YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	HUTATMA RAJGURU MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Shirish S. Pingale
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02135222099
• Mobile no	9890699578
• Registered e-mail	iqachrm@gmail.com
• Alternate e-mail	hrmrajguru@yahoo.com
• Address	Pune-Nashik Road, Rajgurunagar-410505
• City/Town	Rajgurunagar
• State/UT	Maharashtra
• Pin Code	410505
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Savitribai Phule Pune University**
• Name of the IQAC Coordinator	**Dr. Pramod Kulkarni**
• Phone No.	**9850658087**
• Alternate phone No.	**02135222099**
• Mobile	**9850658087**
• IQAC e-mail address	**iqachrm@gmail.com**
• Alternate Email address	**pramodskulkarni3@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.hrmrajgurunagar.ac.in/uploads/aqar/32655.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.hrmrajgurunagar.ac.in/uploads/prog-committee/2022-2023.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**82.10**	**2004**	**08/01/2004**	**07/01/2009**
Cycle 2	**B**	**2.63**	**2015**	**03/03/2009**	**02/03/2009**
Cycle 3	**B++**	**2.83**	**2021**	**10/08/2021**	**09/08/2026**

6.Date of Establishment of IQAC | **03/12/2003**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)

9.No. of IQAC meetings held during the year	**4**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

The AQAR for the academic year 2022-23 has been successfully submitted to NAAC. The short-term course for students of the Science, Commerce, and Arts faculties has been successfully conducted. The one week NSS workshop has organized. The skill based courses has been run. The placement camp for students has organized.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Result Analysis	The results of the examinations of the previous academic year were analyzed and necessary instructions were given to the teachers who needed improvement by IQAC
Examinations	Examinations were conducted according to the time table of the university. Students were informed about it in advance. Internal examination have conducted via offline mode as per SP Pune University timetable.
NSS,NCC Activities along with cultural	NSS, NCC units were formed for this academic year and various activities were carried out. Blood donation programme was also organized in college.
Feedback from students	Analysed and required action was taken as per the suggestion.
To Run Short Term Courses	The College has run the short term courses in Science, Commerce and Art faculty Students
To organize skill development courses	The College has successfully organized skill development courses in Chemistry and Botany Department
Submission of AQAR 2022-23	The IQAC committee of the college sucessfully submitted to NAAC

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Devlopment Committee	30/11/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	14/02/2024

15.Multidisciplinary / interdisciplinary

K. T. S. P. Mandal's Hutatma Rajguru Mahavidyalaya, Rajgurunagar is an affiliated college to Savitribai Phule Pune University, Pune which is a state university, it has to follow a road map or guidelines prepared and provided by the State Government. Students of all courses opt for Generic Electives from a wide spectrum of options offered by Departments other than their course of study. This enhances their understanding of other disciplines and enriches their learning. In order to give students a wider exposure, college level invited lectures and conferences, seminars, special talks organised by departments give students a deeper understanding of other disciplines. When University prepares or provides a curriculum to implement the multidisciplinary/interdisciplinary structure of the New Education Policy the K. T. S. P. Mandal's Hutatma Rajguru Mahavidyalaya Rajgurunagar will abide by it.

16.Academic bank of credits (ABC):

As per the affiliating university rules and regulations curriculum being taught currently, there are credits assigned to papers which are not transferable but with the upcoming implementation of NEP in the academic year 2022-23, students will create a bank of credit (ABC) which will be transferable and interdisciplinary and multidisciplinary in nature, Students will also have multiple entry exit options as per their requirements.

17.Skill development:

The college has consistently been dedicated to providing students with ample opportunities to develop their skills in response to evolving needs. In order to make them job-ready upon graduation, the curriculum is supplemented with add-on courses that align with relevant industries. This strategic approach ensures that students acquire practical skills and knowledge that are in high demand.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NA

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The affiliating university is committed to consistently providing education that focuses on tangible outcomes, and our institute wholeheartedly embraces and shares this vision. The institution actively adheres to the guidelines set forth by the affiliating university in pursuit of this objective. Both the affiliating university and our institute collaborate to design and execute specialized training programs that prioritize outcome-based education, aligning closely with the National Education Policy (NEP). These programs are meticulously crafted to deepen comprehension and facilitate the practical application of outcome-based educational principles. Moreover, our college extends comprehensive counseling services to students, stakeholders, and the broader community, with the ultimate aim of fostering harmonious resolutions to societal and individual challenges. Our counseling initiatives are meticulously tailored to effectively address a wide spectrum of people-centric issues. Additionally, every department within the college, spanning from the social sciences to the natural sciences, is united in its determined effort to seamlessly infuse outcome-based education principles into their respective domains.

20.Distance education/online education:

Since its inception in the academic year 2019-20, the Distance Education Centre of Savitribai Phule Pune University has been an integral part of our institution, playing a pivotal role in providing invaluable opportunities for graduate distance education. This initiative has been a response to the evolving needs of our society, ensuring access to quality education beyond the confines of traditional classrooms. Furthermore, our college proudly houses a YCMOU Study Centre, operating in parallel with the aforementioned facility. This center operates in harmony with the overarching goal of addressing societal needs through higher education. Designed to meet the demands of our ever-changing world, it too provides opportunities for graduate and postgraduate distance education. Conveniently located on our college premises, the Study Centre provides a seamless experience for students eager to pursue B.A. and B.Com. courses. Through these avenues, we remain committed to fostering accessible and flexible learning opportunities, empowering individuals to achieve their academic and professional ambitions.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**523**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**3151**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**2505**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**930**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**76**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**106**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	50
4.2 Total expenditure excluding salary during the year (INR in lakhs)	14.914454
4.3 Total number of computers on campus for academic purposes	150

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In the previous academic year, our institution developed a detailed academic calendar to organize both academic and administrative activities effectively. This calendar outlined timelines for internal examinations, seminars, project submissions, and various co-curricular and extracurricular activities. Following the establishment of the finalized schedule, educators crafted their individual teaching plans and consistently updated their academic diaries. Regular meetings were held to ensure the smooth execution of the learning processes, utilizing resources such as PowerPoint presentations, YouTube videos, online study materials, and quizzes to improve educational quality. Attendance records were carefully tracked, and we took proactive measures to address attendance issues by issuing timely warnings to students with unsatisfactory attendance. At the end of the academic year, thorough reports on syllabus completion were compiled and submitted to the principal for evaluation. Additionally, informal remedial coaching and counseling services were offered to assist students needing extra support, facilitated through mentor-mentee relationships. This holistic approach to education was designed to cater to the varied needs of our student body while reinforcing our dedication to academic excellence and student success.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/1_1_1_Supporting_Document.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each academic year, our college develops an academic calendar that aligns with the schedule of the affiliated university. This calendar outlines key dates relevant to the teaching and assessment processes, including application submission deadlines, semester start and end dates, holiday schedules, exam application guidelines, practical examination timetables, internal grade submission deadlines, and potential dates for university examinations and result announcements. Additionally, it features a schedule for extracurricular and co-curricular activities, such as guest lectures and events related to the NCC, NSS, and the Earn and Learn Scheme.

The academic calendar serves as a comprehensive guide for conducting continuous internal evaluations and highlights various student-centered initiatives that facilitate career exploration. A dedicated committee carefully formulates the college's schedule, which is then published on our official website. Before each semester begins, department heads work with faculty to allocate workloads and create departmental timetables, which support the development of detailed lesson plans. The College Examination Committee is tasked with organizing the internal examination schedule, which is communicated to students and staff in advance through notice boards. The university also proposes potential dates for sports and cultural events, which our college considers when organizing interclass sports and extracurricular activities, ensuring that all co-curricular activities align with the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/prog-committee/2023-20241.pdf

1.1.3 - Teachers of the Institution participate in `B. Any 3 of the above`
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`21`

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`10`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

973

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

At our institution, we emphasize the importance of addressing significant societal challenges by integrating them into our established curriculum. Key topics such as Professional Ethics, Gender Equality, Human Values, Environment, and Sustainability are essential elements of our academic offerings. Within the Political Science program for second and third-year students, we examine various ideologies with a strong focus on advancing gender equality. Human Values are also a pivotal aspect of our educational framework. Our Choice-Based Credit System mandates a foundational course titled 'Democracy, Decentralization, and Governance' for first-year undergraduate and postgraduate students, which introduces them to constitutional principles. In the realm of Professional Ethics, our postgraduate course 'Introduction to Cyber Security/Information Security' equips students with a thorough understanding of Cybercrime, Terrorism, Security Laws, and Intellectual Property Rights. We also provide courses such as 'Business Ethics' and 'Professional Values' at both undergraduate and postgraduate levels. To tackle Environmental and Sustainability issues, all second-year undergraduate students are required to complete a compulsory credit course in Environmental Studies, which covers Ecology, Ecosystems, Environmental Pollution Control technologies, and conservation

strategies. Additionally, we emphasize the significance of sustainable energy sources in our curriculum; for example, in the first year of the B.Sc. (Computer Science) program and the F.Y.B.Sc. in Physics, we include 'Solar Cells' as a key topic, illustrating the benefits of solar energy compared to traditional energy sources.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

1022

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.hrmrajgurunagar.ac.in/site/homepage
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.hrmrajgurunagar.ac.in/site/homepage

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3162

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1111

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As students from diverse economic and social backgrounds apply to our college, it is essential to identify both slow and advanced learners at the outset. Given the varied educational experiences of the students, targeted support for slow learners is crucial, while advanced learners require opportunities for further development. At the beginning of the academic year, the college organizes counseling sessions and induction programs for new students, where the principal and senior faculty members emphasize the importance of goal setting, career opportunities, code of conduct, classroom attendance, examination formats, evaluation methods, and available infrastructure. The identification of slow and advanced learners is facilitated through their previous examination marks and achievements. To support these groups, various activities are implemented; advanced learners are encouraged to engage in national and international webinars and conferences, while slow learners receive additional assignments and extra classes aimed at reinforcing fundamental concepts and enhancing academic performance. Personal attention is given to address their doubts and difficulties, and previous university examination papers are reviewed in class for practice. Resources such as assignments, question banks, and study materials are accessible on the college website and respective Google classrooms, aiding all students in improving their academic outcomes.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Slow_learner_Advanced_learner_Final-compressed.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3162	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Hutatma Rajguru Mahavidyalaya actively encourages student participation in various activities to enhance their understanding. The academic framework is designed with a focus on student engagement, employing diverse methods of experiential and participatory learning alongside problem-solving techniques to ensure dynamic involvement in the educational process. The institution has adopted a range of student-centered pedagogical approaches to bolster students' learning outcomes. Beyond traditional classroom instruction, faculty members implement experiential learning, problem-solving strategies, role-playing, seminars, group discussions, projects, surveys, case studies, field visits, and literature reviews. The teaching staff promotes experiential learning to enrich and broaden students' practical knowledge, particularly in departments such as Chemistry, Botany, Zoology, Physics, Geography, and English, which utilize this approach to improve students' skills through various interactive activities. To foster creativity, decision-making, critical thinking, and reasoning abilities, the college has integrated problem-solving methods into its curriculum. Departments including Mathematics, Statistics, Physics, Chemistry, Economics, and English effectively employ this strategy to enhance students' educational experiences. Participative learning is recognized as a key student-centered approach within the institution.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college is committed to promoting the use of ICT-enabled tools and devices for delivering both curriculum and extracurricular information to students. Various innovative measures have been implemented to improve the effectiveness of teaching and learning. The college supports the proficient use of resources such as PowerPoint presentations, LCD projectors, eBooks, journals, and advanced laboratory equipment. It also offers access to computers and laptops, 50 Mbps internet connectivity, INFLIBNET, DELNET, Shodhganga, and other ICT facilities to facilitate effective educational experiences. The English Department has introduced a Language Laboratory to enhance students' English language skills, while smart classroom facilities have been established for efficient knowledge dissemination. The Chemistry Department utilizes Chem-draw ultra software for compound structure visualization, and the Statistics Department employs R-software and Excel. Additionally, the Mathematics Department has integrated software like Maxima, Python, LaTeX, and C Programming to bolster students' learning capabilities. Essential learning materials and resources are accessible on the college website, and faculty members actively distribute study materials and notes through internet platforms. In terms of mobile technology, educators leverage smartphones and applications such as WhatsApp to improve verbal skills and visual learning.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

74

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

586

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college, affiliated with SPPU, adheres to the university's guidelines for conducting internal assessments for all undergraduate and postgraduate programs. A dedicated Examination Department operates in compliance with SPPU's rules and regulations, ensuring that students are informed about the examination patterns, schedules, regulations, and the academic calendar, including CIE exam dates. This information is made accessible through the college website, notice boards, WhatsApp groups, and Google Classroom. Internal assessments are conducted through various methods, including tutorials, unit tests, classroom seminars, assignments, field visits, viva-voce, group discussions, open book tests, presentations, and quizzes. Results of these assessments are announced within a week, allowing students to address any grievances before final marks are submitted to the university. Following evaluation, the respective subject teacher holds individual meetings with students to discuss their performance in detail and provide guidance for improvement in future assessments. The teacher maintains comprehensive records of internal assessments for future reference by college authorities in the event of complaints. Re-examinations are offered to students who were absent during internal assessments due to participation in NCC, NSS, sports, cultural activities, or medical issues.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/2_5_1_(2).pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has established an examination committee responsible for addressing grievances related to examinations. The grievance redressal process adheres to the university's established norms. Students with concerns regarding internal examinations must submit an application to the Chief Examination Officer (CEO) detailing their issues. The CEO will then consult with the relevant department head and faculty member. Grievances are addressed by reviewing the student's performance on the answer sheet or by having the answer sheet re-evaluated by another examiner in the presence of the student. Any discrepancies in marks or assessments identified by students are promptly corrected by faculty members. For grievances concerning university examinations, students can register their complaints regarding online assessments within 48 hours through their profiles. Issues related to errors on hall tickets, such as incorrect names or subjects, are forwarded to the university, which ensures that corrected hall tickets are issued in a timely manner. If students are dissatisfied with the university's evaluation, they are permitted to apply for revaluation and rechecking by paying the requisite processing fees and obtaining photocopies of their answer sheets. Queries regarding results, corrections in mark sheets, and other certificates issued by the university are managed by the SPPU examination section, following referral from the college examination section.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/2_5_2_(2).pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has established specific graduate attributes and learning objectives. To meet these attributes, the Institute defines Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) for all academic programs in accordance with NAAC guidelines. The POs encompass several attributes, including disciplinary knowledge, lifelong learning, universal competencies, and attitude/moral outcomes, which are categorized based on these criteria. The PSOs concentrate on the essential knowledge of core subjects. Both POs

and PSOs are crafted to facilitate thorough and comprehensive learning within the programs and courses, which are vital for the students' future career success. Course Outcomes (COs) are developed through curriculum mapping, identifying which courses or segments of courses fulfill each PO and their interrelations with other courses and POs. The COs are structured to specify the minimum achievements necessary for success in the respective courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/2_6_1_N.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has established a method for assessing program and course outcomes, aimed at enhancing both educational quality and graduate results. Learning outcomes are evaluated through both direct and indirect approaches. The direct method involves defining the expected learning outcomes for all programs and courses, utilizing established program outcomes, course outcomes, and program-specific outcomes for evaluation. Program outcomes are determined based on predefined target levels, with each course outcome (CO) mapped to a program outcome (PO) to create a CO-PO matrix. The attainment of course outcomes is calculated using the following formula: for undergraduate courses, attainment equals 70% from university examination results and 30% from internal examination results; for postgraduate courses, the same formula applies. The attainment levels for course outcomes are categorized as follows: Level 1 indicates that 40% of students scored above the university average, Level 2 indicates 50%, and Level 3 indicates 60%.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/2_6_2_N.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

711

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.hrmrajgurunagar.ac.in/uploads/naac/SSS_2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college, adhering to the Savitribai Phule Pune University curriculum, emphasizes innovation and intellectual growth through activities organized by various cells and departments, including the Research Planning Development Committee, Green Club, ICT Committee, and NSS.

The college's incubation centre fosters knowledge creation and encourages faculty to secure research grants from agencies like DST, DBT, and CSIR. A robust research culture supports faculty and students in undertaking research, participating in seminars, and attending workshops, backed by financial and infrastructural aid.

The Innovation and Incubation Cell and departmental research committees promote major and minor research. Research centres in Chemistry, Marathi, and Political Science engage external scholars.

Departmental events like quizzes, exhibitions, and workshops cultivate scientific and innovative thinking. The central library facilitates research with comprehensive resources.

Faculty achievements include one patent, 13 UGC CARE-listed articles, nine SPPU-approved guideships, and 13 book publications. In 2023-24, three Ph.D. students registered. Students actively participate in research competitions like Aavishkar.

NSS organizes impactful campaigns, and students showcase creativity through the college magazine, "Dnyandeep." A Nanotechnology course offered to T.Y.B.Sc. students included guest lectures and certifications. Industry linkages facilitate internships and training for holistic student development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/3_2_2.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

15

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3.57

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

19

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

awareness among students through a variety of impactful activities.

A total of 23 initiatives were organized by NSS, NCC, and other departments, focusing on key social issues. Activities included blood donation camps, tree plantation drives, cleanliness campaigns under Swachh Bharat Abhiyan, AIDS awareness programs, and celebrations of national leaders' anniversaries, Women's Day, Teachers' Day, and Voter Awareness campaigns.

The NSS Unit organized a 7-day residential camp in Bahirwadi, an adopted village, conducting activities addressing local social issues. To promote health awareness, the college celebrated Yoga Week on International Yoga Day and organized a first aid camp. Azadi Ka Amrut Mahotsav was celebrated with events like "Meri Mati Mera Desh," Panchpran Pledge, and Republic Day activities to foster nationalism. HIV awareness was raised through testing camps and rallies, while public cleanliness initiatives were conducted year-round.

Two blood donation camps contributed to the government blood bank, and tree plantation drives enhanced environmental awareness. Voter awareness rallies and registration drives were conducted. During Constitution Day week many activities were organized. These activities significantly impacted students' character development and societal contributions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2714

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

213

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college comprises five wings labeled A, B, C, D, and E, each equipped with excellent facilities including classrooms, laboratories, a library, staff rooms, and administrative offices. Wing A houses the commerce department, featuring a well-furnished computer laboratory. Wing B contains well-equipped laboratories for Chemistry, Physics, Botany, and Zoology. Wing C offers substantial

space for the qualitative enhancement of the library, known as the Knowledge Resource Center, which includes reading halls capable of accommodating 200 students comfortably. Wing D is designated for administrative functions, while Wing E includes computer laboratories for B.Sc. Computer Science and BBA programs, as well as a well-equipped laboratory for Mathematics and Statistics. In terms of physical facilities, the college boasts a well-furnished conference hall named Vitthalraoji Buttepatil Sabhagruha, a competitive examination guidance center with a well-maintained reading hall, and dedicated departments for IQAC, the examination office, NCC, NSS, and student welfare. Additionally, there is a separate laboratory for M.Sc. Organic Chemistry, a Geography Laboratory, and computer labs with a bandwidth of 50 Mbps. The Instrumentation Facility Centre is designed to foster a research culture among students and faculty, featuring seven advanced and sophisticated instruments, along with three smart classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/site/college_infra

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers comprehensive infrastructure to support students pursuing careers in sports, as well as to the broader student body. It features well-equipped, separate gymnasiums for both male and female students. The men's gym, managed by the College Physical Education and Sports Department, spans 530 square feet and includes facilities such as a multistation machine, sealed leg press machine, crossover pulley, angled leg press cum hack machine, shoulder cum chest press machine, exercise bikes, and dumbbells. The women's gym is a dedicated space of 380 square feet. Additionally, the college utilizes its multipurpose ground for various outdoor sports, including handball, korfball, netball, athletics, archery, and ball badminton. To motivate participants in these activities, the college offers scholarships, prizes, certificates, and tracksuits. In terms of cultural activities, the college provides instruments such as harmoniums, guitars, tablas, and casios. The Vitthalraoji Buttepatil Sabhagruh serves as a venue for practicing and performing cultural events like dance, music, and drama, with guidance from faculty to enhance student performance in competitions. Furthermore, the

college organizes cultural programs for guests attending various seminars.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/4_2_2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/4_1_3_Classroom_Photo1.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.25

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library serves as the knowledge resource center for the college and is fully automated through AutoLib NG and WEBOPAC, by Akash Infotech, Pune, under the ownership of Mr. Sudhir Yeola. This Library Management System includes various modules such as Book Master, Author Master, CD Master, Book Category Master, Compiler Master, Currency Master, Distributor Master, Editor Master, Language Master, and Publication Master. The software facilitates the creation and viewing of records, including lists of books, subscription details, and records of issued and returned books, as well as vendor information. The Web OPAC feature allows users to check the status of books, including availability, issue status, shelf number, accession number, title, author, and publisher, thereby enabling efficient tracking of library materials. Book records can be generated based on type or category (Text, Reference, or Other), subject (Physics, Chemistry, Biology, History, Accounts, etc.), accession number, publication, and author. The software's issue and return modules manage the issuance, renewal, and overdue status of books. Additionally, a library portal has been created on the college website (www.hrmrajgurunagar.ac.in) to provide a comprehensive solution for users, offering access to collections, facilities, resources, and circulars, along with important links to INFLIBNET N-List, online newspapers, open access e-resources, online rare book collections, and the Web OPAC.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	https://www.hrmrajgurunagar.ac.in/site/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

3.45726

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

229

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has established essential ICT infrastructure to meet the needs of students, staff, and other users. Budget provisions are made for enhancing necessary physical facilities. An expert technician has been appointed to maintain the campus's hardware and ICT infrastructure. All departments are equipped with computers,

printers, and LCD projectors. Information and Communication Technology significantly enhances teaching, learning, and information retrieval, serving as a vital resource for knowledge across various subjects. Many staff members and students utilize this information for research, paper presentations, and project preparation. Each department benefits from broadband internet access, and the campus is interconnected through a Local Area Network (LAN). The college maintains leased lines with a connectivity speed of 50 MBPS, supplemented by a broadband connection from Royal Broadband. Internet access is provided at no cost to staff, students, and stakeholders, enabling them to explore websites and relevant information to enhance the effectiveness and enjoyment of the teaching and learning experience.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

134

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File]()

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File]()

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

29.05

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Hutatma Rajguru Mahavidyalaya in Rajgurunagar has established comprehensive policies and procedures for the utilization and maintenance of its physical and academic facilities. These guidelines serve as a foundation for the fair distribution and effective use of resources, addressing the essential requirements of educational, research, and administrative functions. Consequently, this fosters a high-quality learning and working environment for students, faculty, and staff. The policy governing facility usage emphasizes centralized coordination to ensure that resources are utilized both effectively and efficiently. Additionally, it outlines a framework for the optimal management of physical assets, including regular assessments of available space and requirements. The Space Allocation and Usage Committee is responsible for determining the allocation of space for various uses.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

702

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

85

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.hrmrajgurunagar.ac.in/uploads/naac/5_1_3_Support_Document.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

426

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

426

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

113

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

28

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution is dedicated to fostering a comprehensive educational environment through its arts facilities, inclusive governance, and active student involvement. The student council has

been established in accordance with the guidelines and statutes of SPPU, Pune. A representative from the student council is appointed to the IQAC cell, contributing to various areas such as the arts circle, sports activities, NSS, NCC, and grievance redressal, among others. The student council plays a crucial role in upholding academic discipline and assumes specific responsibilities during co-curricular and extracurricular activities. Students significantly influence institutional governance by serving on various administrative committees. They actively engage in committees like the Cultural Council and Grievance Redressal, ensuring their perspectives inform campus policies and decision-making. The IQAC student representative contributes to fostering a culture of quality within the institution, while the Anti-Ragging Committee representative works to prevent ragging. Additionally, NCC cadets organize yoga sessions, blood donation drives, and events for Republic Day. Students are also responsible for the organization, planning, and execution of sports and cultural activities. By combining exceptional facilities with opportunities for representation and active participation, the institute cultivates well-rounded individuals prepared to excel both academically and socially, aligning with our vision of developing responsible, innovative, and engaged global citizens.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/5_3_2_student_activities_compressed.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2991

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association rregistration under progress

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. The principal acts as the member secretary of the governing body, the secretary of the College Development Committee, and the chairperson of the IQAC. The governing body and IQAC are responsible for determining all policies. The Vice Principal manages academic functions, while department heads coordinate events aimed at enhancing student experiences. The IQAC is tasked with planning

these events, and faculty members are represented in various committees under the Principal's guidance. Each year, committees are rotated to promote faculty development, with approximately 45 committees overseeing college activities.

2. Key committees for the 2022-2023 academic year include those focused on Discipline, Time Table, Research, Examination, Admission, Fee Core, Library, UGC, Canteen, Scholarship, Cultural, Magazine, Academic Calendar, Gymkhana, Sports, Feedback, Analysis, and ARC, among others. Committees such as College Development, IQAC, ICC, Counseling, Career Guidance, Placement Unit, Grievance Redressal, Website, Anti-Ragging, SDC, DST FIST, and the Innovation Incubation Centre are established in accordance with government regulations. Faculty members oversee these committees, and students are nominated to participate in the IQAC, NSS, NCC, and Earn and Learn Scheme committees.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/6_1_1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Registrar collaborates with college authorities to oversee administrative responsibilities and monitoring within the office. Budget preparation is a collective process, with individual departmental budgets being developed and subsequently consolidated into a final budget. The institution fosters participative management across strategic, functional, and operational levels. At the strategic level, the Governing Body, College Development Committee, Principal, and IQAC establish policies and procedures. Functional decisions are implemented by the Principal, Vice Principal, Heads of Departments, and the Registrar following committee meetings. Operationally, the Principal engages with external agencies, faculty members cooperate with affiliating universities, and students alongside office staff work together on various academic and administrative tasks.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Committees_academic_year_2023-24_compressed.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC engaged stakeholders in discussions to formulate a strategic plan aimed at enhancing academic, administrative, and infrastructural facilities. The plan received approval from the LMC (now CDC) and the management of KTSP Mandal, with an emphasis on the improvement of undergraduate and postgraduate courses. Faculty members actively participated in academic and infrastructural committees, while the Management Committee oversaw financial and administrative issues. The meeting covered several topics, including increasing student enrollment, implementing feedback mechanisms for the curriculum, conducting community extension activities, enhancing student support services, establishing research centers, improving existing programs, effectively utilizing computer applications, and encouraging faculty to incorporate ICT into teaching and learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative structure consists of the parent organization KTSPM, which includes a governing body, council, and committee led by the Chairman, Vice Chairman, Honorable Secretary, Joint Secretaries, and Members. The College Development Committee (CDC) serves as a liaison between the management and the college at the institutional level. Academic administration is managed by department heads, faculty, and non-teaching staff, while the library

is organized with librarians, assistant librarians, clerks, and attendants. College committees are established to plan and execute academic, administrative, and extracurricular activities. Service rules and procedures comply with the regulations set forth by SPPU, UGC New Delhi, and the Government of Maharashtra. The college's promotional policy is in accordance with UGC, Government of Maharashtra, and university guidelines, ensuring a commitment to transparency.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Functioning_of_Institute.pdf
Link to Organogram of the institution webpage	https://www.hrmrajgurunagar.ac.in/uploads/naac/6_2_3_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution provides various welfare measures for both teaching and non-teaching personnel, including the General Provident Fund (GPF) and the Defined Contribution Pension Scheme (DCPS). These

programs are available to qualified staff and are managed in accordance with government regulations. Additionally, medical claims are processed by the Joint Director of Higher Education in Maharashtra, and there are provisions for retirement pensions, contributory pensions, and benefits from the credit cooperative society, which include immediate loans and annual share dividends.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/6_3_1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. The college implements a Performance Based Appraisal System (PBAS) for teaching staff in accordance with UGC regulations, 2010 and subsequent amendments, currently following UGC regulations, 2018.

2. The PBAS includes categories such as Teaching, Learning, and

Evaluation Related Activities, Professional Development, Cocurricular and Extension activities, and Research and Academic Contributions.

3. The IQAC collects API-PBAS forms annually from faculty members for performance appraisal and Career Advancement Scheme.

4. The management gathers confidential reports and teachers' information on various aspects like Teaching-Learning, evaluation, activities, and research for both teaching and non-teaching staff.

5. In addition to formal evaluations, students' suggestions are collected through suggestion boxes to assess satisfaction levels and inform decisions on promotions and staff transfers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution performs regular internal and external financial audits. The internal audit is an ongoing process that takes place after each financial transaction, with the auditor designated by the management of Institution KTSP Mandal.

The internal audit involves the examination of fee receipts, official correspondence, official funds, and bank statements. Conversely, the external audit is carried out annually by a Chartered Accountant appointed by KTSP Mandal, typically lasting between 8 to 15 days in May.

During the external audit, the auditor reviews Accession records at three levels: library records, purchase records, and the dead stock of laboratories, as well as the dead stock and equipment of the gymkhana. The auditor also verifies the classification of payments into Revenue Expenditure and Capital Expenditure.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Audit_23-24-1_compressed1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. SPPU, Pune maintains a permanent affiliation with the college, adhering to the regulations established by the Government of Maharashtra. The college secures funding from various sources, including agencies and individuals, to support its ongoing activities and development initiatives. These funds are utilized efficiently, with sources including grants from the Government of Maharashtra, fees from students enrolled in non-aided courses, examination grants from SPPU, and financial assistance through scholarships for SC/ST/OBC and EBC students.

2. To ensure effective management of financial resources, the college employs a systematic approach. It solicits requirements from all departments and formulates a budgetary plan accordingly, which is subsequently approved by the College Development Committee (CDC). The college prioritizes enhancing library services, sports facilities, laboratory resources, and IT infrastructure. The purchase committee plays a vital role in finalizing the budget, taking into account both financial resources and departmental needs.

Once approved, the budget is presented to the Principal and CDC. The fees collected from students are allocated for the college's development, salaries of non-grant faculty and staff, and are subject to thorough auditing.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Audit_23-24-1_compressed.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The Internal Quality Assurance Cell (IQAC) of the college was established in 2003 in accordance with the guidelines set forth by the UGC and NAAC. Since its inception, the IQAC has prioritized transparency and has demonstrated the college's commitment to quality enhancement through various strategies. The Principal works in conjunction with the IQAC to establish multiple academic and administrative committees, ensuring the efficient functioning of the college and fostering continuous improvement in teaching, learning, and evaluation.

2. The Academic Calendar Committee collaborates with department heads, committee chairpersons, and various departments to formulate a detailed plan for the forthcoming academic year. This plan undergoes review during IQAC meetings, and copies of the calendar are disseminated to all stakeholders, including students, to ensure comprehensive awareness. Any modifications to programs and events must receive prior approval from the principal, with the relevant department and committee overseeing the approval process.

3. All members of the college community are required to comply with the academic and event timetable specified in the calendar. Adhering to this schedule fosters an environment that is conducive to effective learning and efficient event coordination.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/6_5_1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The IQAC regularly reviews the college's teaching and learning processes, structures, methodologies, and outcomes. These evaluations are supported by a comprehensive feedback system that gathers input from stakeholders and assesses student learning outcomes through various approaches. This process aids in evaluating teaching methodologies and their effectiveness on learning results.

2. The IQAC provides each instructor with an academic diary to enhance teaching effectiveness. This diary contains vital elements such as timetables, teaching plans, workload distribution, summaries of syllabus completion, daily teaching schedules, and administrative duties. Additionally, it functions as a record for leave taken. Teachers are tasked with maintaining their individual Teacher Diary to document their daily teaching and learning activities.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/ilovepdf_merged_compressed-5.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.hrmrajgurunagar.ac.in/naac/iqac_meeting_action_report
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution places a high priority on safety and security by employing dedicated security personnel and wardens for the girls' hostels, as well as installing CCTV cameras to ensure round-the-clock surveillance. We have also implemented complaint boxes to facilitate feedback and established grievance redressal committees to effectively address any safety concerns. In addition to these measures, we prioritize fire safety by equipping our facilities with fire extinguishers and organizing awareness programs that focus on various social issues. We provide counseling services to support students with academic, stress-related, and personal challenges, catering to both male and female students. To further enhance the overall well-being and comfort of our students, we have created separate common rooms and washrooms for girls and boys.

File Description	Documents
Annual gender sensitization action plan	https://www.hrmrajgurunagar.ac.in/uploads/naac/7_1_1_Support_Doc.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://hrmrajgurunagar.ac.in/

7.1.2 - The Institution has facilities for   **C. Any 2 of the above**

alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste generated on campus is classified into three categories: solid waste, liquid waste, and electronic waste, each managed through specific protocols. Solid Waste Management entails the provision of separate bins for collection, the recycling of used paper, and the segregation of waste into wet and dry categories for disposal by the local council. Liquid Waste Management adheres to established procedures for safe disposal, emphasizing minimal chemical usage and the employment of micro-level glassware to mitigate environmental impact. E-Waste Management involves outsourcing the refilling of toner cartridges for printers to minimize electronic waste, while ensuring that disposal or recycling is conducted through certified agencies or vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Since its establishment, our college has been dedicated to fostering a culture of tolerance and unity among students. We promote cultural harmony not only within our student community but also among faculty, staff, and visitors. Our educational philosophy emphasizes the diverse facets of our nation, providing students with exposure

to contemporary social, economic, and cultural issues. On January 3rd, we pay tribute to our esteemed founder and chairman, Sahebraoji Buttepatil, through collective prayers from various faiths, reflecting our commitment to inclusivity. Additionally, we organize a blood donation drive to support the community and exemplify the spirit of generosity. Constitution Day plays a vital role in our celebrations, offering an opportunity to educate students about the Indian Constitution and the importance of social cohesion. During Rashtriya Ekta Diwas (National Unity Day), both students and staff take a pledge to uphold the unity, integrity, and security of our nation. We actively encourage linguistic harmony through events such as 'Marathi Bhasha Gaurav Din' and celebrate International Women's Day to recognize and empower women. As an institution deeply embedded in our local community, we have initiated various programs aimed at creating a positive impact, including blood donation drives, tree plantation campaigns, voter awareness initiatives, cleanliness drives, AIDS awareness rallies, and health check-ups. These efforts are designed to effect meaningful change in individuals' lives and contribute positively to society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college actively fosters constitutional values, duties, and responsibilities through various initiatives, including elocution contests, rangoli competitions, street performances, and the creation of slogans. These activities are designed to cultivate an understanding of constitutional principles, rights, and responsibilities among students. Furthermore, the college organizes reading sessions of the Preamble and conducts oath-taking ceremonies. The Girls' Welfare Committee is dedicated to educating women about laws pertaining to their rights and collaborates with the Taluka Election Authorities to enhance voter awareness. This collaboration includes organizing rallies, assisting students with voter registration, and informing them about their rights and responsibilities as voters. The college also underscores the significance of upholding law and order during the admission process, implementing a code of conduct that reflects constitutional

values and responsibilities. Additionally, lectures on fundamental rights, duties, and civic responsibilities are held, alongside programs that address consumer-related issues. Special events are organized to commemorate occasions such as Voter's Day, International Day, and Yoga Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively fosters cultural integrity among its students by organizing and celebrating a diverse array of national and local festivals. These events include the celebrations of Independence Day, Republic Day, Raksha Bandhan, Maharashtra Din, Labour Day, Youth Week, National Yoga Day, Kranti Din, National Consumers Day,

National Mathematics Day, Martyr's Day, National Science Day, National Sadvabana Divas, National Sports Day, Teachers' Day, Gandhi Jayanti, Rashtriya Ekta Divas, and National Voters Day. Furthermore, the college honors the birth and death anniversaries of prominent Indian national figures such as Mahatma Gandhi, Pandit Nehru, Dr. Babasaheb Ambedkar, Chhatrapati Shivaji Maharaj, Swami Vivekananda, Kranti Joyti Savitribai Phule, Lokmanya Tilak, Maulana Azad, Rajmata Jijau Maasaheb, Annabhau Sathe, Lal Bahadur Shastri, Indira Gandhi, and Ahilyabai Holkar. In addition, the college commemorates the birth anniversary of its founder chairman, Sahebraoji Buttepatil, by organizing a blood donation camp and conducting interfaith prayer sessions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

1. The inaugural Sahebraoji Buttepatil Memorial Lecture Series aimed to honor Sahebraoji Buttepatil's contributions to education and society, provide educational and cultural enrichment, promote diverse knowledge sharing, and inspire the local community and students through expert insights and diverse perspectives.

2. The Sahebraoji Buttepatil Smruti Vyakhyanmala was a tribute to Sahebraoji Buttepatil's commitment to education and community service, featuring distinguished speakers who shared valuable insights on topics ranging from life lessons in cricket to lessons from nature, the past, present, and future of India, and the historical significance of Chhatrapati Sambhaji Maharaj. Each lecture aimed to foster a spirit of learning and intellectual curiosity among attendees.

Best Practice 2:

1. The second best practice involves the Student Mentoring System, which aims to match students with mentors or teachers, providing guidelines for their interactions.
2. This practice operates with a student-teacher ratio of 43:1 and utilizes various methods for mentoring sessions, including addressing health issues, assigning tasks, offering tutorials, and providing special guidance.
3. The system also keeps detailed records of these mentoring sessions to identify slow learners and advanced learners effectively.
4. Evidence of success in this practice includes improved academic performance and overall student well-being.
5. However, some problems encountered may include the need for additional resources such as time, training, and support for mentors to effectively carry out their roles in the system.

File Description	Documents
Best practices in the Institutional website	https://www.hrmrajgurunagar.ac.in/naac/best_practices
Any other relevant information	https://www.hrmrajgurunagar.ac.in/naac/best_practices

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Hutatma Rajguru Mahavidyalaya annually awards scholarships to orphaned students and those who have demonstrated exceptional accomplishments in academics and sports. These scholarships are funded by the Pawar Charitable Trust in collaboration with the Khed Taluka Shikshan Prasarak Mandal. During the academic year 2023-24, a total of Rs. 293900 was distributed among 120students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In the previous academic year, our institution developed a detailed academic calendar to organize both academic and administrative activities effectively. This calendar outlined timelines for internal examinations, seminars, project submissions, and various co-curricular and extracurricular activities. Following the establishment of the finalized schedule, educators crafted their individual teaching plans and consistently updated their academic diaries. Regular meetings were held to ensure the smooth execution of the learning processes, utilizing resources such as PowerPoint presentations, YouTube videos, online study materials, and quizzes to improve educational quality. Attendance records were carefully tracked, and we took proactive measures to address attendance issues by issuing timely warnings to students with unsatisfactory attendance. At the end of the academic year, thorough reports on syllabus completion were compiled and submitted to the principal for evaluation. Additionally, informal remedial coaching and counseling services were offered to assist students needing extra support, facilitated through mentor-mentee relationships. This holistic approach to education was designed to cater to the varied needs of our student body while reinforcing our dedication to academic excellence and student success.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/1_1_1_Supporting_Document.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each academic year, our college develops an academic calendar that aligns with the schedule of the affiliated university. This calendar outlines key dates relevant to the teaching and assessment processes, including

application submission deadlines, semester start and end dates, holiday schedules, exam application guidelines, practical examination timetables, internal grade submission deadlines, and potential dates for university examinations and result announcements. Additionally, it features a schedule for extracurricular and co-curricular activities, such as guest lectures and events related to the NCC, NSS, and the Earn and Learn Scheme.

The academic calendar serves as a comprehensive guide for conducting continuous internal evaluations and highlights various student-centered initiatives that facilitate career exploration. A dedicated committee carefully formulates the college's schedule, which is then published on our official website. Before each semester begins, department heads work with faculty to allocate workloads and create departmental timetables, which support the development of detailed lesson plans. The College Examination Committee is tasked with organizing the internal examination schedule, which is communicated to students and staff in advance through notice boards. The university also proposes potential dates for sports and cultural events, which our college considers when organizing interclass sports and extracurricular activities, ensuring that all co-curricular activities align with the academic calendar.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/prog-committee/2023-20241.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

973

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

At our institution, we emphasize the importance of addressing significant societal challenges by integrating them into our established curriculum. Key topics such as Professional Ethics, Gender Equality, Human Values, Environment, and Sustainability are essential elements of our academic offerings. Within the Political Science program for second and third-year students, we examine various ideologies with a strong focus on advancing gender equality. Human Values are also a pivotal aspect of our educational framework. Our Choice-Based Credit System mandates a foundational course titled 'Democracy, Decentralization, and Governance' for first-year undergraduate and postgraduate students, which introduces them to constitutional principles. In the realm of Professional Ethics, our postgraduate course 'Introduction to Cyber Security/Information Security' equips students with a thorough understanding of Cybercrime, Terrorism, Security Laws, and Intellectual Property Rights. We also provide courses such as 'Business Ethics' and 'Professional Values' at both undergraduate and postgraduate levels. To tackle Environmental and Sustainability issues, all second-year undergraduate students are required to complete a compulsory credit course in Environmental Studies, which covers Ecology, Ecosystems, Environmental Pollution Control technologies, and conservation strategies. Additionally, we emphasize the significance of sustainable energy sources in our curriculum; for example, in the first year of the B.Sc. (Computer Science) program and the F.Y.B.Sc. in Physics, we include 'Solar Cells' as a key topic, illustrating the benefits of solar energy compared to traditional energy sources.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1022

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**B. Any 3 of the above**

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://www.hrmrajgurunagar.ac.in/site/homepage
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.hrmrajgurunagar.ac.in/site/homepage

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3162

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1111

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As students from diverse economic and social backgrounds apply to our college, it is essential to identify both slow and advanced learners at the outset. Given the varied educational experiences of the students, targeted support for slow learners is crucial, while advanced learners require opportunities for further development. At the beginning of the academic year, the college organizes counseling sessions and induction programs for new students, where the principal and senior faculty members emphasize the importance of goal setting, career opportunities, code of conduct, classroom attendance, examination formats, evaluation methods, and available infrastructure. The identification of slow and advanced learners is facilitated through their previous examination marks and achievements. To support these groups, various activities are implemented; advanced learners are encouraged to engage in national and international webinars and conferences, while slow learners receive additional assignments and extra classes aimed at reinforcing fundamental concepts and enhancing academic performance. Personal attention is given to address their doubts and difficulties, and previous university examination papers are reviewed in class for practice. Resources such as assignments, question banks, and study materials are accessible on the college website and respective Google classrooms, aiding all students in improving their academic outcomes.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Slow_learner_Advanced_learner_Final-compressed.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3162	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Hutatma Rajguru Mahavidyalaya actively encourages student participation in various activities to enhance their understanding. The academic framework is designed with a focus on student engagement, employing diverse methods of experiential and participatory learning alongside problem-solving techniques to ensure dynamic involvement in the educational process. The institution has adopted a range of student-centered pedagogical approaches to bolster students' learning outcomes. Beyond traditional classroom instruction, faculty members implement experiential learning, problem-solving strategies, role-playing, seminars, group discussions, projects, surveys, case studies, field visits, and literature reviews. The teaching staff promotes experiential learning to enrich and broaden students' practical knowledge, particularly in departments such as Chemistry, Botany, Zoology, Physics, Geography, and English, which utilize this approach to improve students' skills through various interactive activities. To foster creativity, decision-making, critical thinking, and reasoning abilities, the college has integrated problem-solving methods into its curriculum. Departments including Mathematics, Statistics, Physics, Chemistry, Economics, and English effectively employ this strategy to enhance students' educational experiences. Participative learning is recognized as a key student-centered approach within the institution.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description

in maximum of 200 words

Our college is committed to promoting the use of ICT-enabled tools and devices for delivering both curriculum and extracurricular information to students. Various innovative measures have been implemented to improve the effectiveness of teaching and learning. The college supports the proficient use of resources such as PowerPoint presentations, LCD projectors, eBooks, journals, and advanced laboratory equipment. It also offers access to computers and laptops, 50 Mbps internet connectivity, INFLIBNET, DELNET, Shodhganga, and other ICT facilities to facilitate effective educational experiences. The English Department has introduced a Language Laboratory to enhance students' English language skills, while smart classroom facilities have been established for efficient knowledge dissemination. The Chemistry Department utilizes Chem-draw ultra software for compound structure visualization, and the Statistics Department employs R-software and Excel. Additionally, the Mathematics Department has integrated software like Maxima, Python, LaTeX, and C Programming to bolster students' learning capabilities. Essential learning materials and resources are accessible on the college website, and faculty members actively distribute study materials and notes through internet platforms. In terms of mobile technology, educators leverage smartphones and applications such as WhatsApp to improve verbal skills and visual learning.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

74

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

586

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college, affiliated with SPPU, adheres to the university's guidelines for conducting internal assessments for all undergraduate and postgraduate programs. A dedicated Examination Department operates in compliance with SPPU's rules and regulations, ensuring that students are informed about the examination patterns, schedules, regulations, and the academic calendar, including CIE exam dates. This information is made accessible through the college website, notice boards, WhatsApp groups, and Google Classroom. Internal assessments are conducted through various methods, including tutorials, unit tests, classroom seminars, assignments, field visits, viva-voce, group discussions, open book tests, presentations, and quizzes. Results of these assessments are announced within a week, allowing students to address any grievances before final marks are submitted to the university. Following evaluation, the respective subject teacher holds individual meetings with students to discuss their performance in detail and provide guidance for improvement in future assessments. The teacher maintains comprehensive records of internal assessments for future reference by college authorities in the event of complaints. Re-examinations are offered to students who were absent during internal assessments due to participation in NCC, NSS, sports, cultural activities, or medical issues.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/2_5_1_(2).pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has established an examination committee responsible for addressing grievances related to examinations. The grievance redressal process adheres to the university's established norms. Students with concerns regarding internal examinations must submit an application to the Chief Examination Officer (CEO) detailing their issues. The CEO will then consult with the relevant department head and faculty member. Grievances are addressed by reviewing the student's performance on the answer sheet or by having the answer sheet re-evaluated by another examiner in the presence of the student. Any discrepancies in marks or assessments identified by students are promptly corrected by faculty members. For grievances concerning university examinations, students can register their complaints regarding online assessments within 48 hours through their profiles. Issues related to errors on hall tickets, such as incorrect names or subjects, are forwarded to the university, which ensures that corrected hall tickets are issued in a timely manner. If students are dissatisfied with the university's evaluation, they are permitted to apply for revaluation and rechecking by paying the requisite processing fees and obtaining photocopies of their answer sheets. Queries regarding results, corrections in mark sheets, and other certificates issued by the university are managed by the SPPU examination section, following referral from the college examination section.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/2_5_2_(2).pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has established specific graduate attributes and learning objectives. To meet these attributes, the Institute defines Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) for all academic programs in accordance with NAAC guidelines. The POs encompass several attributes, including disciplinary knowledge, lifelong learning, universal competencies, and attitude/moral outcomes, which are categorized

based on these criteria. The PSOs concentrate on the essential knowledge of core subjects. Both POs and PSOs are crafted to facilitate thorough and comprehensive learning within the programs and courses, which are vital for the students' future career success. Course Outcomes (COs) are developed through curriculum mapping, identifying which courses or segments of courses fulfill each PO and their interrelations with other courses and POs. The COs are structured to specify the minimum achievements necessary for success in the respective courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/2_6_1_N.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has established a method for assessing program and course outcomes, aimed at enhancing both educational quality and graduate results. Learning outcomes are evaluated through both direct and indirect approaches. The direct method involves defining the expected learning outcomes for all programs and courses, utilizing established program outcomes, course outcomes, and program-specific outcomes for evaluation. Program outcomes are determined based on predefined target levels, with each course outcome (CO) mapped to a program outcome (PO) to create a CO-PO matrix. The attainment of course outcomes is calculated using the following formula: for undergraduate courses, attainment equals 70% from university examination results and 30% from internal examination results; for postgraduate courses, the same formula applies. The attainment levels for course outcomes are categorized as follows: Level 1 indicates that 40% of students scored above the university average, Level 2 indicates 50%, and Level 3 indicates 60%.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/2_6_2_N.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

711

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.hrmrajgurunagar.ac.in/uploads/naac/SSS_2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college, adhering to the Savitribai Phule Pune University curriculum, emphasizes innovation and intellectual growth through

activities organized by various cells and departments, including the Research Planning Development Committee, Green Club, ICT Committee, and NSS.

The college's incubation centre fosters knowledge creation and encourages faculty to secure research grants from agencies like DST, DBT, and CSIR. A robust research culture supports faculty and students in undertaking research, participating in seminars, and attending workshops, backed by financial and infrastructural aid.

The Innovation and Incubation Cell and departmental research committees promote major and minor research. Research centres in Chemistry, Marathi, and Political Science engage external scholars. Departmental events like quizzes, exhibitions, and workshops cultivate scientific and innovative thinking. The central library facilitates research with comprehensive resources.

Faculty achievements include one patent, 13 UGC CARE-listed articles, nine SPPU-approved guideships, and 13 book publications. In 2023-24, three Ph.D. students registered. Students actively participate in research competitions like Aavishkar.

NSS organizes impactful campaigns, and students showcase creativity through the college magazine, "Dnyandeep." A Nanotechnology course offered to T.Y.B.Sc. students included guest lectures and certifications. Industry linkages facilitate internships and training for holistic student development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/3_2_2.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

15

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3.57

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

19

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

awareness among students through a variety of impactful activities. A total of 23 initiatives were organized by NSS, NCC, and other departments, focusing on key social issues. Activities included blood donation camps, tree plantation drives, cleanliness campaigns under Swachh Bharat Abhiyan, AIDS awareness programs, and celebrations of national leaders' anniversaries, Women's Day, Teachers' Day, and Voter Awareness campaigns.

The NSS Unit organized a 7-day residential camp in Bahirwadi, an adopted village, conducting activities addressing local social issues. To promote health awareness, the college celebrated Yoga Week on International Yoga Day and organized a first aid camp. Azadi Ka Amrut Mahotsav was celebrated with events like "Meri Mati Mera Desh," Panchpran Pledge, and Republic Day activities to foster nationalism. HIV awareness was raised through testing camps and rallies, while public cleanliness initiatives were conducted year-round.

Two blood donation camps contributed to the government blood bank, and tree plantation drives enhanced environmental awareness. Voter awareness rallies and registration drives were conducted. During Constitution Day week many activities were organized. These activities significantly impacted students' character development and societal contributions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2714

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

213

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college comprises five wings labeled A, B, C, D, and E, each equipped with excellent facilities including classrooms, laboratories, a library, staff rooms, and administrative offices. Wing A houses the commerce department, featuring a well-furnished computer laboratory. Wing B contains well-equipped laboratories for Chemistry, Physics, Botany, and Zoology. Wing C offers substantial space for the qualitative enhancement of the library, known as the Knowledge Resource Center, which includes reading halls capable of accommodating 200 students comfortably. Wing D is designated for administrative functions, while Wing E includes computer laboratories for B.Sc. Computer Science and BBA programs, as well as a well-equipped laboratory for Mathematics and Statistics. In terms of physical facilities, the college boasts a well-furnished conference hall named Vitthalraoji Buttepatil Sabhagruha, a competitive examination guidance center with a well-maintained reading hall, and dedicated departments for IQAC, the examination office, NCC, NSS, and student welfare. Additionally, there is a separate laboratory for M.Sc. Organic Chemistry, a Geography Laboratory, and computer labs with a bandwidth of 50 Mbps. The Instrumentation Facility Centre is designed to foster a research culture among students and faculty, featuring seven advanced and sophisticated instruments, along with three smart classrooms.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/site/college_infra

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college offers comprehensive infrastructure to support students pursuing careers in sports, as well as to the broader student body. It features well-equipped, separate gymnasiums for both male and female students. The men's gym, managed by the College Physical Education and Sports Department, spans 530 square feet and includes facilities such as a multistation machine, sealed leg press machine, crossover pulley, angled leg press cum hack machine, shoulder cum chest press machine, exercise bikes, and dumbbells. The women's gym is a dedicated space of 380 square feet. Additionally, the college utilizes its multipurpose ground for various outdoor sports, including handball, korfball, netball, athletics, archery, and ball badminton. To motivate participants in these activities, the college offers scholarships, prizes, certificates, and tracksuits. In terms of cultural activities, the college provides instruments such as harmoniums, guitars, tablas, and casios. The Vitthalraoji Buttepatil Sabhagruh serves as a venue for practicing and performing cultural events like dance, music, and drama, with guidance from faculty to enhance student performance in competitions. Furthermore, the college organizes cultural programs for guests attending various seminars.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/4_2_2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/4_1_3_Classroom_Photo1.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.25

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library serves as the knowledge resource center for the college and is fully automated through AutoLib NG and WEBOPAC, by Akash Infotech, Pune, under the ownership of Mr. Sudhir Yeola. This Library Management System includes various modules such as Book Master, Author Master, CD Master, Book Category Master, Compiler Master, Currency Master, Distributor Master, Editor Master, Language Master, and Publication Master. The software facilitates the creation and viewing of records, including lists of books, subscription details, and records of issued and returned books, as well as vendor information. The Web OPAC feature allows users to check the status of books, including availability, issue status, shelf number, accession number, title, author, and publisher, thereby enabling efficient tracking

of library materials. Book records can be generated based on type or category (Text, Reference, or Other), subject (Physics, Chemistry, Biology, History, Accounts, etc.), accession number, publication, and author. The software's issue and return modules manage the issuance, renewal, and overdue status of books. Additionally, a library portal has been created on the college website (www.hrmrajgurunagar.ac.in) to provide a comprehensive solution for users, offering access to collections, facilities, resources, and circulars, along with important links to INFLIBNET N-List, online newspapers, open access e-resources, online rare book collections, and the Web OPAC.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.hrmrajgurunagar.ac.in/site/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.45726

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

229

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has established essential ICT infrastructure to meet the needs of students, staff, and other users. Budget provisions are made for enhancing necessary physical facilities. An expert technician has been appointed to maintain the campus's hardware and ICT infrastructure. All departments are equipped with computers, printers, and LCD projectors. Information and Communication Technology significantly enhances teaching, learning, and information retrieval, serving as a vital resource for knowledge across various subjects. Many staff members and students utilize this information for research, paper presentations, and project preparation. Each department benefits from broadband internet access, and the campus is interconnected through a Local Area Network (LAN). The college maintains leased lines with a connectivity speed of 50 MBPS, supplemented by a broadband connection from Royal Broadband. Internet access is provided at no cost to staff, students, and stakeholders, enabling them to explore websites and relevant information to enhance the effectiveness and enjoyment of the teaching and learning experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

134

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

29.05

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Hutatma Rajguru Mahavidyalaya in Rajgurunagar has established comprehensive policies and procedures for the utilization and maintenance of its physical and academic facilities. These guidelines serve as a foundation for the fair distribution and effective use of resources, addressing the essential requirements of educational, research, and administrative functions. Consequently, this fosters a high-quality learning and working environment for students, faculty, and staff. The policy governing facility usage emphasizes centralized coordination to ensure that resources are utilized both effectively and efficiently. Additionally, it outlines a framework for the optimal management of physical assets, including regular assessments of available space and requirements. The Space Allocation and Usage Committee is responsible for determining the allocation of space for various uses.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

702

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

85

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.hrmrajgurunagar.ac.in/uploads/naac/5_1_3_Support_Document.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`426`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`426`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

113

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

28

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution is dedicated to fostering a comprehensive educational environment through its arts facilities, inclusive governance, and active student involvement. The student council has been established in accordance with the guidelines and statutes of SPPU, Pune. A representative from the student council is appointed to the IQAC cell, contributing to various areas such as the arts circle, sports activities, NSS, NCC, and grievance redressal, among others. The student council plays a crucial role in upholding academic discipline and assumes specific responsibilities during co-curricular and extracurricular activities. Students significantly influence institutional governance by serving on various administrative committees. They actively engage in committees like the Cultural Council and Grievance Redressal, ensuring their perspectives inform campus policies and decision-making. The IQAC student representative contributes to fostering a culture of quality within the institution, while the Anti-Ragging Committee representative works to prevent ragging. Additionally, NCC cadets organize yoga sessions, blood donation drives, and events for Republic Day. Students are also responsible for the organization, planning, and execution of sports and cultural activities. By combining

exceptional facilities with opportunities for representation and active participation, the institute cultivates well-rounded individuals prepared to excel both academically and socially, aligning with our vision of developing responsible, innovative, and engaged global citizens.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/5_3_2_student_activities_compressed.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2991

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association rregistration under progress

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. The principal acts as the member secretary of the governing body, the secretary of the College Development Committee, and the chairperson of the IQAC. The governing body and IQAC are responsible for determining all policies. The Vice Principal manages academic functions, while department heads coordinate events aimed at enhancing student experiences. The IQAC is tasked with planning these events, and faculty members are represented in various committees under the Principal's guidance. Each year, committees are rotated to promote faculty development, with approximately 45 committees overseeing college activities.

2. Key committees for the 2022-2023 academic year include those focused on Discipline, Time Table, Research, Examination, Admission, Fee Core, Library, UGC, Canteen, Scholarship, Cultural, Magazine, Academic Calendar, Gymkhana, Sports, Feedback, Analysis, and ARC, among others. Committees such as College Development, IQAC, ICC, Counseling, Career Guidance, Placement Unit, Grievance Redressal, Website, Anti-Ragging, SDC, DST FIST, and the Innovation Incubation Centre are established in accordance with government regulations. Faculty members oversee these committees, and students are nominated to participate in the IQAC, NSS, NCC, and Earn and Learn Scheme committees.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/6_1_1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Registrar collaborates with college authorities to oversee administrative responsibilities and monitoring within the office. Budget preparation is a collective process, with individual departmental budgets being developed and subsequently consolidated into a final budget. The institution fosters participative management across strategic, functional, and operational levels. At the strategic level, the Governing Body, College Development Committee, Principal, and IQAC establish policies and procedures. Functional decisions are implemented by the Principal, Vice Principal, Heads of Departments, and the Registrar following committee meetings. Operationally, the Principal engages with external agencies, faculty members cooperate with affiliating universities, and students alongside office staff work together on various academic and administrative tasks.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Committees_academic_year_2023-24_compressed.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC engaged stakeholders in discussions to formulate a strategic plan aimed at enhancing academic, administrative, and infrastructural facilities. The plan received approval from the LMC (now CDC) and the management of KTSP Mandal, with an emphasis on the improvement of undergraduate and postgraduate courses. Faculty members actively participated in academic and infrastructural committees, while the Management Committee

oversaw financial and administrative issues. The meeting covered
several topics, including increasing student enrollment,
implementing feedback mechanisms for the curriculum, conducting
community extension activities, enhancing student support
services, establishing research centers, improving existing
programs, effectively utilizing computer applications, and
encouraging faculty to incorporate ICT into teaching and
learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative structure consists of the parent organization
KTSPM, which includes a governing body, council, and committee
led by the Chairman, Vice Chairman, Honorable Secretary, Joint
Secretaries, and Members. The College Development Committee (CDC)
serves as a liaison between the management and the college at the
institutional level. Academic administration is managed by
department heads, faculty, and non-teaching staff, while the
library is organized with librarians, assistant librarians,
clerks, and attendants. College committees are established to
plan and execute academic, administrative, and extracurricular
activities. Service rules and procedures comply with the
regulations set forth by SPPU, UGC New Delhi, and the Government
of Maharashtra. The college's promotional policy is in accordance
with UGC, Government of Maharashtra, and university guidelines,
ensuring a commitment to transparency.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Functioning_of_Institute.pdf
Link to Organogram of the institution webpage	https://www.hrmrajgurunagar.ac.in/uploads/naac/6_2_3_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution provides various welfare measures for both teaching and non-teaching personnel, including the General Provident Fund (GPF) and the Defined Contribution Pension Scheme (DCPS). These programs are available to qualified staff and are managed in accordance with government regulations. Additionally, medical claims are processed by the Joint Director of Higher Education in Maharashtra, and there are provisions for retirement pensions, contributory pensions, and benefits from the credit cooperative society, which include immediate loans and annual share dividends.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/6_3_1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. The college implements a Performance Based Appraisal System (PBAS) for teaching staff in accordance with UGC regulations, 2010 and subsequent amendments, currently following UGC regulations, 2018.

2. The PBAS includes categories such as Teaching, Learning, and Evaluation Related Activities, Professional Development, Cocurricular and Extension activities, and Research and Academic Contributions.

3. The IQAC collects API-PBAS forms annually from faculty members for performance appraisal and Career Advancement Scheme.

4. The management gathers confidential reports and teachers' information on various aspects like Teaching-Learning, evaluation, activities, and research for both teaching and non-teaching staff.

5. In addition to formal evaluations, students' suggestions are collected through suggestion boxes to assess satisfaction levels and inform decisions on promotions and staff transfers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution performs regular internal and external financial audits. The internal audit is an ongoing process that takes place after each financial transaction, with the auditor designated by the management of Institution KTSP Mandal.

The internal audit involves the examination of fee receipts, official correspondence, official funds, and bank statements. Conversely, the external audit is carried out annually by a Chartered Accountant appointed by KTSP Mandal, typically lasting between 8 to 15 days in May.

During the external audit, the auditor reviews Accession records at three levels: library records, purchase records, and the dead stock of laboratories, as well as the dead stock and equipment of the gymkhana. The auditor also verifies the classification of payments into Revenue Expenditure and Capital Expenditure.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Audit_23-24-1_compressed1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. SPPU, Pune maintains a permanent affiliation with the college, adhering to the regulations established by the Government of Maharashtra. The college secures funding from various sources, including agencies and individuals, to support its ongoing activities and development initiatives. These funds are utilized efficiently, with sources including grants from the Government of Maharashtra, fees from students enrolled in non-aided courses, examination grants from SPPU, and financial assistance through scholarships for SC/ST/OBC and EBC students.

2. To ensure effective management of financial resources, the college employs a systematic approach. It solicits requirements from all departments and formulates a budgetary plan accordingly, which is subsequently approved by the College Development Committee (CDC). The college prioritizes enhancing library services, sports facilities, laboratory resources, and IT infrastructure. The purchase committee plays a vital role in finalizing the budget, taking into account both financial

resources and departmental needs. Once approved, the budget is presented to the Principal and CDC. The fees collected from students are allocated for the college's development, salaries of non-grant faculty and staff, and are subject to thorough auditing.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/Audit_23-24-1_compressed.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The Internal Quality Assurance Cell (IQAC) of the college was established in 2003 in accordance with the guidelines set forth by the UGC and NAAC. Since its inception, the IQAC has prioritized transparency and has demonstrated the college's commitment to quality enhancement through various strategies. The Principal works in conjunction with the IQAC to establish multiple academic and administrative committees, ensuring the efficient functioning of the college and fostering continuous improvement in teaching, learning, and evaluation.

2. The Academic Calendar Committee collaborates with department heads, committee chairpersons, and various departments to formulate a detailed plan for the forthcoming academic year. This plan undergoes review during IQAC meetings, and copies of the calendar are disseminated to all stakeholders, including students, to ensure comprehensive awareness. Any modifications to programs and events must receive prior approval from the principal, with the relevant department and committee overseeing the approval process.

3. All members of the college community are required to comply with the academic and event timetable specified in the calendar. Adhering to this schedule fosters an environment that is conducive to effective learning and efficient event coordination.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/6_5_1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The IQAC regularly reviews the college's teaching and learning processes, structures, methodologies, and outcomes. These evaluations are supported by a comprehensive feedback system that gathers input from stakeholders and assesses student learning outcomes through various approaches. This process aids in evaluating teaching methodologies and their effectiveness on learning results.

2. The IQAC provides each instructor with an academic diary to enhance teaching effectiveness. This diary contains vital elements such as timetables, teaching plans, workload distribution, summaries of syllabus completion, daily teaching schedules, and administrative duties. Additionally, it functions as a record for leave taken. Teachers are tasked with maintaining their individual Teacher Diary to document their daily teaching and learning activities.

File Description	Documents
Paste link for additional information	https://www.hrmrajgurunagar.ac.in/uploads/naac/ilovepdf_merged_compressed-5.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality	**A. All of the above**

audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://www.hrmrajgurunagar.ac.in/naac/iqa c_meeting_action_report
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution places a high priority on safety and security by employing dedicated security personnel and wardens for the girls' hostels, as well as installing CCTV cameras to ensure round-the-clock surveillance. We have also implemented complaint boxes to facilitate feedback and established grievance redressal committees to effectively address any safety concerns. In addition to these measures, we prioritize fire safety by equipping our facilities with fire extinguishers and organizing awareness programs that focus on various social issues. We provide counseling services to support students with academic, stress-related, and personal challenges, catering to both male and female students. To further enhance the overall well-being and comfort of our students, we have created separate common rooms and washrooms for girls and boys.

File Description	Documents
Annual gender sensitization action plan	https://www.hrmrajgurunagar.ac.in/uploads/naac/7_1_1_Support_Doc.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://hrmrajgurunagar.ac.in/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste generated on campus is classified into three categories: solid waste, liquid waste, and electronic waste, each managed through specific protocols. Solid Waste Management entails the provision of separate bins for collection, the recycling of used paper, and the segregation of waste into wet and dry categories for disposal by the local council. Liquid Waste Management adheres to established procedures for safe disposal, emphasizing minimal chemical usage and the employment of micro-level glassware to mitigate environmental impact. E-Waste Management involves outsourcing the refilling of toner cartridges for printers to minimize electronic waste, while ensuring that disposal or recycling is conducted through certified agencies or vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Since its establishment, our college has been dedicated to fostering a culture of tolerance and unity among students. We promote cultural harmony not only within our student community but also among faculty, staff, and visitors. Our educational philosophy emphasizes the diverse facets of our nation, providing students with exposure to contemporary social, economic, and cultural issues. On January 3rd, we pay tribute to our esteemed founder and chairman, Sahebraoji Buttepatil, through collective prayers from various faiths, reflecting our commitment to inclusivity. Additionally, we organize a blood donation drive to support the community and exemplify the spirit of generosity. Constitution Day plays a vital role in our celebrations, offering an opportunity to educate students about the Indian Constitution and the importance of social cohesion. During Rashtriya Ekta Diwas (National Unity Day), both students and staff take a pledge to uphold the unity, integrity, and security of our nation. We actively encourage linguistic harmony through events such as 'Marathi Bhasha Gaurav Din' and celebrate International Women's Day to recognize and empower women. As an institution deeply embedded in our local community, we have initiated various programs aimed at creating a positive impact, including blood donation drives, tree plantation campaigns, voter awareness initiatives, cleanliness drives, AIDS awareness rallies, and health check-ups. These efforts are designed to effect meaningful change in individuals' lives and contribute positively to society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college actively fosters constitutional values, duties, and responsibilities through various initiatives, including elocution contests, rangoli competitions, street performances, and the creation of slogans. These activities are designed to cultivate an understanding of constitutional principles, rights, and responsibilities among students. Furthermore, the college organizes reading sessions of the Preamble and conducts oath-

taking ceremonies. The Girls' Welfare Committee is dedicated to educating women about laws pertaining to their rights and collaborates with the Taluka Election Authorities to enhance voter awareness. This collaboration includes organizing rallies, assisting students with voter registration, and informing them about their rights and responsibilities as voters. The college also underscores the significance of upholding law and order during the admission process, implementing a code of conduct that reflects constitutional values and responsibilities. Additionally, lectures on fundamental rights, duties, and civic responsibilities are held, alongside programs that address consumer-related issues. Special events are organized to commemorate occasions such as Voter's Day, International Day, and Yoga Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized | A. All of the above |

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively fosters cultural integrity among its students by organizing and celebrating a diverse array of national and local festivals. These events include the celebrations of Independence Day, Republic Day, Raksha Bandhan, Maharashtra Din, Labour Day, Youth Week, National Yoga Day, Kranti Din, National Consumers Day, National Mathematics Day, Martyr's Day, National Science Day, National Sadvabana Divas, National Sports Day, Teachers' Day, Gandhi Jayanti, Rashtriya Ekta Divas, and National Voters Day. Furthermore, the college honors the birth and death anniversaries of prominent Indian national figures such as Mahatma Gandhi, Pandit Nehru, Dr. Babasaheb Ambedkar, Chhatrapati Shivaji Maharaj, Swami Vivekananda, Kranti Joyti Savitribai Phule, Lokmanya Tilak, Maulana Azad, Rajmata Jijau Maasaheb, Annabhau Sathe, Lal Bahadur Shastri, Indira Gandhi, and Ahilyabai Holkar. In addition, the college commemorates the birth anniversary of its founder chairman, Sahebraoji Buttepatil, by organizing a blood donation camp and conducting interfaith prayer sessions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

1. The inaugural Sahebraoji Buttepatil Memorial Lecture Series aimed to honor Sahebraoji Buttepatil's contributions to education and society, provide educational and cultural enrichment, promote diverse knowledge sharing, and inspire the local community and students through expert insights and diverse perspectives.

2. The Sahebraoji Buttepatil Smruti Vyakhyanmala was a tribute to Sahebraoji Buttepatil's commitment to education and community service, featuring distinguished speakers who shared valuable insights on topics ranging from life lessons in cricket to lessons from nature, the past, present, and future of India, and the historical significance of Chhatrapati Sambhaji Maharaj. Each lecture aimed to foster a spirit of learning and intellectual curiosity among attendees.

Best Practice 2:

1. The second best practice involves the Student Mentoring System, which aims to match students with mentors or teachers, providing guidelines for their interactions.
2. This practice operates with a student-teacher ratio of 43:1 and utilizes various methods for mentoring sessions, including addressing health issues, assigning tasks, offering tutorials, and providing special guidance.
3. The system also keeps detailed records of these mentoring sessions to identify slow learners and advanced learners effectively.
4. Evidence of success in this practice includes improved academic performance and overall student well-being.
5. However, some problems encountered may include the need for additional resources such as time, training, and support for mentors to effectively carry out their roles in the system.

File Description	Documents
Best practices in the Institutional website	https://www.hrmrajgurunagar.ac.in/naac/best_practices
Any other relevant information	https://www.hrmrajgurunagar.ac.in/naac/best_practices

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Hutatma Rajguru Mahavidyalaya annually awards scholarships to orphaned students and those who have demonstrated exceptional accomplishments in academics and sports. These scholarships are funded by the Pawar Charitable Trust in collaboration with the Khed Taluka Shikshan Prasarak Mandal. During the academic year 2023-24, a total of Rs. 293900 was distributed among 120students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Submit the AQAR for 2023-24

2. To strengthen the academic activities and improve the performance of students

3. To organize short term courses

4. To strengthen the activity of NSS and NCC

5. Motivate the faculty to publish research paper in UGC CARE/Scopus/Web of Science listed journal

6. Submit proposal under QIP for organizing seminar and Conferences to SPPU

7. Strengthen the Research Center in the subject of Chemistry, Marathi and Political Sciences.

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