out their roles in the system.**

File Description	Documents
Best practices in the Institutional website	https://www.hrmrajgurunagar.ac.in/uploads/naac/Best_Practice_1_21.pdf
Any other relevant information	https://www.hrmrajgurunagar.ac.in/admin_naac/naac_practice?status=added_pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Hutatma Rajguru Mahavidyalaya provides scholarships annually to orphan students and those who have shown outstanding achievements in academics and sports. The scholarships are sponsored by the Pawar Charitable Trust and Khed Taluka Shikshan Prasarak Mandal. In the academic year 2022-23, a total of Rs. 18500 was granted to 17 students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

During the preceding academic year, our institution devised an academic calendar to meticulously plan academic and administrative activities. This calendar included schedules for internal examinations, seminars, project submissions, as well as various co-curricular and extracurricular engagements. Once the finalized work schedule was in place, educators developed their individual teaching plans and diligently maintained their academic diaries.

Regular meetings were convened to facilitate the effective implementation of learning processes. Various resources such as PowerPoint presentations, YouTube videos, online study materials, and quizzes were employed to enhance the quality of education.

Our esteemed faculty harnessed Information and Communication Technology (ICT) to its fullest potential during the pandemic-induced shift in education delivery. After the pandemic, the curriculum returned to traditional modes of education to provide a well-rounded educational experience for our learners. Attendance records of our students were meticulously maintained, and we proactively addressed irregularities by providing timely warnings to students whose attendance was less than satisfactory. At the culmination of the academic year, comprehensive syllabus completion reports were diligently compiled and submitted to the principal for review.

Informal remedial coaching and counseling services were also extended to support students who required additional assistance in their learning journey. These services, provided through mentor-mentee relationships, were all aimed at enhancing the overall learning experience and well-being of our student community. This comprehensive approach to education ensured that we met the diverse needs of our student body and upheld our commitment to academic excellence and student success.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/1_1_1_Link_For_Supporting_Document.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before each academic year commences, our college prepares the academic calendar in alignment with the affiliated university's schedule. This calendar delineates important dates pertaining to the teaching-learning process and ongoing assessment. It encompasses deadlines for application submissions, the start and end dates of each semester, a roster of holidays, guidelines for exam application submissions, a timetable for practical examinations, due dates for internal grade submissions, and potential dates for university examinations and result declarations. Moreover, it encompasses a calendar for extracurricular and co-curricular activities, encompassing guest lectures and potential dates for events related to NCC, NSS, and the Earn and Learn Scheme.

The academic calendar provides explicit directives for executing continuous internal evaluations and showcases a multitude of student-focused initiatives that provide students with opportunities to pursue their desired career paths. A dedicated committee meticulously constructs the college's entire schedule, which is subsequently published on our official website.

Prior to the start of each semester, department heads collaborate with their faculty members to distribute workloads and formulate departmental timetables, enabling the creation of comprehensive lesson plans. The College Examination Committee is responsible for formulating the schedule for internal examinations, and this information is made readily available to students and staff well in advance via notice boards.

The university also suggests possible dates for sporting and cultural events, which our college takes into consideration when planning interclass sports and extracurricular activities. We make sure that all co-curricular activities are executed in accordance with the academic calendar.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/prog-committee/2022-2023.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

294

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

At our college, we prioritize addressing crucial societal issues by seamlessly incorporating them into our prescribed syllabus. These issues, including Professional Ethics, Gender Equality, Human Values, Environment, and Sustainability, are intrinsic components of our academic programs.

In the context of Gender Equality, our Political Science curriculum for the second and third years explores various ideologies, placing a significant emphasis on promoting gender parity. The subject of Human Values is a central theme in our curriculum. Our Choice-Based Credit System includes a mandatory

credit course on 'Democracy, Decentralization, and Governance' in the first year for both undergraduate and postgraduate students, introducing constitutional values.

When it comes to Professional Ethics, our postgraduate-level course, 'Introduction to Cyber Security/Information Security,' provides students with a comprehensive understanding of Cybercrime, Terrorism, Security Laws, and Intellectual Property Rights. Additionally, we offer courses like 'Business Ethics' and 'Professional Values' at both the undergraduate and postgraduate levels.

Addressing Environmental and Sustainability concerns, we require all second-year undergraduate students to take a compulsory credit course in Environmental Studies. This course delves into topics such as Ecology, Ecosystems, Environmental Pollution Control technologies, and measures for the conservation of our environment.

Furthermore, we integrate the importance of sustainable energy sources into our curriculum. For instance, in the first year of the B.Sc. (Computer Science) program and the F.Y.B.Sc. In Physics course, we cover 'Solar Cells' as a fundamental component of solar panels for electricity generation, highlighting the advantages of solar energy over conventional sources.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1611

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.hrmrajgurunagar.ac.in/uploads/naac/Feedback_merged.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.hrmrajgurunagar.ac.in/uploads/naac/Feedback_merged.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3288

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1049

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the students from various economic and social backgrounds seek admission to our college, it becomes important to identify the

slow learners and advanced learners at the entry level. All the students do not have the same educational background. Special efforts become necessary to support the slow learners. Advanced learners also need scope and opportunities to grow further. At the commencement of the academic year, the college conduct counseling sessions or induction programmes for newly admitted students. The principal and the senior faculty members make students aware of need of setting goals, career opportunities, code of conduct , classroom attendance, examination pattern, evaluation pattern and the infrastructure facilities available in the college. The slow learners and advanced learners are identified at the entry level with the help of their marks and achievement in the previous year's examination.

Various activities were conducted for slow and advanced learners. We motivated the advanced learners to participate in various national and international webinar and conferences. Assignments were taken from slow learners. Extra classes were conducted for slow learners to clear their subject related basic concepts and to improve their academic performance also for solving doubts and difficulties the personal attention was made towards the slow learners. Previous years university question papers were solved in the class for their practice. The resources including assignments, question banks, study material made available on college website and also on respective Google classrooms, it was helpful to all the students for improving their academic performance.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Slow_Learner_and_Advanced_Learner_compressed.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3288	78

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For better understanding of students Hutatma Rajguru Mahavidyalaya deliberately stimulate students participation in different activities. Our academic plan has prepared focusing on students activities. Our college has familiar with various methods of experiential and participatory learning along with problem-solving methodologies to make sure active and energetic participation of students in the teaching-learning process. The college has embraced various student-centric teaching learning pedagogical methods for strengthening the learning levels of the students. In addition to regular classroom teaching, the teachers use experiential learning, problem-solving methodologies, role playing activities, classroom seminars, group discussions, project works, survey methods, case study, field visits, field projects, review of books, and research papers. The teaching faculty of the college encourages experiential learning method. The main objective of this method is to upgrade and expand an experimental learning approach amongst the students. Basically, natural science and social science departments like Chemistry, Botany, Zoology, Physics, Geography, and English have been using this method in the teaching-learning process to enhance the learning abilities of the students.

Participative learning considered to be the major student-centric method. Our college focuses on active participation of students in seminars, group discussions, debates, quizzes, field visits, industrial visits, surveys, research projects, case studies etc.

Problem Solving Method: In order to develop and improve students' creativity, decision-making ability, critical thinking, reasoning power, the college has adopted this method. Departments like Mathematics, Statistics, Physics, Chemistry, Economics, and English, use this method successfully for enhancing the learning experiences of the students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college actively promotes the utilization of ICT-enabled tools and devices to deliver both curriculum and extra-curricular information to the students. Several innovative steps have been taken to enhance the effectiveness of teaching and learning.

The college facilitates the proficient use of tools like PPTs, LCDs, ebooks/journals, and modern instruments/equipment in its laboratories. Additionally, it provides computers/laptops, 50 Mbps internet connectivity, INFLIBNET, DELNET, Shodhganga, and other ICT facilities to ensure effective teaching and learning experiences.

The Department of English has initiated the use of the Language Laboratory to enhance and enrich the English language competencies of the students. Furthermore, the college has developed smart classroom facilities for efficient knowledge delivery to the students.

The Department of Chemistry utilizes Chem-draw ultra software for drawing structures of compounds, while the Department of Statistics employs R-software and Excel. The Department of Mathematics has adopted software such as Maxima, Python, LaTeX, and C Programming to enhance the learning abilities of the students.

Important learning materials and links are provided on the college website. Faculty members actively circulate study materials and notes using internet facilities to the respective students.

In terms of mobile technology, teachers use smartphones and mobile apps such as WhatsApp to enhance verbal skills and visual learning

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File]()
Circulars pertaining to assigning mentors to mentees	[View File]()
Mentor/mentee ratio	[View File]()

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

78

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]()
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File]()

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

591

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being affiliated to SPPU, the college follows the guidelines specified by the university in conducting the internal assessment at college level for all undergraduate and postgraduate courses. College established separate Exam department and functioning according to rules and regulation of SPPU, Pune. Exam department informed the students about examination pattern, schedule, regulations and academic calendar with CIE Exam dates. The schedule was displayed on the college website, notice boards, WhatsApp groups and Google classroom. Internal assessment is done via various modes such as tutorials, unit test, classroom seminars, assignments, field visit, viva-voce, group discussion, open book test, presentation, quizzes etc. The results of the internal examinations were declared within a week, enabling the students to raise any grievance and get it resolved before the marks were finally submitted to the university. After evaluation the concern subject teacher arranges a personal meeting with each

student and explains the performance of the student in details and advises him /her how to improve the performance in the forthcoming assessments. The teacher maintains all the record of internal assessment in the department for future verification by the college authorities in case of any complaint. Reexaminations were conducted for those students who remained absent during the internal examinations due to their participation in NCC, NSS, Sports, cultural activity or in case of any medical issues.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/2_5_1_compressed1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College form a examination committee which looks after the grievances related to examination in the college. The procedure for the grievance redressed is based on the set norms of the university. If students have any grievance regarding internal examination, Students have to approach CEO through application of his/her problem. The CEO consults with respective head of the department and teacher. The grievances are resolved by showing his/her performance in the answer sheet or reexamined the answer sheet by the another examiner in his presence. If any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members. In case of the grievances related to university examination university provided the facility for students to register their grievances regarding online examination within 48 hours through their profile. Grievances related to the mistakes on the hall tickets regarding the name or the subjects are sent to the University. The duly corrected hall tickets are provided to the students in time. If students are not satisfied with the university evaluation then college allowed the students to apply for revaluation and rechecking by paying necessary processing fees to the university and obtaining photo copies of their answer sheets. The queries related to results, corrections in mark sheets, and other certificates issued by the university are handled at the SPPU examination section after forwarding such queries through the college examination section.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/2_5_2_compressed1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has specified graduate attributes and learning objectives. To achieve these attributes Programme outcomes (POs), Programme specific outcomes (PSOs) for all academic programmes are specified by the Institute as per the guidelines of NAAC. The following attributes are included in the POs. 1.Disciplinary knowledge 2.Lifelong learning 3.Universal Competencies 4.Attitude/Morals outcomes POs are classified according to the above criteria. PSOs statements focus on the specific knowledge of core subject. POs and PSOs are designed to ensure complete and comprehensive learning about the program and courses as these are critical for the future successful career of the student. The Course Outcomes (CO) are designed through curriculum mapping by identifying which courses,portions of the courses, or series of courses fulfilled each PO and are in correlation with other courses and POs. The COs were designed with the following criteria The course outcomes identify the minimum achievement required for success in the course.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/POs,_PSOs_and_COs_NAAC.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has prepared the method of measuring program outcomes and course outcomes that eventually upgrade the education quality

of the college and graduate outcomes. The learning outcomes and attainment are calculated by using direct and indirect methods. Direct method: We prepare the expected learning outcomes of all the Programs and Courses. The set program outcomes, course outcomes, and program-specific outcomes are used to evaluate the respective outcomes. The program outcomes are calculated on the basis of set target levels. Each CO is mapped to PO to make a (CO-PO) matrix. The Attainment of course outcome is calculated by using the following formula; Attainment of Course at UG level: Attainment of Course = 70% (Attainment level in university examination) + 30% (Attainment level in internal examination). Attainment of Course at PG level: Attainment, of Course, = 70% (Attainment level in university examination) + 30% (Attainment level in internal examination). The attainment level for course outcome is defined as follows: Level 1: 40% of students scored more than the university average. Level 2: 50% of students scored more than the university average. Level 3: 60% of students scored more than the university average.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

819

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.hrmrajgurunagar.ac.in/uploads/naac/SSY_2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

9

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Hutatma Rajguru Mahavidyalaya Rajgurunagar provides enriching ecosystem for inculcating research and innovative approach amongst the students and staff by taking several initiatives at management and college level through financial, technological and infrastructural support and at faculty level by providing platforms through events, programmes, seminars, workshops, short term courses and research publications for creation and transfer of knowledge. The initiatives taken are as follows:

- **There is a research committee at college level for making policy related to research and innovation.**
- **There is an Innovation and Incubation cell created as per the norms of Centre for innovation, Incubation and Linkages at SPPU.**
- **The central library provides facilities for creation of knowledge and research support through reference books, research journals, encyclopedia, reading room, digital library – inflibnet.**
- **There is a research centre of Chemistry department, political science department and Marathi department. Through which research scholars of several eminent institutes get associated for creation of knowledge.**
  - **There are spacious laboratories, computers, internet and all other ICT facilities available for all the departments of arts, science and commerce for creation and transfer of knowledge.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/3_2_1__QLM_SUPPORTING_FILE_compressed.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2.4

File Description	Documents
URL to the research page on HEI website	https://www.hrmrajgurunagar.ac.in/uploads/naac/3_3_1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

22

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to promote students' health awareness, the college celebrated Yoga Week on International Yoga Day. A first aid camp was also conducted for health awareness. As per the directions of the government of India we have celebrated the Azadi Ka Amruta Mahotsav from 15th August 2021 to 26th January 2022. Activities like "Har Ghar Tiranga" and events surrounding Republic Day aimed to instill nationalism in students and society. Additionally, an HIV Testing Camp and rally were organized to raise awareness about HIV/AIDS. Public awareness about cleanliness was promoted through cleaning initiatives at various locations throughout the year. A wild vegetables and fruit exhibition was organized for student health. Blood donation camps were held under NSS and NCC to contribute to the government blood bank, fostering a sense of communal responsibility. Furthermore, Tree Plantation drives were conducted to raise environmental awareness and preserve greenery.

During Ganeshotsav, a large-scale Nirmalya collection drive was carried out in Maharashtra to promote environmental consciousness. Voter awareness rallies and registration drives were organized during Constitution Day week to ensure democratic principles like freedom, equality, justice, and fraternity are upheld. Visits to old age homes were arranged to support the elderly and raise awareness among students. Additionally, a winter camp under the National Service Scheme was conducted to promote social responsibility. Numerous such activities were carried out during the academic year in question.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

31

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3133

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

164

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has five wings A, B, C, D, E. These wings consist of very good classroom facilities, laboratories, library, staff rooms, and administrative blocks. Wing A having commerce department with well-furnished computer laboratory. Wing B consists of well-equipped and well-furnished laboratories of Chemistry, Physics, Botany, and Zoology. Wing C provides ample space for the qualitative enrichment of our Library (Knowledge Resource Center). The reading halls have a good capacity where 200 students can sit and study comfortably. Wing D having space for administrative related work. In the E wing, we have computer laboratories for B. Sc. Computer Science and BBA along with a well-equipped laboratory for Mathematics and Statistics.

Physical Facilities: 1. Well-furnished conference hall named as Vitthalraoji Buttepatil Sabhagruha. 2. Competitive examination guidance center along with well-maintained reading hall. 3. Departments for IQAC, Examination office, NCC, NSS, and Student welfare. 4. Separate laboratory for M. Sc. Organic Chemistry. 5. Language laboratory: To enrich the communicative abilities of the students with interactive language lab software, sponsored by DST-FIST. 6. Geography Laboratory 7. Well-connected computer labs

with 50Mbps bandwidth. 8. Instrumentation Facility Centre: To reinforce and inculcate research culture amongst the students and teachers having 6 advanced and sophisticated instruments. 9. Three smart classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/site/college_infra

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has been providing adequate infrastructure to the students interested in a career in sports activities and other students of the college. The college has well-furnished separate

gymnasiums for boys and girls. The sports and gymnasium facilities made available to the sports personnel are as follows:

Gents Gym: College Physical Education and Sports department has a separate Gym for boys having an area of 530 sq. feet. The boys have facilities like a Multistation machine, Sealed leg press machine, Crossover pulley, Angled leg press cum hack machine, Shoulder cum chest press machine, Cycle, Dumbbells etc.

Ladies Gym: Separate 380 sq.feet gym for girls

Indoor Games

Outdoor Sports

We use the remaining multipurpose ground for Handball, Korfball, Netball, Athletics, Archery, and Ball badminton. The participants in various sports activities are encouraged by offering

Scholarships, Prizes, Certificates, Tracksuits.

Cultural

Vitthalraoji Buttepatil Sabhagruh of our college provides ample space for the practice and performance of cultural activities such as dance, music, and drama. These facilities and proper

guidance by the authorities help the students improve their performance in various competitions.

The college arranges cultural activities and programs for the guests participating in various seminars. Musical instruments such as Harmonium, Guitar, Tablas, and Casio etc. have been made available by the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/4_1_3_Classroom_Photo.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2521091

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the knowledge resource center of the college and is automated through an integrated Library Management System that is, Eduwon Software Version 1.0.0.0 developed by S.S.S.Computers, Lonavala,Pune having Proprietor Mr.Milind Ravindra Deshmukh. The LMS has modules Viz.Book Master, Author Master, CD Master, Book Category Master, Compiler Master, Currency Master, Distributor Master, Editor Master, Language Master, Publication Master, etc.

This software provides the facility to create and view records of List of Books, subscription list, List of Issue and Return books,Vendor list, etc.

Web OPAC facility is available in the Library Management System for the status of a book such as available, issue, shelf number, accession number, title, author, and publisher. Due to this, the books are easily tracked.

Records of books are generated as Type/category wise (Text, Reference or Other), Subject wise (Physics, Chemistry, Biology, History, Accounts, etc), accession number wise, Publication wise, Author wise, and Accession Number wise. Issue and return modules available in the software are used for issue, renewal, and overdue of books.

Library portal: A library portal is designed for the college

website (www.hrmrajgurunagar.ac.in) to act as a one-stop solution for different services for the user such as collection, facilities, Resources, and circulars. Important links are provided on the portal for INFLIBNET N-List, Online Newspaper, Open Access E-Resources, Online Rare Books Collection, Web OPAC etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://www.hrmrajgurunagar.ac.in/site/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.26519

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

89.89

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

As per the requirement of ICT for students, staff, and other users our college makes necessary arrangements of ICT infrastructure, The College makes provisions in its budget for augmentation of necessary physical facilities. An expert technician has been appointed for the maintenance of hardware and ICT infrastructure of the campus. Computers, printers, and LCD projectors are provided to all the departments. Information and Communication Technology enables effective teaching, learning, and seeking information. It is of enormous use for imparting knowledge of all the subjects. Many of our staff and students procure information as the source of references for their research work, presentation of papers, and preparing projects. Broadband internet facility is provided to all the departments. The campus is networked through LAN. The college has lease lines with 50MBPS connectivity. There is one broadband connection with 50 MBPS connectivity, provided by Royal Broadband internet service provider for internet connectivity. Internet connectivity is provided free of cost to staff, students, and stakeholders. Teachers and students surf websites and relevant information for making teaching and learning effective and pleasant.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

166

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.28049

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Hutatma Rajguru Mahavidyalaya, Rajgurunagar has designed policies and procedures for usage and maintenance of physical & academic facilities. These policies and procedures provide the basis for equitable allocation and efficient utilization of facilities based on the critical needs of educational, research, and administrative activities. This results in quality learning and working environment for students, faculty, and staff.

Policy for use of facilities: The central coordination of facility allocation will ensure that a facility is used effectively and efficiently. This policy also provides a framework for the optimal use of physical assets as well as a regular review of the available space and needs. The allocation of space for usage is decided by the space allocation and usage committee.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

642

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

19

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.hrmrajgurunagar.ac.in/uploads/naac/5_1_3_capacity_building_final_compressed.pdf
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

669

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

669

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

42

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

107

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

21

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A platform is provided by our college for the active participation of the students in academics. The representative of the student council is nominated to the IQAC cell of the institution for cultural programs, the arts circle, sports activities, the National Service Scheme, the student grievance redressal cell, campus development, etc. The Student Council helps to maintain academic discipline. They have special responsibilities during co-curricular and extra-curricular activities, such as blood donation, the organization of cultural activities, sports activities, and administrative bodies or committees of the institution. 1. The Student Council's representatives on this committee bring the common problems of students to the attention of the authorities and get them resolved. 2. Internal Quality Assurance Cell Student representatives help in the development of a quality culture in the institution. 3. An Anti-Ragging Committee Representative helps to spread ragging awareness among students through various anti-ragging films. It helps to prevent ragging. 4. Student Grievance Redressal Committee Grievances of students related to academics, examinations, the issue of documents, identity cards, library cards, etc. are conveyed by a representative student to the authorities, and necessary action is taken. 5. Sports and Cultural Committee: The organization, planning, and execution of sports and cultural activities are performed by students. 6. Yoga sessions, Swachhata Abhiyan, Blood donation, and Republic Day were activities carried out by the NCC Cadets. This participatory approach helps them to develop their leadership skills and discipline.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/5_3_2_Committees_and_Students_representatives_compressed.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, The alumni association registration is in process.

An Alumni Meet of 2005 B.Com Batch was duly organised on 07/05/2023 at 11:00 am at Hutatma Rajguru Mahavidyalaya - Board Room so as to facilitate, consolidate and coordinate Alumni Activities, reconnect with the Alumni and celebrate their success and various achievements.

KTSP Mandal's President Hon'ble Devendraji Butte Patil, Vice President Hon'ble Nanasaheb Takalkar, Hutatma Rajguru Mahavidyalaya's Principal Dr. Shirish S. Pingale, Sahebraoji Butte Patil Mahavidyalaya's Principal Dr. Hariblhau M. Jare, Vice

Principal Dr. Sanjay. S. Shinde, Prof. G. B. Shinde and Dr. Ganesh. M. Dhumal (Department of Commerce) were present for the Alumni Meet.

Around 100 Alumni Students of the 2005 B. Com batch were felicitated and celebrated for their achievements. The event was conducted and managed by Mr. Haushiram Kohinakar. Vote of thanks was presented by Ratna Pansare Ma'am. The event was stimulating, enjoyable and simultaneously profitable as all members shared their views ideate and good numnbers of new ideas, information as well as insights came up. The association is hopeful to run and successfully structure and position itself into a fully functional global platform for Hutatma Rajguru Mahavidyalaya Alumni.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/5_4_1_Alumni_Meet_2005B_Com_Batch.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. The principal serves as the member secretary of the governing body, the College Development Committee secretary, and the IQAC chairperson. All policies are determined by the governing body and IQAC. The Vice Principal oversees academic functions with department heads organizing events for student enrichment. The IQAC plans these events and faculty members are represented in various committees by the Principal. Committees are rotated yearly for faculty development, with around 45 committees managing college activities. 2. Essential committees for 2022-2023 include Discipline, Time Table, Research, Examination,

Admission, Fee Core, Library, UGC, Canteen, Scholarship, Cultural, Magazine, Academic Calendar, Gymkhana, Sports, Feedback, Analysis, ARC, etc. Committees like College Development, IQAC, ICC, Counseling, Career Guidance, Placement Unit, Grievance Redressal, Website, Anti Ragging, SDC, DST FIST, and Innovation Incubation Centre are formed as per government guidelines. Faculty supervise these bodies, and students are nominated in IQAC, NSS, NCC, and Earn and Learn Scheme committees.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Supporting_Document_6_1_1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Registrar, in collaboration with college authorities, oversees office administrative responsibilities and monitoring. Budget preparation is a collective effort, with individual budgets established at the departmental level and then consolidated into the final budget.

Participative management is promoted throughout the institution, encompassing strategic, functional, and operational levels.

At the strategic level, policies and procedures are determined by the Governing Body, College Development Committee, Principal, and IQAC.

Functional decisions are executed by the Principal, Vice Principal, HODs, and Registrar following committee meetings.

Operationally, the Principal interacts with external agencies, faculty members coordinate with affiliating universities, and students and office staff collaborate on various academic and administrative activities.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/COMMITTEE_22-23_1.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC engaged stakeholders in discussions to develop a perspective plan for enhancing academic, administrative, and infrastructural facilities. Approval was granted by the LMC (now CDC) and KTSP Mandal's management, with a focus on improving UG and PG courses. Teachers were actively involved in academic and infrastructural committees, while the Management Committee handled financial and administrative matters. The meeting addressed various points such as increasing student intake, implementing curriculum feedback systems, conducting extension activities with the community, improving student support services, establishing Research Centers, enhancing existing programs, utilizing computer applications effectively, and encouraging faculty to integrate ICT into teaching and learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative setup comprises the Parent body KTSPM with a governing body, council, and committee led by the Chairman, Vice-Chairman, Hon. Secretary, Joint Secretaries, and Members. The CDC acts as a bridge between Management and the College at the college level. 2. Academic administration involves department Heads, faculty, and non-teaching staff. The library organization includes Librarians, Assistant Librarians, clerks, and attendants. 3. College Committees are formed for academic,

administrative, and extra-curricular activities planning and execution. 4. Service rules and procedures adhere to SPPU, UGC New Delhi, and Government of Maharashtra regulations. 5. The college's promotional policy aligns with UGC, Government of Maharashtra, and University guidelines, ensuring transparency.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Functioning_of_Institute.pdf
Link to Organogram of the institution webpage	https://www.hrmrajgurunagar.ac.in/uploads/naac/6_2_3_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution offers a range of welfare measures for both teaching and non-teaching staff, including the General Provident Fund (GPF) and Defined Contribution Pension Scheme (DCPS). These schemes are accessible to eligible staff and are administered in compliance with government regulations. Moreover, medical claims are handled by the Joint Director of Higher Education in Maharashtra, and there are provisions for retirement pension, contributory pension, and benefits from the credit cooperative

society, such as instant loans and annual share dividends.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Vrious_leaves_compressed-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. The college implements a Performance Based Appraisal System (PBAS) for teaching staff in accordance with UGC regulations, 2010 and subsequent amendments, currently following UGC regulations, 2018.

2. The PBAS includes categories such as Teaching, Learning, and Evaluation Related Activities, Professional Development, Co-curricular and Extension activities, and Research and Academic Contributions.

3. The IQAC collects API-PBAS forms annually from faculty members for performance appraisal and Career Advancement Scheme.

4. The management gathers confidential reports and teachers' information on various aspects like Teaching-Learning, evaluation, activities, and research for both teaching and non-teaching staff.

5. In addition to formal evaluations, students' suggestions are collected through suggestion boxes to assess satisfaction levels and inform decisions on promotions and staff transfers.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Self_Apprisal_Compressed.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. The Institution conducts regular internal and external financial audits. The internal audit is a continuous process that occurs after each financial transaction, with the auditor appointed by the management of Institution KTSP Mandal.

2. The internal audit includes checking receipts of fees, official letters, official funds, and bank statements. On the other hand, the external audit is conducted annually by a Chartered Accountant appointed by KTSP Mandal, lasting 8 to 15 days in May.

3. The external auditor checks Accession records at three levels: library records, purchase records & dead stock of laboratories, and dead stock and equipment of the gymkhana. The nature of payments is classified into Revenue Expenditure and Capital Expenditure, which is also verified by the auditor.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Audit_Report_22-23-1_compressed.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. SPPU, Pune is the permanent affiliation of the college, which adheres to the regulations set by the Government of Maharashtra. The college secures funds from various sources, including agencies and individuals, to support its regular activities and development. These funds are utilized optimally by the college. The sources of funds include grants from the Government of Maharashtra, fees collected from students in non-aided courses, examination grants from SPPU, and financial assistance received through scholarships for SC/ST/OBC and EBC students.

2. To ensure the optimal utilization of financial resources, the college follows a systematic approach. It invites requirements from all departments and prepares a budgetary plan accordingly. The plan is then approved by the CDC of the institution. The college focuses on strengthening library services, sports services, augmenting laboratories, and increasing IT infrastructure. The purchase committee plays a crucial role in finalizing the budgetary plan, considering the financial

resources and departmental needs. Once approved, the budget is presented to the Principal and CDC. The fees received from students are utilized for the college's development, non-grant faculty and staff salaries, and are subjected to proper auditing.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Audit_Report_22-23-1_compressed1.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The college's Internal Quality Assurance Cell (IQAC) was established following UGC and NAAC guidelines in 2003. Since then, the IQAC has focused on ensuring transparency and highlighting the college's dedication to enhancing quality through diverse strategies. The Principal and IQAC collaborate to form various academic and administrative committees to ensure the college's smooth operation and continuous improvement in teaching, learning, and evaluation.

2. The Academic Calendar Committee engages in discussions with department heads, committee chairpersons, and various departments to develop a comprehensive plan for the upcoming academic year. This plan is reviewed during IQAC meetings, and copies of the calendar are distributed to all stakeholders, including students, to keep everyone informed. Any changes to programs and events require prior approval from the principal, with the relevant department and committee leading the approval process.

3. All college members must adhere to the academic and event timetable outlined in the calendar. By strictly following the schedule, the college creates an environment conducive to effective learning and event coordination.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Dairy_2022-23.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The IQAC conducts regular reviews of the college's teaching-learning process, structures, methodologies, and learning outcomes. These reviews are facilitated through a well-structured feedback system that incorporates feedback from stakeholders and assesses student learning outcomes through various methods. This helps evaluate teaching methodologies and their impact on learning outcomes.

2. The IQAC provides each teacher with an academic diary to facilitate effective teaching. This diary includes essential components such as timetables, teaching planning, workload distribution, syllabus completion summaries, daily teaching plans, and administrative responsibilities. It also serves as a record of leaves. Teachers are responsible for maintaining their individual Teacher Diary to document their day-to-day teaching-learning activities.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/6_5_2 Supporting Document.pdf
Upload any additional information	View File

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, | **A. All of the above** |

NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.hrmrajgurunagar.ac.in/admin_naac/iqac_meeting_action?status=added_pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution prioritizes safety and security by appointing security personnel and wardens for girls' hostels, installing CCTV cameras for 24-hour surveillance, placing complaint boxes for feedback, and establishing grievance redressal committees to address safety concerns. Additionally, we ensure fire safety by installing fire extinguishers, organize awareness programs on social issues, and provide counseling services for academic, stress-related, and personal guidance to both male and female students. Furthermore, we offer separate common rooms and washrooms for girls and boys to enhance the overall well-being and comfort of our students.

File Description	Documents
Annual gender sensitization action plan	https://www.hrmrajgurunagar.ac.in/uploads/naac/IMG-20221001-WA0011_merged.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.hrmrajgurunagar.ac.in/

7.1.2 - The Institution has facilities for   C. Any 2 of the above

alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Waste on campus is categorized into solid waste, liquid waste, and e-waste, and managed accordingly. Solid Waste Management involves separate bins for collection, recycling of used papers, and segregation of garbage into wet and dry bins for disposal by the local council.

2. Liquid Waste Management follows standard procedures for safe disposal, with minimal chemical usage and the use of micro-level glassware to reduce environmental impact.

3. E-Waste Management includes outsourcing the refilling of toner cartridges for printers to reduce e-waste, ensuring disposal or recycling through approved agencies/vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Since its inception, our college has been committed to nurturing a culture of tolerance and unity among our students. We advocate for cultural harmony not only within our student body but also among our faculty, staff, and guests. Our educational philosophy highlights the diverse aspects of our nation, exposing students

to contemporary social, economic, and cultural elements. On the 3rd of January, we honor our revered founder and chairman, Sahebraoji Buttepatil, with collective prayers from all faiths, showcasing our dedication to inclusivity. We also host a blood donation drive to support the community and embody the spirit of generosity. Constitution Day is a significant part of our festivities, allowing us to educate students about India's constitution and the significance of social cohesion. During Rashtriya Ekta Diwas (National Unity Day), both students and staff pledge to uphold the unity, integrity, and security of our nation. We actively promote linguistic harmony through events like 'Marathi Bhasha Gaurav Din' and celebrate International Women's Day to acknowledge and empower women. As an institution deeply rooted in our local community, we have launched various initiatives to create a positive impact, including blood donation drives, tree plantation campaigns, voter awareness programs, cleanliness drives, AIDS awareness rallies, and health check-ups. These endeavors aim to bring about a meaningful change in individuals' lives and contribute positively to society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college actively promotes constitutional values, duties, and responsibilities through a range of activities such as elocution, rangoli, street plays, and slogans. These activities aim to instill a sense of constitutional values, rights, and responsibilities in the students. Additionally, the college conducts reading sessions of the Preamble and holds oath ceremonies. The Girls' Welfare Committee focuses on educating women about laws related to women's rights, while also collaborating with the Taluka Election Authorities to raise voter awareness. This involves organizing rallies, facilitating student registration on the voter list, and educating students about their rights and responsibilities as voters. The college also emphasizes the importance of maintaining law and order during the admission process, with a code of conduct that incorporates constitutional values and responsibilities. Lectures on

fundamental rights, duties, values, and responsibilities of citizens are organized, along with programs addressing consumer-related issues. Special programs are arranged on occasions like Voter's Day, International Day, and Yoga Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.hrmrajgurunagar.ac.in/site/stud_develop
Any other relevant information	https://www.hrmrajgurunagar.ac.in/site/nss

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively promotes cultural integrity among its students by organizing and celebrating a variety of national and local festivals. Some of the festivals and events include Independence Day & Republic Day Celebration, Raksha Bandhan,

Maharashtra Din and Labour Day, Youth Week Celebration, National Yoga Day, Kranti Din, National Consumers Day, National Mathematics Day, Martyr's Day, National Science Day, National Sadvabana Divas, National Sports Day, Teachers' Day, Gandhi Jayanti, Rashtriya Ekta Divas, and National Voters Day. The college also observes the birth and death anniversaries of Indian national heroes such as Mahatma Gandhi, Pandit Nehru, Dr. Babasaheb Ambedkar, Chhatrapati Shivaji Maharaj, Swami Vivekananda, Kranti Joyti Savitribai Phule, Lokmanya Tilak, Maulana Azad, Rajmata Jijau Maasaheb, Annabhau Sathe, Lal Bahadur Shastri, Indira Gandhi, and Ahilyabai Holkar. Additionally, the college commemorates the birth anniversary of the founder chairman, Sahebraoji Buttepatil, by organizing a blood donation camp and conducting prayer sessions representing various religions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

1. The inaugural Sahebraoji Buttepatil Memorial Lecture Series aimed to honor Sahebraoji Buttepatil's contributions to education and society, provide educational and cultural enrichment, promote diverse knowledge sharing, and inspire the local community and students through expert insights and diverse perspectives.

2. The Sahebraoji Buttepatil Smruti Vyakhyanmala was a tribute to Sahebraoji Buttepatil's commitment to education and community service, featuring distinguished speakers who shared valuable insights on topics ranging from life lessons in cricket to lessons from nature, the past, present, and future of India, and the historical significance of Chhatrapati Sambhaji Maharaj. Each lecture aimed to foster a spirit of learning and intellectual

curiosity among attendees.

Best Practice 2:

1. **The second best practice involves the Student Mentoring System, which aims to match students with mentors or teachers, providing guidelines for their interactions.**
2. **This practice operates with a student-teacher ratio of 43:1 and utilizes various methods for mentoring sessions, including addressing health issues, assigning tasks, offering tutorials, and providing special guidance.**
3. **The system also keeps detailed records of these mentoring sessions to identify slow learners and advanced learners effectively.**
4. **Evidence of success in this practice includes improved academic performance and overall student well-being.**
5. **However, some problems encountered may include the need for additional resources such as time, training, and support for mentors to effectively carry out their roles in the system.**

File Description	Documents
Best practices in the Institutional website	https://www.hrmrajgurunagar.ac.in/uploads/naac/Best_Practice_1_21.pdf
Any other relevant information	https://www.hrmrajgurunagar.ac.in/admin_naac/naac_practice?status=added_pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Hutatma Rajguru Mahavidyalaya provides scholarships annually to orphan students and those who have shown outstanding achievements in academics and sports. The scholarships are sponsored by the Pawar Charitable Trust and Khed Taluka Shikshan Prasarak Mandal. In the academic year 2022-23, a total of Rs. 18500 was granted to 17 students.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Submit the AQAR for 2022-23.

2. To organize short term courses

4. To strengthen the activity of NSS and NCC

5. Motivate the faculty to publish research paper in UGC CARE/Scopus/Web of Science listed journal

6. Submit proposal under QIP for organizing seminar and Conferences to SPPU